

**CALL TO ORDER**

Mayor Thomas McKee called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

**FLAG SALUTE**

Mayor McKee asked everyone to please stand for the Flag Salute and for a Moment of Silence in honor of our Servicemen and Women.

**ROLL CALL**

Present -                    Thomas McKee            Patricia Schriver  
                                  Ronald Milkowski        Bernard Cryan        Brian Wunder

Absent-

Also Present - Attorney Dick Dieterly, Clerk Karen Sandorse and 7 members of the public.

**PRESENTATION OF MINUTES**

**Minutes of the Regular Meeting of November 5, 2014**

*Motion by Ms. Schriver, seconded by Mr. Wunder and carried by favorable roll call vote, the Township Committee approved minutes of the regular meeting of November 5, 2014. AYES: Schriver, McKee, Milkowski, Wunder ABSTAIN: Cryan*

**PUBLIC COMMENTS – for agenda items only.**

*Motion by Mr. Wunder, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting.*

There were no comments by the public.

*Motion by Mr. Wunder, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee closed the Public Comment portion of the meeting.*

**RESOLUTIONS**

**Resolution No. 75-2014 – Return Overpayment of 2014 Taxes – Blk 35 Lot 22**

*Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the*

Township Committee approved Resolution No.75-2014 as written below.

TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 75-2014  
RETURN OVERPAYMENT 2014 TAXES

WHEREAS there exists an overpayment of \$1091.20 for 2014 taxes due to an overpayment for Block 35, Lot 22, 477 West Hill Road, and,

WHEREAS this amount has been requested for refund by the owners, Cardamone Brothers Custom Homes, Inc,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare and the Mayor, Treasurer and Clerk be authorized to sign this refund check to Cardamone Brothers Custom Homes, Inc. in the amount of \$1091.20.

**Resolution No. 76-2014 – Return Overpayment of 2014 Taxes – Blk 45 Lot 4**

*Motion by Mr. Cryan, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 76-2014 as written below.*

TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 76-2014  
RETURN OVERPAYMENT 2014 TAXES

WHEREAS there exists an overpayment of \$2,297.79 for fourth quarter 2014 taxes due to a duplicate payment for Block 45, Lot 4, 234 Maple Lane, and,

WHEREAS this amount has been requested for refund by the Law Offices of Woolson Sutphen Anderson, for their clients Edward and Kathleen Hutter,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare and the Mayor, Treasurer and Clerk be authorized to sign this refund check to Woolson Sutphen Anderson in the amount of \$2,297.79.

**Resolution No. 77-2014 – Return Overpayment of 2014 Taxes – Blk 49 Lot 55**

*Motion by Mr. Cryan, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 77-2014 as written below.*

TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
  
RESOLUTION NO. 77-2014  
RETURN OVERPAYMENT 2014 TAXES

WHEREAS there exists an overpayment of \$1,266.00 for fourth quarter 2014 taxes due to a duplicate payment for Block 49, Lot 55, 85 Sliker Road, and,

WHEREAS this amount has been requested for refund by the Law Offices of Roger Skoog, for his client,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare and the Mayor, Treasurer and Clerk be authorized to sign this refund check to Roger Skoog Esq. in the amount of \$1,266.00.

**Resolution No. 78-2014 – Return Overpayment of 2014 Taxes – Blk 21.01 Lot 33.01**

*Motion by Ms. Schriver, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No.78 -2014 as written below.*

TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 78-2014  
RETURN OVERPAYMENT 2014 TAXES

WHEREAS there exists an overpayment of \$4,129.06 for fourth quarter 2014 taxes due to a duplicate payment for Block 21.01, Lot 33.01, 6 Pheasant Court, and,

WHEREAS this amount has been requested for refund by Green Hill Title for their client,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare and the Mayor, Treasurer and Clerk be authorized to sign this refund check to Green Hill Title. in the amount of \$4,129.06.

**Resolution No. 79-2014 – Redemption of Tax Sale Certificate - Blk 26 Lot 45**

*Motion by Mr. Wunder, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 79-2014 as written below.*

TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 79-2014  
REDEMPTION OF TAX SALE CERTIFICATE

WHEREAS the Tax Collector did sell a Tax Sale Certificate #201204 on October 12<sup>th</sup> 2012 to US Bank Cust for Crestar Capital, and,

WHEREAS the amount of \$41,703.27 has been collected from Lynette Smith, for redemption of this lien for this property, known as Block 26, Lot 45, 20 Bunnvale Road, Lebanon Township, assessed to James L and Lynette Smith for Tax Sale Certificate #201204,

THEREFORE BE IT RESOLVED that the Treasurer be authorized to prepare and the Mayor, Treasurer and Clerk be authorized to sign a check in the amount of \$41,703.27 and,

THEREFORE BE IT FURTHER RESOLVED that the Treasurer be authorized to prepare and the Mayor, Treasurer and Clerk be authorized to sign a check in the amount of \$10,700.00 for the premium paid for Tax Sale Certificate #201204, and that these checks be mailed to the lien holder:

US Bank Cust for Crestar Capital  
US Bank Corp TLSG  
50 S 16<sup>th</sup> Street Suite 1950  
Philadelphia PA 19102

## **OLD BUSINESS**

There were no items for Old Business

## **NEW BUSINESS**

### **NJ Department of Agriculture – 2015 Gypsy Moth Suppression Program**

Mayor McKee stated that a letter was received from the NJ Department of Agriculture informing the Township that their inspectors have completed the Gypsy Moth Egg Mass Survey in the Township. The survey results indicate that substantial outbreaks of the pests are expected in the Township next Spring. The proposed spraying would cover approximately 87 acres, in two blocks, using a single application of B.t.k. qualify for the 2015 Gypsy Moth Aerial Suppressions Program. In the past the cost associated with the program was \$51.15 per acre. This year there is a need to renew the aerial suppression contract which may increase the cost for the application. There is a reimbursement program from the US Forestry Service which the NJDA will be applying for on behalf of the Township. In the past, reimbursements to other municipalities ranged anywhere from 23% – 50%.

*Motion by Ms. Schriver, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved the 2015 Gypsy Moth Suppression Program as recommended by the New Jersey Department of Agriculture.*

### **IH Engineers P.C. – IH Engineers, P.C. – NJDOT Bus Stop Inventory**

A letter was received from IH Engineers regarding two bus stops located on Route 31. One is located at mile post 34.99 northbound, at Creager Road and the other is on Route 31 at mile post 35.89 southbound, at Rocky Run Road. IH Engineers is asking if the Committee would like to see any changes with the stops or if they should be discontinued. The Committee is not familiar with the bus stops and would like additional information. Mr. Milkowski will contact IH Engineers to obtain more information on the bus stops.

### **Police Chief Request to Purchase Video Recording Systems**

Police Chief Chris Mattson sent a letter to the Township Committee informing them that on March 1, 2015 police camera mandates will go into effect. Due to budget constraints, the Chief has decided to purchase Mobile Devise Video Recording System Body Cams as opposed to Mobile Video Recording Systems. The

body cams will cost considerably less than equipping each patrol vehicle with the Mobile Video Recording Systems. The cost for each body cam is \$295.00, with a total cost of \$2718.00 for nine units; plus shipping.

Discussion was held on whether the State should help to fund the cost of the body cams since they are requiring that the Township purchase them. Mr. Milkowski will speak to the Police Chief about the matter and the Clerk will follow up.

## **Professional Appointments**

Mr. Wunder stated that the Committee should consider term limits for the Township's professionals in 2015.

## **PRESENTATION OF VOUCHERS**

Committee Members provided a description of vouchers exceeding \$1000.00.

*Motion by Ms. Schriver, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved the December 3, 2014 bill list in amount of \$ 444,473.15 (General Account) and \$59,290.00 (Capital Account). The Mid Atlantic Truck check will be held until Mr. Cryan and Mr. Gabriel are satisfied with the outcome of a discussion with the manufacture on the truck specifications. Mr. Cryan will sign the voucher once acceptable. If the concerns with the bid specifications are not resolved during the discussion, Mr. Cryan will bring the matter back to the Committee.*

## **CORRESPONDENCE**

- a. Tax Collector' Report for the Month of October 2014
- b. DPW Manager – Arrival of New Dump Truck

The DPW Manager sent a letter to the Committee stating that there are a few items that do not meet the specifications of the new truck. Most of the items were discussed at the November 6, 2013 Committee meeting before the Committee made the decision to award the bid to Mid Atlantic Truck Center. The body manufacturer, Sanchez LTD, informed Mr. Gabriel that they feel that a few of the items on the truck are better than what were in the specifications. Mr. Gabriel stated that the new truck does not have an extended warrantee on the engine and the transmission. If the Committee should so choose, an extended warrantee can still be added at this time. Mr. Gabriel informed the Committee that, as they awarded the bid to Mid Atlantic, he has signed the voucher and submitted it for payment at this time.

Mayor McKee stated that the extended warrantee is something that the Committee may want to consider. All of the other trucks had the warrantee added. Discussion was held on the warrantees provided for at the time of bidding. Mr. Cryan asked if the manufacture received prior approval before changing the specifications. Mr. Milkowski stated that when Mid Atlantic and Sanchez came to the Committee meeting they stated that the specs were not changed and that they complied with everything. Mr. Cryan stated that if the Committee agrees he will meet with Mr. Gabriel and the manufacture to discuss the issues. If he and Mr. Gabriel find things to be satisfactory he will then sign the voucher for payment.

- c. DPW Manager – 2015 Budget
- d. Hunterdon County Planning Board – Bank & Reserve 2014 Open Space Trust Funds  
(Resolution will be on December 17, 2014 Meeting Agenda)

The Committee discussed potential needs for reserving the Open Space Trust Funds.

- e. High Bridge Emergency Squad – 2015 Budget Request

- Mr. Milkowski will speak to the Lebanon Township Fire Dept. about High Bridge's request.
- f. Meals on Wheels in Hunterdon, Inc. - Request for Donation  
Mr. Cryan stated that the Meals on Wheels serves many people in the community and he would like the Township to support them in some manner.
  - g. Historian's June 5, 2014 Meeting Minutes

## **PUBLIC COMMENTS**

*Motion by Ms. Schriver, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting at 7:43 p.m.*

Mr. Victor Hoffman is confused with the Gypsy Moth spraying and having to cover the cost to spray the State land in Voorhees State Park. Mayor McKee stated that the State informed us that there is no consideration for them to pick up the cost. Mr. Hoffman felt that the Committee should make an objection in having to pay the cost for the spraying.

Mr. Hoffman asked if there has there been any progress in hiring a grant writer. Mr. Milkowski stated that there are grant writers in the Township who are willing to assist in writing a grant if the Township comes up with a grant that they are interested in applying for. Mr. Hoffman stated that it is important to have someone search for the grants that are available.

Mr. Hoffman asked if there will be training for the officers with the new body cams and questioned if the video recordings are going to be stored or erased.

Mr. Hoffman informed the Committee that the annual tree lighting will be held this Friday at 6:00 p.m. The Clerk will ask the Police to place a notice on the sign in front of the municipal office.

Mr. Cryan stated that there will be a CWA negotiation meeting next Monday.

*Motion by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 7:49 p.m.*

## **ADJOURNMENT**

Having no further business to come before the Committee a motion was made by Ms. Schriver, seconded by Mr. Cryan and carried by unanimous favorable roll call vote to adjourn the meeting at 7: 51p.m.

Respectfully submitted,

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Karen J. Sandorse, RMC/CMC  
Municipal Clerk

Approved: December 17, 2014

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Thomas McKee, Mayor