

Lebanon Township Environmental & Open Space Commission Agenda

January 16th, 2017

CALL TO ORDER

In compliance with the "Open Public Meetings Act", notice has been given that the Lebanon Township Environmental and Open Space Commission conducts its regular business meetings on the third Monday of each month at 7:00 PM in the main meeting room of the municipal building. Notice of this meeting was published in the Hunterdon County Democrat and the monthly agendas are posted on the bulletin board of the municipal building.

STANDARD AGENDA

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
Presentation of Minutes (Adam Duckworth)	Review and approval of December Meeting Minutes. The following people are approving minutes based on their attendance at the last meeting: Petzinger, Duckworth, Newman, Hardy, Koch, Mickley and Lawler.	5 Min
General Admin (Adam Duckworth)	<ul style="list-style-type: none"> • Team Member Renewals (Mr. Duckworth/Mr. Newman) <ul style="list-style-type: none"> ○ See Attachment 3 • Standard Work for Wetlands LOI Response • Sustainable Events Consulting – Easter Egg Hunt <ul style="list-style-type: none"> ○ Sat 4/9, rain date of Sun 4/15 @ 2PM; reserve calendars • ANJEC Grants for Open Space Stewardship Projects due April 7th (\$1500) <ul style="list-style-type: none"> ○ Adam will prepare draft grant application for review 	10 Min
Newsletter	<p>Spring newsletter deadline is February 1st. Articles on the docket include:</p> <ul style="list-style-type: none"> • Well Testing (Nancy Lawler) • Mosquito Control (Adam Mickley) • Litter Cleanup (Maria Naccarato) • Fire Risk Reduction – Brush/Forest (Erik Henriksen w/LTFD) • Emerald Ash Borer (Sharon Petzinger) <p>Backlog:</p> <ul style="list-style-type: none"> • Proper Use of Pesticides and Herbicides (target Summer 2016) • Organic Methods • Invasive Species 	10 Min
Reports	<p>Provide updates on the following standard topics below; see pre-submitted updates in Attachment 1.</p> <ul style="list-style-type: none"> • EOSC Budget (Duckworth) • Planning Board (Duckworth) • Highlands Act (Duckworth) • Musconetcong Watershed Association (Henriksen) • Raritan Headwaters Association (Lawler) • Sustainable Jersey (Duckworth) 	15 Min

Topic	Intent/Materials	Time
Correspondence	Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members. <ul style="list-style-type: none"> • None pre-submitted. 	5 Min
Portfolio Review	Project Leads to provide status report and next steps for active and upcoming projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see Attachment 2 . <ul style="list-style-type: none"> • Energy Gold (Pepperman) • Open Space and Preserved Property Mapping (Duckworth) • Bunnvale Grant (Hardy) • Farm Passport Challenge (Duckworth) • Goracy Trail (Hardy) • Memorial Park Bio-Blitz • Recycling Actions (Mickley) • NJ Water Supply Property Agreement Refresh (Mickley) 	Offline
Miscellaneous	Introduce for discussion any special topics outside of the standard agenda. <ul style="list-style-type: none"> • Open Space Review via ScribbleMaps Interactive Map 	15 Min

Attachment 1 – Reports: Pre-submitted Updates

EOSC Budget (Duckworth)

None submitted.

Planning Board (Duckworth)

There have been no Planning Board meetings since the last EOSC meeting.

Highlands Act (Duckworth)

The Highlands Water Protection and Planning Council will be meeting on January 19th at 4PM. There agenda has been posted on their website. The RMP Monitoring Program is continually working toward publishing a draft *Monitoring Review Report* and *Fiscal Impact Assessment* for public comment that outlines the impact of the Highlands Act and Regional Master Plan (RMP) on the area.

Musconetcong Watershed Association (Henriksen)

MWA will be monitoring the Musky by Point Mtn. Bridge on Saturday, January 28th. If you want to learn more, arrive at 9AM. The annual river cleanup is Saturday, April 25th, we should marry that up with the Litter Cleanup. The Native Plant Sale is April 29th from 9-2.

Raritan Headwaters Association (Lawler)

None submitted.

Sustainable Jersey (Duckworth)

None submitted.

Attachment 2 – Projects: Pre-submitted Updates

Energy Gold (Pepperman; 16-Jan-2017)

Ms. Pepperman has collected all data for 2014 and is currently organizing the data in an Excel spreadsheet.

Open Space and Preserved Property Mapping (Duckworth; 16-Jan-2017)

Municipal, county and state preservation properties have been mapped in the online mapping tool, ScribbleMaps and will be reviewed with the EOSC at the January 16th meeting. Bill Millette, a county planner, was invited to attend the January EOSC meeting and expressed great interest in doing so but had schedule conflicts that prevented him from attending. A follow-up discussion was requested and Mr. Duckworth will work to schedule that session, extending the invite to Committeeman Schmidt, as well.

Bunnvale Grant (Hardy; 16-Dec-2017)

There have still been no decisions made on the 319 Grants.

Farm Passport Challenge (Duckworth; 16-Jan-2017)

Gift certificates were delivered to the four Farm Passport winners: Emilia Kuhn, Carra Suppo, Sabrina Mickley and George Zack. The 2016 Farm Passport Challenge program is now closed. Serious consideration will be given to deciding if and how the program will be expected in 2017 since 2016 participation was extremely low.

Goracy Trail

None submitted.

Memorial Park Bio-Blitz

None submitted.

Recycling Actions (Mickley)

None submitted.

NJ Water Supply Property Agreement Refresh (Mickley; 16-Jan-2017)

The new NJWSA M&M Agreement is still under review by NJWSA attorney. Attorney review is expected to be completed before the end of this month.

Attachment 3 – EOSC Terms

At the December meeting, Ms. Koch, Ms. Petzinger and Mr. Duckworth all expressed their interest and intent in renewing their EOSC terms. A mistake was made whereas Mr. Duckworth was not up for renewal but Mr. Newman was. The correct term details are in the table below and Mr. Newman must confirm his intent to renew for an additional 3-year term expiring at the end of 2019.

Name	Role	Term
Adam Duckworth	Chair, Planning Board Liaison	3-yr. 2017
Sharon Petzinger	Member	3-yr. 2019
Warren Newman	Member	3-yr. 2019
Nancy Lawler	Member	3-yr. 2018
Erik Henriksen	Member	3-yr. 2017
<u>Deb</u> Goodsite	Member	3-yr. 2018
Adam Mickley	Member	3-yr. 2017
Sharon Hardy	Alternate 1	2-yr. 2017
Kathryn Koch	Alternate 2	2-yr. 2018

Lebanon Township Environmental & Open Space Commission Minutes

January 16th, 2017

ROLL CALL

Meeting called to order with a quorum at: 6:59 PM. In addition to EOSC members, Committeeman Schmidt and Mayor Laul were present, as well as volunteer, Lauren Pepperman.

EOSC Member	Role	Attendance
Adam Duckworth	Chairman, Planning Board Liaison	X
Sharon Petzinger	Member	X
Warren Newman	Member	No
Erik Jan Henriksen	Member	X
Nancy Lawler	Member	X
Deb Goodsite	Member	No
Adam Mickley	Member	X
Sharon Hardy	Alternate 1	X
Kathy Koch	Alternate 2	X

STANDARD AGENDA

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
Presentation of Minutes (Adam Duckworth)	Review and approval of December Meeting Minutes. The following people are approving minutes based on their attendance at the last meeting: Petzinger, Duckworth, Newman, Hardy, Koch, Mickley and Lawler. Minute: Ms. Lawler motioned to approve the January Minutes, Ms. Koch seconded and unanimously approved.	5 Min
General Admin (Adam Duckworth)	<ul style="list-style-type: none"> • Team Member Renewals (Mr. Duckworth/Mr. Newman) <ul style="list-style-type: none"> ○ See Attachment 3 • Standard Work for Wetlands LOI Response • Sustainable Events Consulting – Easter Egg Hunt <ul style="list-style-type: none"> ○ Sun 4/9, rain date of Sat 4/15 @ 2PM; reserve calendars • ANJEC Grants for Open Space Stewardship Projects due April 7th (\$1500) <ul style="list-style-type: none"> ○ Adam will prepare draft grant application for review <p>Minutes: Mr. Duckworth indicated a mistake had been made at the December meeting whereas Mr. Duckworth's term was not up for renewal but Mr. Newman's term was. Although Mr. Newman was not at the meeting, Mr. Duckworth indicated he had talked to him prior to the meeting and Mr. Newman had indicated he cannot participate at the level of other team members. Mr. Duckworth stated that Mr. Newman would renew his term with the expectation that EOSC would begin</p>	10 Min

Topic	Intent/Materials	Time
	<p>advertising for a new member that could eventually replace Mr. Newman. Mr. Newman had indicated to Mr. Duckworth that he would always be more than willing to provide advice on matters if need be.</p> <p>Ms. Lawler asked if there were guidelines for people sitting on the committee. Mr. Duckworth stated that he had previously asked that question and there were no guidelines on expected level of involvement or time commitment. Mr. Schmidt asked if committee members had to be a Township resident. Ms. Hardy reminded the team to consider Slack usage and the requirements of OPRA.</p> <p>Mr. Mickley asked if Day in the Park was planned for this year. Mayor Laul stated he thought they were putting on.</p>	
Newsletter	<p>Spring newsletter deadline is February 1st. Articles on the docket include:</p> <ul style="list-style-type: none"> • Well Testing (Nancy Lawler) • Mosquito Control (Adam Mickley) • Litter Cleanup (Maria Naccarato) • Fire Risk Reduction – Brush/Forest (Erik Henriksen w/LTFD) • Emerald Ash Borer (Sharon Petzinger) <p>Backlog:</p> <ul style="list-style-type: none"> • Proper Use of Pesticides and Herbicides (target Summer 2016) • Organic Methods • Invasive Species <p>Minutes: Mr. Duckworth mentioned that in addition to the planned articles he would advertise for new EOSC members.</p>	10 Min
Reports	<p>Provide updates on the following standard topics below; see pre-submitted updates in Attachment 1.</p> <ul style="list-style-type: none"> • EOSC Budget (Duckworth) • Planning Board (Duckworth) • Highlands Act (Duckworth) • Musconetcong Watershed Association (Henriksen) • Raritan Headwaters Association (Lawler) • Sustainable Jersey (Duckworth) <p>Minutes: Mr. Duckworth highlighted the pre-submitted updates that were part of the agenda and asked for comments or questions from the team. Mr. Henriksen noted that the annual MWA river cleanup is April 15th and not April 25th, as noted in the pre-submitted update.</p>	15 Min
Correspondence	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members.</p> <ul style="list-style-type: none"> • None pre-submitted. <p>Minutes: Mr. Duckworth indicated he had received no formal correspondence.</p>	5 Min

Topic	Intent/Materials	Time
Portfolio Review	<p>Project Leads to provide status report and next steps for active and upcoming projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see Attachment 2.</p> <ul style="list-style-type: none"> • Energy Gold (Pepperman) • Open Space and Preserved Property Mapping (Duckworth) • Bunnvale Grant (Hardy) • Farm Passport Challenge (Duckworth) • Goracy Trail (Hardy) • Memorial Park Bio-Blitz • Recycling Actions (Mickley) • NJ Water Supply Property Agreement Refresh (Mickley) <p>Minutes: Mr. Duckworth highlighted the pre-submitted updates and asked if there were any questions or comments from the team.</p>	Offline

Topic	Intent/Materials	Time
Miscellaneous	<p>Introduce for discussion any special topics outside of the standard agenda.</p> <ul style="list-style-type: none"> • Open Space Review via ScribbleMaps Interactive Map <p>Minutes: Mr. Duckworth projected the ScribbleMaps interactive mapping application on the screen and walked the team through the different types of preserved properties that exist in Lebanon Township, including county-owned, state-owned and municipal-owned. He stated there were three state agencies that owned land for different preservation purposes: NJ DEP Natural Lands Trust, NJ DEP Fish and Wildlife and NJ DEP Parks & Forestry.</p> <p>Ms. Lawler stated she had presented a preliminary list of properties to Township Committee in the past and she will find and share that list. Ms. Hardy suggested we create a dedicated channel for this work in Slack.</p> <p>It was highlighted that some of these properties may have restrictions on what can be done on them or the Township may own only a portion or easement. The Hendra property was highlighted as being mostly an easement with restrictions on what can be done on the property.</p> <p>Ms. Lawler stated that the Christians Crossroads property would be good to highlight on the map, as well as Voorhees and Valley View schools.</p> <p>It was indicated that Block 24, Lot 37 is the cell tower.</p> <p>Mr. Duckworth highlighted different areas on the map that are priorities for deeper analysis to determine if there are opportunities for connectivity between the existing larger parcels of property. He assigned each EOSC member a section of the Township for analysis and asked to report back at the next meeting.</p> <p>Ms. Lawler said she will invite all EOSC members to be trained as River Watchers.</p> <p>She also mentioned that the Delaware Valley Regional Planning Commission (DVRPC) is going into a planning phase. She is providing encouragement to include Lebanon Township and Washington Township within the scope of their focus. Committeeman Schmidt asked if this was the same initiative being sponsored by the William Penn Foundation and Ms. Lawler said yes.</p> <p>Mr. Mickley stated that he had contacted NJ Water Supply Authority regarding property maintenance agreement with them for review and confirmed that any signage must be approved by NJWSA.</p> <p>Mr. Schmidt provided an update regarding the Point Mountain-Teetertown Link project and stated that NJ Conservation Foundation is taking the lead on negotiation with the property owner. He stated he has received letters of support for the associated Green Acres application from the Highlands Council, Musconetcong Watershed Association, NJ Conservation Foundation, Raritan Headwaters Association, NJ Water Supply Authority and the County Planner.</p> <p>Mr. Duckworth asked for a motion to close the meeting at approximately 8:45PM. The individuals who made the motion and seconded it were mistakenly not recorded.</p>	15 Min