

**Lebanon Township Committee
September 2, 2015**

Minutes of Regular Meeting

CALL TO ORDER

Mayor Thomas McKee called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meeting Act" this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor McKee asked everyone to please stand for the Flag Salute and for a Moment of Silence in honor of our servicemen and women.

ROLL CALL

Present - Thomas McKee Ronald Milkowski Bernard Cryan
 Brian Wunder Marc Laul

Absent-

Also Present - Attorney Dick Cushing, Clerk Karen Sandorse and 8 members of the public.

PRESENTATION OF MINUTES

Minutes of the Regular Meeting of August 5, 2015

Motion by Mr. Laul, seconded by Mr. Milkowski and carried by favorable roll call vote, the Township Committee approved minutes of the regular meeting of August 5, 2015. AYES: McKee, Milkowski, Laul, Cryan NAYS: Wunder

PUBLIC COMMENTS – for agenda items only.

Motion by Mr. Laul, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting.

Ms. Laurie Hoffman asked if the Bond Anticipation Note that is listed on the agenda will cover the cost of a new bathroom at the museum. Mayor McKee stated that the Note is a rollover from prior obligations.

Motion by Mr. Laul, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting.

ORDINANCES

Ordinance No. 2015- 05 Municipal Consent to Comcast

Public Hearing

Motion by Mr. Laul, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2015-05 was opened.

There were no comments from the public.

Motion by Mr. Laul, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2015-05 was closed.

Motion by Mr. Cryan, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee adopted Ordinance No. 2015-05 as written below.

ORDINANCE NO. 2015-05

AN ORDINANCE GRANTING RENEWAL OF MUNICIPAL CONSENT TO COMCAST TO CONSTRUCT, CONNECT, OPERATE AND MAINTAIN A CABLE TELEVISION AND COMMUNICATIONS SYSTEM IN THE TOWNSHIP OF LEBANON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LEBANON, as follows:

SECTION 1. PURPOSE OF THE ORDINANCE

The Municipality hereby grants to Comcast renewal of its non-exclusive municipal consent to place in, upon, across, above, over and under highways, streets, alleys, sidewalks, easements, public ways and public places in the Municipality, poles, wires, cables, underground conduits, manholes and other television conductors, fixtures, apparatus and equipment as may be necessary for the construction, operation and maintenance in the Municipality of a cable television and communications system.

SECTION 2. DEFINITIONS

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. Such meaning or definition of terms is supplemental to those definitions of the Federal Communications Commission ("FCC") rules and regulations, 47 C.F.R. Subsection 76.1, et seq., and the Cable Communications Policy Act, 47 U.S.C. Section 521, et seq., as amended, and the Cable Television Act, N.J.S.A. 48:5A-1, et seq., and shall in no way be construed to broaden, alter or conflict with the federal and state definitions:

- a. "Town" or "Municipality" is the Township of Lebanon, County of Hunterdon, State of New Jersey.
- b. "Company" is the grantee of rights under this Ordinance and is known as Comcast of Northwest New Jersey, LLC.
- c. "Act" or "Cable Television Act" is Chapter 186 of the General Laws of New Jersey, and subsequent amendments thereto, N.J.S.A. 48:5A-1, et seq.

- d. "FCC" is the Federal Communications Commission.
- e. "Board" or "BPU" is the Board of Public Utilities, State of New Jersey.
- f. "Office" or "OCTV" is the Office of Cable Television of the Board.
- g. "Basic Cable Service" means any service tier, which includes the retransmission of local television broadcast signals as defined by the FCC.
- h. "Application" is the Company's Application for Renewal of municipal consent.
- i. "Primary Service Area" or "PSA" consists of the area of the Municipality currently served with existing plant as set forth in the map annexed to the Company's Application for municipal consent.

SECTION 3. STATEMENT OF FINDINGS

A public hearing conducted by the Municipality, concerning the renewal of municipal consent herein granted to the Company was held after proper public notice pursuant to the terms and conditions of the Act and the regulations of the Board adopted pursuant thereto. Said hearing, having been fully open to the public, and the Municipality, having received at said public hearing all comments regarding the qualifications of the Company to receive this renewal of municipal consent, the Municipality hereby finds that the Company possesses the necessary legal, technical, character, financial and other qualifications and that the Company's operating and construction arrangements are adequate and feasible.

SECTION 4. DURATION OF FRANCHISE

The non-exclusive municipal consent granted herein shall expire 15 years from the date of expiration of the previous Certificate of Approval issued by the Board.

In the event that the Municipality shall find that the Company has not substantially complied with the material terms and conditions of this Ordinance, the Municipality shall have the right to petition the OCTV, pursuant to N.J.S.A. 48:5A-47, for appropriate action, including modification and/or termination of the Certificate of Approval; provided however, that the Municipality shall first have given the Company written notice of all alleged instances of non-compliance and an opportunity to cure same within ninety (90) days of that notification.

SECTION 5. FRANCHISE FEE

Pursuant to the terms and conditions of the Act, the Company shall, during each year of operation under the consent granted herein, pay to the Municipality two percent (2%) of the gross revenues from all recurring charges in the nature of subscription fees paid by subscribers for cable television reception service in the Municipality or any higher amount permitted by the Act or otherwise allowable by law, whichever is greater.

SECTION 6. FRANCHISE TERRITORY

The consent granted under this Ordinance to the renewal of the franchise shall apply to the entirety of the Municipality and any property subsequently annexed hereto.

SECTION 7. EXTENSION OF SERVICE

The Company shall be required to proffer service along the public right-of-way to any person's residence or business located in those areas of the Primary Service Area as set forth in the Company's Application. The Company's Line Extension policy, as set forth in Company's Application shall govern any extension of plant beyond the Primary Service Area.

SECTION 8. CONSTRUCTION REQUIREMENTS

Restoration: In the event that the Company or its agents shall disturb any pavement, street surfaces, sidewalks, driveways, or other surface in the natural topography, the Company shall, at its sole expense, restore and replace such places or things so disturbed in as good a condition as existed prior to the commencement of said work.

Relocation: If at any time during the period of this consent, the Municipality shall alter or change the grade of any street, alley or other way or place the Company, upon reasonable notice by the Municipality, shall remove, re-lay or relocate its equipment, at the expense of the Company.

Removal or Trimming of Trees: During the exercise of its rights and privileges under this franchise, the Company shall have the authority to trim trees upon and overhanging streets, alleys, sidewalks or other public places of the Municipality so as to prevent the branches of such trees from coming in contact with the wires and cable of the Company. Such trimming shall be only to the extent necessary to maintain proper clearance of the Company's wire and cables and shall be done in a manner that minimizes damage or disfigurement to street trees. The Company shall provide notice for any planned tree trimming to the Municipality, except in the event of an emergency.

SECTION 9. CUSTOMER SERVICE

In providing services to its customers, the Company shall comply with N.J.A.C. 14:18-1, et seq., and all applicable state and federal statutes and regulations. The Company shall strive to meet or exceed all voluntary company and industry standards in the delivery of customer service and shall be prepared to report on it to the Municipality upon written request of the Municipality Clerk.

- a. The Company shall continue to comply fully with all applicable state and federal statutes and regulations regarding credit for outages, the reporting of same to regulatory agencies and notification of same to customers.
- b. The Company shall continue to fully comply with all applicable state and federal statutes and regulations regarding the availability of devices for the hearing impaired and the notification of same to customers.
- c. The Company shall use every reasonable effort to meet or exceed voluntary standards for telephone accessibility developed by the National Cable Television Association (NCTA).
- d. Nothing herein shall impair the right of any subscriber or the Municipality to express any comment with respect to telephone accessibility to the Complaint Officer, or impair the right of the Complaint Officer to take any action that is permitted under law.

SECTION 10. MUNICIPAL COMPLAINT OFFICER

The Office of Cable Television is hereby designed as the Complaint Officer for the Municipality pursuant to N.J.S.A. 48:5A-26(b). All complaints shall be received and processed in accordance with N.J.A.C. 14:17-6.5. The Municipality shall have the right to request copies of records and reports pertaining to complaints by Municipality customers from the OCTV.

SECTION 11. LOCAL OFFICE

During the term of this franchise, and any renewal thereof, the Company shall maintain a business office or agent in accordance with N.J.A.C. 14:18-5.1 for the purpose of receiving, investigating and resolving all local complaints regarding the quality of service, equipment malfunctions, and similar matters. Such a business office shall have a publicly listed toll-free telephone number and be open during standard business hours, and in no event (excepting emergent circumstances) less than 9:00 A.M. to 5:00 P.M., Monday through Friday.

SECTION 12. PERFORMANCE BONDS

During the life of the franchise the Company shall give to the Municipality a bond in the amount of twenty-five thousand (\$25,000.00) dollars. Such bond shall be to insure the faithful performance of all undertakings of the Company as represented in its application for municipal consent incorporated herein.

SECTION 13. SUBSCRIBER RATES

The rates of the Company shall be subject to regulation as permitted by federal and state law.

SECTION 14. COMMITMENTS BY THE COMPANY

- a. The Company shall provide basic cable television service on one (1) outlet at no cost to each school in the Municipality, public and private, elementary, intermediate and secondary, provided the school is within 200 feet of nearest active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the school requesting service. Monthly service charges shall be waived on all additional outlets.
- b. The Company shall provide basic cable television service at no cost on one (1) outlet to each police, fire, fire and squad emergency management facility, all municipal facilities and public library in the Municipality, provided the facility is located within 200 feet of nearest active cable distribution plant. Each additional outlet installed, if any, shall be paid for on a materials plus labor basis by the Municipality. Monthly service charges shall be waived on all additional outlets.
- c. A one-time access related technology grant in the amount of \$20,000 to be paid within 60 days of NJ BPU approval of the franchise renewal.
- d. Upon the request of the Municipality a Company representative(s) shall attend Township Committee regularly scheduled (or special) Municipal meetings, to hear and address service and billing complaints from the Committee and the public.

SECTION 14A. PUBLIC, EDUCATIONAL AND GOVERNMENTAL ACCESS

- a. The Company shall continue to provide residents with a system-wide public access channel maintained by the Company. Qualified individuals and organizations may utilize public access for the purpose of cablecasting non-commercial access programming in conformance with the Company's published public access rules.
- b. The Company shall continue to provide a system-wide leased access channel maintained by the Company for the purpose of cablecasting commercial access programming in conformance with the Company's guideline and applicable state and federal statutes and regulations.
- c. The Company shall take any steps that are necessary to ensure that the signals originated on the access channels are carried without material degradation, and with a signal whose quality is equal to that of the other standard channels that the Company transmits.
- d. The Communications Act of 1934, as amended (47 U.S.C. §543(b)(4)), allows the Company to itemize and/or identify the amount on the monthly bill assessed to satisfy any requirements imposed on the Company by the cable franchise to support public, educational, and governmental channels, or the use of such channels or any other services required under the franchise. The Company reserves its external cost, pass-through rights to the extent permitted by law.

SECTION 15. EMERGENCY USES

The Company will comply with the Emergency Alert System ("EAS") rules in accordance with applicable state and federal statutes and regulations.

The Company shall in no way be held liable for any injury suffered by the Municipality or any other person, during an emergency, if for any reason the Municipality is unable to make full use of the cable television system as contemplated herein.

SECTION 16. LIABILITY INSURANCE

The Company shall at all times maintain a comprehensive general liability insurance policy with a single limit amount of \$1,000,000 covering liability for any death, personal injury, property damages or other liability arising out of its construction and operation of the cable television system, and an excess liability (or "umbrella") policy in the amount of \$5,000,000.

SECTION 17. INCORPORATION OF THE APPLICATION

All of the statements and commitments contained in the Application or annexed thereto and incorporated therein, and any amendment thereto, except as modified herein, are binding upon the Company as terms and conditions of this consent. The Application and other relevant writings submitted by the Company shall be annexed hereto and made a part hereof by reference provided same do not conflict with applicable State or Federal law.

SECTION 18. COMPETITIVE EQUITY

Should the Municipality grant a franchise to construct, operate and maintain a cable television system to any other person, corporation or entity on terms materially less burdensome or more favorable than the terms contained herein, the Company may substitute such language that is more favorable or less burdensome for the comparable provision of this Ordinance subject to the provisions of N.J.A.C. 14:17-6.7.

SECTION 19. SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court or federal or state agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and its validity or unconstitutionality shall not affect the validity of the remaining portions of the Ordinance.

SECTION 20. THIRD PARTY BENEFICIARIES

Nothing in this Franchise or in any prior agreement is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

SECTION 21. EFFECTIVE DATE

This Ordinance shall take effect immediately upon issuance of a Renewal Certificate of Approval from the BPU.

Ordinance No. 2015-06-Appointment of Chief of Police - Promotions within the Police Dept.

Public Hearing

Motion by Mr. Cryan, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2015-06 was opened.

Mr. Wunder stated that he would like for the entire Committee to be a part of the interviews for the Police Chief as opposed to a subcommittee. Mr. Wunder stated that he would like to be part of the interviewing process. Mr. Milkowski stated that for the entire Committee to meet the meeting would have to be noticed. The interviews would not be held at a regular open public meeting. Mr. Milkowski stated that the subcommittee can provide the information back to the Committee. Mr. Milkowski noted that Chapter 40 will have to be followed.

Ms. Laurie Hoffman asked if the Committee is going to choose a Chief from the current officers and questioned what would happen if they have no interest in the position. Mr. Milkowski stated that if there is not a qualified applicant than the Township can hire from outside. Ms. Hoffman asked if the police department was involved in the creation of the ordinance. Mr. Milkowski stated that the Police Chief reviewed the ordinance and he feels that it is suitable.

Motion by Mr. Wunder, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2015-06 was closed.

Motion by Mr. Milkowski, seconded by Mr. Cryan and carried by favorable roll call vote, the Township Committee adopted Ordinance No. 2015-06 as written below. AYES: McKee, Milkowski, Laul, Cryan NAYS: Wunder

**TOWNSHIP OF LEBANON
HUNTERDON COUNTY, NEW JERSEY
ORDINANCE NO. 2015-06
ORDINANCE ESTABLISHING PROCEDURE FOR THE APPOINTMENT
OF CHIEF OF POLICE AND PROMOTIONS WITHIN THE POLICE DEPARTMENT**

WHEREAS, pursuant to Section 77-2 of the Code of the Township of Lebanon, the position of the Chief of Police is designated as the head of the Township Police Department; and

WHEREAS, N.J.S.A. 40A:14-118 authorizes municipalities to adopt ordinances providing for the “appointment of a chief of police, and such members, officers and personnel as shall be deemed necessary ...”; and

WHEREAS, the governing body has determined that a procedure for the appointment of a Chief of Police in the event of a vacancy of such position must be put in place by ordinance to ensure the continued efficiency and operation of the Police Department and conformance with current law governing the organization of municipal police forces; and

WHEREAS, the governing body has determined that its ordinances regarding promotions to superior positions within the Police Department need to be updated and clarified

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Lebanon, the County of Hunterdon, that the following section is added to the Code of the Township of Lebanon (“Code”):

SECTION 1. Chapter 77, Section 6 of the Code entitled “Promotions” is hereby amended as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

A. A promotion of any member or officer of the Police Department to a superior position shall be made from the membership of the Department. Due consideration shall be given to the member or officer so proposed for the promotion, to the length and merit of his service, and preference shall be given according to seniority in service *in accordance with N.J.S.A. 40A: 14-129. Seniority in service, while a factor to be considered, shall only be determinant in the case where two or more members of the Department have otherwise equal qualifications.* No person shall be eligible for promotion to be a superior officer unless he shall have previously served as a ~~patrolman~~ *patrol officer* in the Department.

B. A member or officer of the Police Department shall not be promoted until he has served at least three years in the Department.

C. ~~The Township shall have the unfettered right to make or not make promotions as it so chooses.~~ *All appointments to superior positions within the Department shall be made in accordance with law by the Mayor with the advice and consent of the Township Committee and Chief of Police.*

SECTION 2. Chapter 77 of the Code entitled “Police Department” is amended by adding the following sections:

Article III. Appointments and Promotions.

§77-24 Appointment of Chief of Police

Any appointment to the Office of Chief of Police shall be made and chosen from a list of eligible candidates who shall be evaluated by a sub-committee formed by the Mayor for the purpose of

recommending the next Chief of Police. The sub-committee shall be known as the "Chief of Police Appointment Committee" and shall consist of the Mayor, one member of the Committee, and, if he/she is available and willing to serve, the then current or most recently retired Chief of Police if the office be vacant. The sub-committee shall conduct interviews of all eligible candidates and may administer such tests as it shall determine to be necessary and appropriate. The Chief of Police Appointment Committee shall recommend appointees to the Mayor and Township Committee based upon its evaluation of the candidates' general qualification, speaking ability, comprehension and presentation of ideas, maturity of judgment, interest in law enforcement, and knowledge of procedures and techniques thereof, and evidence of supervisory and administrative ability. Due consideration shall be given to each candidate's length and merit of service and preference shall be given according to seniority in service in accordance with N.J.S.A. 40A: 14-129. The Chief of Police Appointment Committee, with the permission of Mayor and Committee, may retain the services of an independent third-party entity to assist in any or all aspects of the evaluation and recommendation process. The Chief of Police shall be appointed in accordance with law by the Mayor with the advice and consent of the Township Committee.

§77-25 Eligibility for appointment as Chief of Police

Members of the Department with a minimum of three years of continuous service within the Department shall be eligible to be promoted as the Chief of Police.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. Any ordinance inconsistent with the terms of this Ordinance is hereby repealed.

SECTION 6. This Ordinance shall take effect upon final passage and publication according to law.

Ordinance No. 2015-07- Peddling and Soliciting

Public Hearing

Motion by Mr. Wunder, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2015-07 was opened.

There were no comments from the public.

Motion by Mr. Wunder, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2015- 07 was closed.

Motion by Mr. Cryan, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee adopted Ordinance No. 2015-07 as written below.

**AN ORDINANCE AMENDING CHAPTER 274 OF THE CODE OF THE TOWNSHIP OF
LEBANON REGARDING PEDDLING AND SOLICITING**

WHEREAS, Chapter 274 of the Code of the Township of Lebanon regulates peddling and soliciting; and

WHEREAS, the Mayor and Committee have determined that additional regulation is needed to prevent fraud, crime, and unethical and dishonest business practices; and

WHEREAS, the Mayor and Council have determined that additional regulation will promote safety of Township residents;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Township of Lebanon that Chapter 274 of the Code of the Township of Lebanon is hereby amended as follows:

SECTION 1. Chapter 274 of the Code of the Township of Lebanon is deleted in its entirety and replaced with the following

§274-1. Definitions

As used in this chapter, the following terms shall have the meanings indicated:

MERCHANDISE

Includes all goods, wares, food, fruit, vegetables, farm products, magazines and periodicals, and all kinds of articles of personal property for domestic use and orders or contracts for services, home improvements or alterations.

NON-PROFIT ORGANIZATION

(1) any organization tax exempt under §501(c)(3) of the Internal Revenue Code; (2) any organization created under or otherwise subject to the provisions of Title 15A of the New Jersey Statutes; (3) any organization, whether or not qualified under §501(c)(3) of the Internal Revenue Code or subject to the provisions of Title 15A of the New Jersey Statutes, whose primary purpose is to benefit the school age children of the Township, including but not limited to schools, school clubs and organizations, Cub Scouts, Boy Scouts, Brownies, Girl Scouts and similar youth groups; (4) any organization whose primary purpose is to advocate for religious or political causes, whether or not qualified under §501(c)(3) of the Internal Revenue Code or subject to Title 15A of the New Jersey Statutes; or (5) any department within the Township's municipal governmental structure, including, but not limited to, the Police Department and any volunteer fire or first aid company that is located in, has a substantial membership from or serves the Township.

PEDDLER

Any person who goes from place to place by traveling on the streets and roads or from house to house, carrying, conveying or transporting goods, wares or merchandise for the purpose of selling and delivering them to customers. This definition shall also include integrated and commercial roadside stands as defined in Section 400-4 of the Township Code.

SOLICITOR

Any person who goes from place to place by traveling on the streets and roads or from house to house, taking or attempting to take orders for the sale of goods, wares and merchandise or personal property of any nature whatsoever for future delivery, or for services to be furnished

or performed in the future, whether or not such person has, carries or exposes for sale a sample of the object to be sold and whether or not he is collecting advance payments on such sales.

§274-2. Purpose

The purpose of this chapter shall be to prevent fraud, crime and unethical and dishonest business practices. The fees charged for the issuance of licenses shall not be considered revenue, but shall be charged for the purpose of covering the expense of investigation and regulating the conduct of licensees.

§274-3. License Required

Except as otherwise provided in this chapter, it shall be unlawful for any solicitor or peddler to sell or dispose of, or to offer to sell or dispose of, any goods, wares or merchandise, or to solicit orders for the performance of any service, within the corporate limits of the Township, without first obtaining a license in compliance with the provisions of this chapter. The license shall not be transferable from the person to whom issued to any other person. A separate license shall be obtained by a licensed solicitor or peddler for every agent or employee working for him/her.

§274-4. Exemptions and Exceptions

The licensing requirements of this chapter shall not apply to the categories of persons listed in Subsections A through E below. Persons who fit into the categories described in Subsections F and G below shall present satisfactory evidence thereof and proof that they possess the proper license pursuant to N.J.S.A. 45:24-9 and 45:24-10 to the Clerk, who shall then issue a license in accordance with this chapter without charging a fee.

A. Any public utility or its employees subject to regulation by the State Board of Public Utility Commissioners, provided that such employees shall display identification badges or cards issued by their employer.

B. Any person engaged in the delivery of goods, wares or merchandise or other articles or things in the regular course of business to the premises of persons who had previously ordered the same or were entitled to receive the same by reason of a prior agreement.

C. Any non-profit organization as defined in section 274-1 of this Chapter, including charitable and religious organizations, provided that the means of identification assigned by such organization, if any, is carried by the peddler or solicitor. If no means of identification is assigned by such organization, the peddler or solicitor shall be required to carry a bona fide means of identification, including but not limited to a valid driver's license or other government-issued identification. This exception shall include members or advocates for a non-profit organization engaging in the advocacy or non-commercial, non-for-profit causes, whether or not in connection. This exception also includes any non-profit organization that conducts sales of personal property when the proceeds are applied to the payment of expenses and to the charitable or religious purpose for which the organization exists.

D. Any person intending to distribute non-commercial or not-for-profit handbills, pamphlets, leaflets, circulars, advertisements or printed material, provided that such person carries a bona fide means of identification, including, but not limited to, a valid driver's license or other government issued identification.

E. Any person (a) campaigning for any elected public office or public question, which is to be voted upon in the Township at a general, special, primary or school board election, or in a national or State election; (b) distributing handbills, pamphlets, leaflets, circulars, advertisements or printed

material with respect thereto; or (c) otherwise engaging in political speech, provided that such person carries a bona fide means of identification, including, but not limited to, a valid driver's license or other government issued identification.

F. Any person honorably discharged from the military services of the United States possessing a peddler's license issued in conformity with N.J.S.A. 45:24-9 and 45:24-10.

G. Any person who is an exempt fireman of a volunteer fire department as defined by N.J.S.A. 45:24-9 and 45:24-10, possessing a license in conformity with the law.

§274-5. Application for License.

Every applicant for a license under this chapter shall file with the Township Clerk a sworn written application, in duplicate, on a form to be furnished by the Clerk, which shall give the following information:

- A. Name and description of the applicant.
- B. Permanent home address and full local address of the applicant.
- C. A brief statement of the nature of the business and a description of the merchandise or service to be sold.
- D. If employed, the name and address of the employer, together with credentials establishing the exact relationship.
- E. The length of time for which the license is desired.
- F. If a vehicle is to be used, a description of the vehicle and its license number.
- G. The place where the goods or property to be sold or offered for sale are manufactured or produced, where the goods or property are located at the time such application is filed, and the proposed method of delivery.
- H. A photograph of the applicant taken within 60 days immediately prior to the date of application, which photograph clearly shows the head and shoulders of the applicant and measures two by two inches by two inches.
- I. The fingerprints of the applicant.
- J. Two business references located in the County of Hunterdon, State of New Jersey, or in lieu thereof, such other available evidence of the character and business responsibility of the applicant as will enable an investigator to properly evaluate his character and responsibility.
- K. A statement as to whether the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense and the punishment or penalty assessed therefor.

§274-6. Application Fee.

At the time the application is filed, a fee in the amount of \$_____ shall be paid to the Township Clerk to cover the cost of processing the application and investigating the facts set forth therein.

§274-7. Investigation of applicant.

When the application is properly filled out and signed by the applicant, the original and duplicate

shall be filed with the Township Clerk. The Clerk shall refer the original to the Chief of Police, who shall make or cause to be made such investigation of the applicant's business responsibility and moral character as he deems necessary for protection of the public good.

§274-8. Issuance of license; refusal.

A. Grounds for refusal of license.

(1) If as a result of the investigation of the applicant's character or business responsibility is found to be unsatisfactory, the Chief of Police shall endorse on the application his disapproval and the reasons therefor and return the application to the Township Clerk, who shall notify the applicant that the application is disapproved and that no license shall be issued. Any determination by the Chief of Police that an application is unsatisfactory shall be based on one or more of the following findings with respect to the applicant:

- (a) Conviction of a crime involving moral turpitude.
- (b) Prior violation of a peddling or soliciting ordinance.
- (c) Previous fraudulent acts or conduct.
- (d) Record of breaches of solicited contracts.
- (e) Concrete evidence of bad character.

(2) In the absence of any such finding, the Chief of Police shall find the application satisfactory.

B. If as a result of the investigation the character and business responsibility of the applicant are found to be satisfactory, the Chief of Police shall endorse on the application his approval, and return the application to the Township Clerk, who shall issue the license to the applicant. The license shall contain the signature of the Township Clerk and show the name, address and photograph of the licensee, the class of license issued, the kind of goods or services to be sold, the date of issuance, the length of time the license shall be operative and the license number and other identifying description of any vehicle used in the peddling or soliciting activity licensed.

C. The Township Clerk shall issue to each licensee at the time of delivery of the license a badge which shall show the nature of the license, the period for which the license is issued and the number of the license in letters and figures easily discernible from a distance of 10 feet. During the time the licensee is engaged in peddling or soliciting, the badge shall be worn constantly by him on the front of his/her outer garment in such a way as to be visible to a person facing him.

D. All licensees using automobiles or other vehicles in connection with their business shall have affixed in the rear passenger side window a sticker supplied by the Town Clerk. The sticker shall bear the words "Licensed Peddler," "Licensed Hawker," "Licensed Solicitor" or "Licensed Canvasser," together with a number and the year for which it is issued.

§274-9. Duties of licensee.

Every holder of a peddler's or solicitor's license issued by the Township Clerk under the authority of this chapter or by the clerk of the county under the authority of N.J.S.A. 45:24-9 shall be required to carry the license with him while engaged within the Township in the business or activity licensed. He shall produce the license at the request of any official resident of the Township with whom he wishes to conduct his business or activity. Every peddler or solicitor, shall restrict his selling or

soliciting activity within the Township to the hours between 8:00 a.m. and 8:00 p.m.. Licensees and every person referred to in §274-4A on each day of such activity shall notify the police officer on duty immediately before commencing his selling or soliciting activity and immediately after completing it. Notification shall include a statement as to the general area of the Town in which the licensee, as well as every person referred to in § 274-4A, intends to conduct or has conducted the activity.

§274-10. Prohibitions.

It shall be unlawful for a peddler or solicitor to:

- A. Attempt to peddle or distribute merchandise or printed material, or solicit funds or canvass for information, without first having identified himself/herself as a peddler, solicitor, transient merchant, or canvasser registered with the municipality and displaying the license issued therefor.
- B. Call attention to his business or to his merchandise by crying out, blowing a horn, ringing a bell, other than the doorbell to a building, or any other loud or unusual noise prohibited by the Township Code.
- C. Conduct or attempt to conduct his or her business at any residence or on any property on which is posted a sign expressly prohibiting the activity.
- D. Refuse to leave a private dwelling or property after having been once requested to do so by the owner or occupant thereof.
- E. Distribute obscene merchandise or printed material, printed material that advocates unlawful conduct.
- F. Litter the streets, public places, or other property within the Township with any merchandise or printed material.

§274-11. Enforcement.

It shall be the duty of any police officer of the Township to enforce the provisions of this chapter and to require any person seen peddling or soliciting who is not known by the officer to be duly licensed, to produce his peddler's or solicitor's license.

§274-12. Record of licenses.

The Township Clerk shall maintain a record of all licenses issued under the provisions of this chapter and record therein all convictions for violations and other pertinent circumstances and incidents reported by the Chief of Police.

§274-13. Revocation of license.

- A. Licenses issued under the provisions of this chapter may be revoked by the Chief of Police upon notice to the licensee to the address listed on licensee's application for any of the following causes:
 - (1) Fraud, misrepresentation or false statement contained in the application for license.
 - (2) Fraud, misrepresentation or false statement by the licensee in the course of conducting the business licensed.
 - (3) Any violation of this chapter.
 - (4) Conviction of any crime involving moral turpitude.
 - (5) Conducting the business licensed in an unlawful manner or in such a manner as to constitute a breach of the peace or a menace to the health, safety or general welfare of the public.

B. Notice of revocation shall be communicated to licensee by telephone and regular mail at the telephone number and address set forth on licensee's application. If the licensee requests a hearing pursuant to Section 247-14, notice of hearing shall be given in writing setting forth the specific grounds of complaint and the time and place of hearing. Such notice shall be sent by regular and certified mail to the licensee at his last known address at least five days prior to the date set for hearing.

§274-14. Appeals to Township Committee.

Any person aggrieved by the action of the Chief of Police or of the Township Clerk in the denial or revocation of a license shall have the right of appeal to the Township Committee. The appeal shall be taken by filing with the Township Committee, within 14 days after the notice of the action complained of has been mailed to the person's last known address, a written statement setting forth fully the grounds for the appeal. The Township Committee shall set a time and place for hearing of the appeal, and notice of the hearing shall be given to the applicant in the same manner as provided in § 274-13. The decision of the Township Committee shall be final.

§274-15. Expiration and renewal of license.

All licenses issued under the provisions of this chapter shall expire on December 31 of the calendar year in which they are issued. Any license may be renewed without payment of an additional registration fee upon submission by the licensee of a new application in conformity with the requirements of § 274-5 or, in lieu thereof, a sworn statement in writing setting forth all changes in the information contained in the application for the expired license which are necessary to bring the application completely up to date. A new application or statement in lieu thereof shall be subject to the provisions and standards set forth in § 274-5.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. Any ordinance inconsistent with the terms of this Ordinance is hereby repealed.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

RESOLUTIONS

Resolution No. 59-2015 – Renewing Plenary Retail Consumption License

Motion by Mr. Cryan, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 59-2015 as written below.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 59-2015
RESOLUTION RENEWING PLENARY
RETAIL CONSUMPTION LICENSE

WHEREAS, each of the listed Plenary Retail Consumption Licensees have submitted application forms that have been completed in all respects; and

WHEREAS, the applicants are qualified to be licensed according to all statutory, regulatory and local government ABC Laws and regulations; and

WHEREAS, each have paid a filing fee of \$200.00 to the State of New Jersey and a Township License Fee of \$2,500.00

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, that the listed Licenses be granted a renewal for the 2015-2016 year:

1019-33-003-004 RADGNA, L.L.C. T/A DelliTurris Tuscany Grill 2012 Route 31

Resolution No. 60-2015 – \$4,207,033 Bond Anticipation Note

Motion by Mr. Cryan, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 60-2015 as written below.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 60-2015

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LEBANON, IN THE COUNTY OF HUNTERDON, NEW JERSEY, DESIGNATING A \$4,207,033 BOND ANTICIPATION NOTE, DATED SEPTEMBER 4, 2015 AND PAYABLE SEPTEMBER 1, 2016, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

WHEREAS, the Township of Lebanon, in the County of Hunterdon, New Jersey (the "Township"), intends to issue a \$4,207,033 Bond Anticipation Note, dated September 4, 2015 and payable September 1, 2016 (the "Note"); and

WHEREAS, the Township desires to designate the Note as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code");

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, in the County of Hunterdon, New Jersey, as follows:

SECTION 1. The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code.

SECTION 2. It is hereby determined and stated that (1) the Note is not a "private activity bond" as defined in the Code and (2) the Township and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2015.

SECTION 3. It is further determined and stated that the Township has, as of the date hereof, issued the following tax-exempt obligations (other than the Note) during the calendar year 2015, viz:

<u>Amount</u>	<u>Dated – Due</u>
\$551,210 BANs	1/30/15 - 1/29/16

SECTION 4. The Township will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, the Township does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 5. The issuing officers of the Township are hereby authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2015 dated as of the date of delivery of the Note.

SECTION 6. This resolution shall take effect immediately upon its adoption.
The foregoing resolution was adopted by the following roll call vote:

Resolution No. 61-2015 – Fire Truck Lease with Califon Fire Company

Fire Department Deputy Chief James Crampton stated that he has been informed that the Califon bridge work will be complete by the end of the week so the agreement may not be needed. However, he would like to have it approved by the Committee nonetheless. Mayor McKee stated that it took a long time to prepare the agreement due to insurance issues. Mr. Crampton stated that it has taken months due to formalities. Mr. Crampton stated that there is a very good chance that the truck will not be needed by Califon. Mr. Cryan stated that the Township may have a similar need in the future and feels that the resolution should be approved.

Mayor McKee asked if the Fire Department can use the bridge on Hoffman’s Crossing to service Township residents on the other side of the river. Mr. Crampton stated that they cannot use the bridge. They need to travel Route 513 to Beacon Light Road and then down Valley Brook or go to High Bridge and travel up Cokesbury Road. Mayor McKee asked if Califon Fire is aware of the situation. Mr. Crampton stated that there is a mutual aid agreement with Califon Fire establishing that LTVFD will provide more mutual aid than they ordinarily would.

Motion by Mr. Cryan, seconded by Mr. Wunder and carried by favorable roll call vote, the Township Committee approved Resolution No.61-2015 as written below.

**TOWNSHIP OF LEBANON
HUNTERDON COUNTY, NEW JERSEY
RESOLUTION NO. 61-2015
RESOLUTION AUTHORIZING EXECUTION OF FIRE TRUCK LEASE WITH CALIFON
FIRE COMPANY**

WHEREAS, the Califon Fire Company (“CFC”) is actively engaged in providing emergency services, including firefighting, to Califon Borough and, through mutual aid agreements, to other local municipalities, including Lebanon Township (the “Township”); and

WHEREAS, the Lebanon Township Committee has been advised that Hunterdon County plans to close the Route 512 bridge in Califon for a limited period of time; and

WHEREAS, such closure will affect the Califon Fire Company’s ability to provide emergency services, including firefighting, because it will be unable to travel across the bridge with emergency vehicles; and

WHEREAS, the Township has a fire engine, known as Engine 19-2, that is fully equipped with all standard and associated equipment that can be made available to CFC for a limited period of time during the closure of the Route 512 bridge to assist CFC in providing emergency services to Califon Borough and surrounding municipalities including the Township; and

WHEREAS, it has been determined to be advantageous to the Township and to CFC in the proper discharge of their responsibilities for the Township to make the above-referenced fire engine available to the CFC through a Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Lebanon, Hunterdon County, New Jersey, as follows:

1. The Township of Lebanon will lease to the Califon Fire Company Engine 9-12 pursuant to a Lease Agreement in substantially the same form as that attached hereto and made a part hereof as Exhibit A.
2. This lease is contingent upon the Township of Lebanon obtaining from its insurance carrier a rider stating that the same insurance coverage shall continue to cover the leased vehicle as it is presently in force, being, but not limited to, liability insurance and property damage insurance.
3. This lease is also contingent upon approval of the Lebanon Township Volunteer Fire Department.
4. The Mayor and Township Clerk, are hereby authorized to execute on behalf of the Township the Lease Agreement substantially in the form attached hereto.

OLD BUSINESS

Food Pantry

Mr. Cryan stated that he has spoken to Ruth from the Food Pantry and things are proceeding well in their relocation. They are in the process of reconstructing the new facility and Ruth believes that they will be moved in the second or third week of this month. Mr. Wunder stated that he spoke with Ruth today also and she informed him that they signed a license agreement for six months and is hoping for a lease agreement at a later date. Mr. Cryan stated that the Food Pantry ran into issues with water and septic at the new location and they came to an agreement with having the repairs done.

NEW BUSINESS

Hunterdon County YMCA – Active Older Adult Center – Request for Support

Motion by Mr. Laul, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee approved a donation of \$4000 to be given to the Hunterdon County YMCA – Active Older Adult Center.

Lawrence J. Adrian Jr. – Block 69, Lot 6 – Abandoning Property

Mr. Lawrence Adrian sent a letter to the Tax Collector stating that 10 years ago he purchased a tax lien for Block 69, Lot 6 in the Township. The property does not have roadway frontage and is unusable. Mr. Adrian has decided to donate the land back to the Township. Mr. Adrian suggested that the Township can sell the piece of land and the money can be donated to the Fire Department or Rescue Squad. Mr. Adrian noted that he will not continue to pay taxes for the property.

Attorney Cushing stated that when taxes are not paid on a property a Tax Sale Certificate can be sold on the property and someone else can choose to buy it by paying any outstanding taxes. If no one buys it the Township can foreclose. If the Township has interest in the property they can just request the deed from Mr. Adrian. Mr. Milkowski stated that he does not believe that Mr. Adrian has the deed he only has the Tax Sale Certificate. Attorney Cushing stated that it is good to get properties that are not paying taxes off the tax roll to avoid the need for a reserve of uncollected taxes.

EJ Skidmore OPRA Request – Seeking May 6, 2015 Executive Session Meeting Minutes

Motion by Mr. Cryan, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee authorized the release of the May 6, 2015 executive session meeting minutes in their entirety.

Lebanon Township Environmental and Open Space Committee

Mr. Laul informed the Committee that the LTEOS Committee has only been able to have one meeting in the last four months, due to not having a quorum. Mr. Laul asked Attorney Cushing for advice on how to address members who do not attend meetings. Attorney Cushing stated that there is a statute to address unexcused reoccurring absences. Attorney Cushing suggested that the Chairman should reach out to the members and if they cannot attend, ask for them to submit a resignation.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1000.00.

Motion by Mr. Laul, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved the September 2, 2015 bill list in the total amount of \$268,088.21. The amount of the Comcast payment, for the Police Dept., needs to be clarified by finance prior to payment being released.

Mayor McKee asked for the status of the repairs that need to be made at the museum. Mr. Laul will speak to the contractor to request the Certificate of Insurance and Business Registration.

CORRESPONDENCE

- a. Township Historians May 7, 2015 Meeting Minutes
- b. Tax Collector's Report for the Month of July 2015

PUBLIC COMMENTS

Motion by Mr. Cryan, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting at 7:37 p.m.

Ms. Laurie Hoffman requested Capital Improvement funds to pay for a new bathroom at the museum. The Township Committee asked for the Historians to send another letter to the Committee requesting the funds.

Ms. Hoffman stated that the Township should have applied to use Hunterdon County Open Space money for the painting that is being done at the Library. Discussion held.

Motion by Mr. Wunder, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee authorized a notice to be placed in the newsletter seeking volunteers to provide grant writing services for the Township.

Ms. Hoffman asked if there are plans to make an official ordinance to regulate the Historians. Mr. Laul stated that he is looking into an ordinance for the Library Committee and the Historians at this time.

Ms. Hoffman asked for clarification on members of boards or committees that miss meetings. Attorney Cushing stated that he will respond at the next meeting after reviewing the statute.

Ms. Hoffman stated that she read the Park Ordinance and questioned that if the Township does not receive enough money to cover the park maintenance does that mean that the taxpayers will need to cover the cost. Mr. Laul stated that at this time, the Township pays for the lighting, electric and the garbage. The fees in the ordinance will help to cover the cost of these items.

Ms. Hoffman asked who to call if the signs at the Davara property are illegal. Ms. Hoffman was advised to call the Zoning Officer.

Motion by Mr. Cryan, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 7:50 p.m.

Resolution No. 61-2015 –Executive Session

Motion by Mr. Milkowski, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 61-2015 and convened in executive session at 7:56 p.m.

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 61-2015
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon:

_____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is: Affordable Housing.

_____ Professional Service Contracts_____. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this

information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____

_____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ Union Contract_____ the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists.;

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Out of the Closed Session at 8:25p.m.

ADJOURNMENT

Having no further business to come before the Committee a motion was made by Mr. Milkowski seconded by Mayor McKee and carried by unanimous favorable roll call vote to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Karen J. Sandorse, RMC/CMC
Municipal Clerk

Approved: September 16, 2015

Thomas McKee, Mayor