

CALL TO ORDER

Mayor Thomas McKee called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meeting Act" this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor McKee asked everyone to please stand for the Flag Salute and for a Moment of Silence in honor of our Servicemen and Women.

ROLL CALL

Present - Thomas McKee Patricia Schriver Ronald Milkowski Bernard Cryan

Absent- Brian Wunder

Also Present - Attorney Dick Cushing, Clerk Karen Sandorse and 9 members of the public.

PRESENTATION OF MINUTES

Minutes of the Regular Meeting of May 21, 2014 - Tabled

Minutes of the Executive Session Meeting of May 21, 2014 - Tabled

PUBLIC COMMENTS – for agenda items only.

Motion by Ms. Schriver, seconded by Mr. Milkowski and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting.

There were no comments from the public

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting.

2014 BUDGET – Public Hearing

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee opened the public hearing on the proposed 2014 Budget.

There were no comments from the public

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee closed the public hearing.

Adoption

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee adopted the 2014 Municipal Budget.

Resolution No. 43-2014 – Renewing a Plenary Retail Distribution License

Motion by Mr. Cryan, seconded by Mr. Milkowski and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 43-2014 as written below.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 43-2014
RESOLUTION RENEWING A PLENARY
RETAIL DISTRIBUTION LICENSE

WHEREAS, the listed Plenary Retail Distribution License has submitted an application form that has been completed in all respects; and

WHEREAS, the applicant is qualified to be licensed according to all statutory, regulatory and local government ABC Laws and regulations; and

WHEREAS, the applicant has paid a filing fee of \$200.00 to the State of New Jersey and a Township License Fee of \$2,500.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, that the listed License be granted a renewal for the 2014-2015 year:

1019-44-008-002 The Rock Corp. of Tewksbury t/a Bourbon Street Wine and Liquor
425 Route 513, Califon, NJ

Resolution No. 44-2014- Renewing Plenary Retail Consumption Licenses

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 44-2014 as written below.

TOWNSHIP OF LEBANON

COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 44-2014
RESOLUTION RENEWING PLENARY
RETAIL CONSUMPTION LICENSES

WHEREAS, each of the listed Plenary Retail Consumption Licensees have submitted application forms that have been completed in all respects; and

WHEREAS, the applicants are qualified to be licensed according to all statutory, regulatory and local government ABC Laws and regulations; and

WHEREAS, each have paid a filing fee of \$200.00 to the State of New Jersey and a Township License Fee of \$2,500.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, that the listed Licenses be granted a renewal for the 2014-2015 year:

1019-33-003-004 RADGNA, L.L.C. 2012 Route 31

1019-22-007-001 LEDYARD B. SCHUYLER, JR - RIVER STYX INN –374 Vernoy Road

1019-33-005-002 THE NEW HAMPTON INN, INC. t/a New Hampton Inn
23 Musconetcong River Road

Resolution No. 45-2014 – Annual Audit

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 45-2014 as written below.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 45-2014

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Lebanon, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

OLD BUSINESS

No Old Business

NEW BUSINESS

Ms. Schriver stated that Jack Holthaus passed away. Mr. Holthaus was a longtime resident and owner of Woodglen Graphics. He donated his time and money to put together the Township book for the bicentennial.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1000.00.

Motion by Ms. Schriver, seconded by Mayor McKee and carried by unanimous favorable roll call vote, the Township Committee approved the June 4, 2014 bill list in amount of \$34,170.27.

CORRESPONDENCE

- a. Township Historian's May 7, 2014 Meeting Minutes
- b. Board of Adjustment Resolution – Report on Applications and Appeals

PUBLIC COMMENTS

Motion by Mr. Cryan, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting at 7:11 p.m.

Mr. Victor Hoffman asked what the status of the squad building lease agreement. Mr. Cryan stated that the agreement is being reviewed by the Fire Department.

Mr. Hoffman stated that he thought that each Standing Committee was to submit their meeting minutes to the Township Committee. Mr. Hoffman noted that the Historians are going out of their way to provide their minutes so the Committee is aware of their activities. Mr. Hoffman stated that the Township Committee does not know what is happening on the other Standing Committees if they are not receiving their minutes. Mr. Hoffman suggested that it may be helpful for all of the committees to know what is being done on the other committees so they are aware of what is taking place in the Township.

Mr. Hoffman asked if anything further has been done with the DPW pickup request. Mr. Cryan stated that nothing more has been done.

Mr. Hoffman asked if anything further has been decided on the Disabled Veteran's Request. Mayor McKee stated that the Committee has been reviewing information provided by Attorney Cushing office and are collecting their thoughts on the request.

Mr. Hoffman asked if there is an accounting of the sum of money the Township has spent on OPRA requests where legal advice was necessary. Attorney Cushing stated that he can calculate the cost of OPRA matters in which his office has provided assistance. Mr. Cryan stated that irrespective of the cost, it is the right of the public to request a public record.

Ms. Laurie Hoffman informed the Committee that the SWACK Church has been taken over by a Not for Profit Organization.

Ms. Hoffman stated that years and years ago there was an issue with the Historians installing signs for Historic places in Woodglen. Josh Rich had a problem with the Historian's actions and the Committee stated that they had no idea what was taking place. The Historians had said that they were submitting their meeting minutes which spoke of their plans for Woodglen, however; the Committee stated that they had not received them. The Historians were then asked to submit the minutes from every meeting that was held. Ms. Hoffman stated that within the past few years, someone has requested that all of the subcommittees submit minutes to the Township Committee.

Ms. Hoffman stated that she believes that the company who will be conducting the electronic recycling has a place in Somerset and anyone can go to their facility and drop their items off for free. Ms. Hoffman suggested that the Road Department collect the items and transport them to Somerset.

Ms. Hoffman stated that there was a meeting held regarding the small strip of land adjacent to Route 31N in front of Dave English's property. Ms. Hoffman stated her concerns with who actually owns the strip of roadway, who will maintain it and if the public will be able to access it. Ms. Hoffman also has concerns with the Muller Toyota's trucks turning left on the highway. The Township Engineer is to provide the Committee with a report on the discussions that took place at the meeting.

Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 7:34 p.m.

ADJOURNMENT

Having no further business to come before the Committee a motion was made by Mr. Milkowski, seconded by Mr. Cryan and carried by unanimous favorable roll call vote to adjourn the meeting at 7:35p.m.

Respectfully submitted,

Karen J. Sandorse, RMC/CMC
Municipal Clerk

Approved: June 18, 2014

Thomas McKee, Mayor