

REORGANIZATION & BUSINESS MEETING

Lebanon Township Board of Adjustment
Municipal Bldg 530 West Hill Road Glen Gardner, N.J.

January 28, 2015

The Lebanon Township Board of Adjustment was called to order at 7:34 p.m. by Board Secretary Ms. Glashoff. Present were: Mr. Kozlowski, Mr. MacQueen, Mr. Terzuolo, Mr. Eberle, Mr. Maurizio, 1st Alternate Locker, 2nd Alternate Koch, Attorney Gallina & Planner Bolan. **Excused:** Mr. Perry & Mr. Abuchowski.

In compliance with the "Open Public Meetings Act" notice is hereby given that the Lebanon Township Board of Adjustment will hold their Reorganization Meeting on January 28, 2015 at 7:30 p.m. At the conclusion of the Reorganization portion of the meeting, the Board of Adjustment will conduct Regular Board Business. Notice of this Meeting was published in the Hunterdon Review on January 7, 2015. Copies of the agenda were faxed to the Hunterdon Review, Hunterdon County Democrat, Express Times, Courier News, Star Ledger and posted on the bulletin board in the Municipal Building on January 21, 2015.

SWEAR IN:

John Locker, Alternate I

Class IV

December 31, 2016

Attorney Gallina swore in Mr. Locker as Alternate 1 for a 2 year term. Congratulation to Mr. Locker.

NOMINATIONS FOR CHAIRMAN:

Ms. Glashoff asked for a nomination for Chairman. Motion by Mr. Eberle and seconded by Mr. MacQueen to nominate Mr. Terzuolo as Chairman. Being no further nominations, motion by Mr. MacQueen and seconded by Mr. Locker to close nominations. Unanimously approved. Congratulations to Mr. Terzuolo.

NOMINATIONS FOR VICE CHAIRMAN:

Chairman Terzuolo asked for a nomination for Vice Chair. Motion by Mr. MacQueen and seconded by Mr. Eberle to nominate Mr. Abuchowski as Vice Chair. Being no further nominations, motion by Mr. MacQueen and seconded by Mr. Locker to close nominations. Unanimously approved.

NOMINATIONS FOR VOUCHER REVIEW:

Motion by Mr. MacQueen and seconded by Mr. Maurizio to nominate Mr. Kozlowski for Voucher Review. Unanimously approved.

APPOINTMENTS:

- a. John Gallina, Esq.
- b. Michael Bolan, PP
- c. Stephen Risse, Engr. (Bayer/Risse Engrs.)
- d. Gail W. Glashoff, Board Secretary
- e. Lucy Grozinski, Court Stenographer
- f. Guy Wilson, Esq. (Alternate Attorney)
- g. Jim Kyle, PP (Alternate Planner)

Chairman Terzuolo read the list of appointments. Motion by Mr. Kozlowski and seconded by Mr. Maurizio to appoint all the appointees. Unanimously approved.

ADOPT RESOLUTIONS:

- a. **Authorizing Agreement for Professional Services**

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Ms. Glashoff reviewed for the board the Authorizing Agreement. Motion by Mr. Locker and seconded by Mr. Eberle to adopt the Authorizing Agreement for Professional Services. Unanimously approved.

b. Annual Notice Schedule 2015

Ms. Glashoff reviewed the Notice Schedule for 2015. Motion by Mr. Eberle and seconded by Ms. Koch to adopt the Annual Notice Schedule for 2015. Unanimously approved.

ADOPT RESOLUTION FOR PROFESSIONALS ON PAY TO PLAY:

Motion by Mr. Locker and seconded by Mr. Kozlowski to adopt the Resolution for Professionals on Pay to Play. Unanimously approved.

ADOPT PROFESSIONAL CONTRACTS:

- a. John Gallina, Esq.*
- b. Michael Bolan, PP*
- c. Stephen Risse, Engr. (Bayer/Risse Engrs.)*
- d. Guy Wilson, Esq. (Alternate Attorney)*
- e. Jim Kyle, PP (Alternate Planner)*

Ms. Glashoff reviewed each contract for the board, noting that there are no increases in hourly rates in any of the contracts. Motion by Mr. Kozlowski and seconded by Ms. Koch to adopt all contracts listed. Unanimously approved.

APPOINT APPLICATION REVIEW COMMITTEE:

After a brief discussion, the committee will consist of Mr. Terzuolo, Mr. Kozlowski, Mr. Perry and Ms. Glashoff. The Alternate will be Mr. Locker. Motion by Mr. Kozlowski and seconded by Mr. Eberle to appoint the proposed board members to the Review Committee. Unanimously approved.

PRESENTATION OF MINUTES: *October 21, 2015 Regular Meeting*

Motion by Mr. Kozlowski and seconded by Mr. Maurizio to approve the minutes as presented. Unanimously approved.

At the conclusion of the Reorganization Portion of the Meeting the Chairman will announce that the Board will go into Closed Executive Session and ask for a motion.

Motion by Mr. Kozlowski and seconded by Mr. Maurizio to go into Executive Session at 7:45 pm. Unanimously approved. Chairman Terzuolo asked the members of the public to leave the meeting room at this time.

WHEREAS, *Section 7(b) of the Open Public Meetings Act L. 1975 C. 231 N.J.S.A 10:4-12(b)(8) permits the exclusion of the public from Board of Adjustment Meetings where certain matters are to be discussed; and*

WHEREAS, *the Lebanon Township Board of Adjustment is desirous to meet to discuss litigation; and*

NOW, THEREFORE BE IT RESOLVED, *by the Lebanon Township Board of Adjustment of the Township of Lebanon, Hunterdon County, New Jersey that this Board met in Executive Session.*

Chairman Terzuolo asked for a motion to return to the Regular Meeting at 7:52 p.m. Motion by Mr. Locker and seconded by Mr. Kozlowski. Unanimously approved.

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PRESENTATION OF BILLS:

- | | |
|-------------------------------|--|
| a. John Gallina, Esq. | \$250.00 – Attend Bd Mtg 10/22/2014 |
| | \$125.00 - Litigation |
| b. Court Stenographer | \$250.00- attend meeting 1/28/2015 |
| c. Gail Glashoff, Annual Dues | \$ 15.00 – H.C. Planning & Zoning Admin. |
| | Total: \$640.00 |

Motion by Mr. Kozlowski and seconded by Mr. Maurizio to approve the bills as amended, bringing the new total to **\$1,290.45**. Unanimously approved.

CORRESPONDENCE:

- a. Law Bulletin b. Law of Land Articles c. NJ Planner

OPEN TO THE PUBLIC – no public present.

Being no further business to come before the board, nor comments from the public, motion by Mr. Maurizio and seconded by Mr. Locker to adjourn the meeting at 8:37 p.m. Unanimously approved.

CHAIRMAN BRUCE TERZUOLO

GAIL W. GLASHOFF, BOARD SECRETARY