

Lebanon Township Environmental & Open Space Commission Agenda

March 5th, 2018

CALL TO ORDER

In compliance with the “Open Public Meetings Act”, notice has been given that the Lebanon Township Environmental and Open Space Commission conducts its regular business meetings on the third Monday of each month at 7:00 PM in the main meeting room of the municipal building. Notice of this meeting was published in the Hunterdon County Democrat and the monthly agendas are posted on the bulletin board of the municipal building.

STANDARD AGENDA

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment	Call meeting to order and take roll call.	10 Min
Presentation of Minutes	Review and approval of February Meeting Minutes. All commission members can approve except for Mr. Newman and Mr. Henriksen who were not present at the February meeting.	10 Min
General Admin	<ul style="list-style-type: none"> • N/A 	15 Min
Newsletter	Summer newsletter deadline is May 1 st . Articles on the docket include: <ul style="list-style-type: none"> • Pesticide Use (Lawler/Petzinger) • Red Mill Property/Cleanup (Duckworth/Historians) Backlog: Proper Use of Pesticides and Herbicides, Organic Methods, Invasive Species, Christian Crossroads Dam Removal/History	5 Min
Correspondence	Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members. All correspondence when possible is scanned and stored digitally in a public access Google Drive folder at https://drive.google.com/open?id=0B14m3wFylheUWjBjNEkwalU4TGc . <ul style="list-style-type: none"> • French & Parrello Associates – Warren/Hunterdon County Engineering Depts. – Changewater Bridge – Notice of Application for Freshwater Wetlands Permit 	0 Min
Focus Topics	A select set of topics that require deeper discussion. <ul style="list-style-type: none"> • Red Mill Road Property Cleanup Day <ul style="list-style-type: none"> ○ Property Name: <i>Red Mill Race Preserve</i> ○ Hendra Property Letters ○ Confirmation of Attendance ○ Bamboo Decision 	40 Min

Topic	Intent/Materials	Time
Reports	<p>Provide updates on the following standard topics below; any pre-submitted updates are included in Attachment 1.</p> <p><u>Program Reports</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Litter Cleanup (Naccarato) <input type="checkbox"/> Well Testing (Koch) <input type="checkbox"/> LT Fall Fest (Duckworth) <p><u>Project Reports</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> NJ Water Supply Property Agreement Refresh (Mickley) <input type="checkbox"/> Red Mill Property Clean-up Event <input type="checkbox"/> Pt. Mountain/Teetertown Link <input checked="" type="checkbox"/> Block 36, Lot 17 - Partial Preservation "Goracy Trail" <p><u>Parcel Reports</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Block 24, Lot 16 - Hickory Run Rd. DEP Preservation <input type="checkbox"/> Block 35, Lot 88 - Preservation "Red Mill Road" <input type="checkbox"/> Block 10, Lot 41 - Hagedorn/Voorhees Link <p><u>Administrative Reports</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> EOSC Budget (Duckworth) <input type="checkbox"/> Planning Board (Duckworth) <input type="checkbox"/> Highlands Act (Duckworth) <input type="checkbox"/> Musconetcong Watershed Association (Henriksen) <input type="checkbox"/> Raritan Headwaters Association (Lawler) <input checked="" type="checkbox"/> Sustainable Jersey (Duckworth) 	10 Min

Attachment 1: Reports

Litter Cleanup

As per Ms. Naccarato on 04-Mar-2018, advertising for the 2018 litter cleanup has begun. An article was included in the spring newsletter that was received by residents this month. A digital flyer was included in the school virtual backpack for parents of students at Valley View and Woodglen. And advertising was started on Facebook. Twenty-three teams (consisting of ~120 individuals) have already signed up, covering 24 miles of roads. An [online interactive map](#) has been introduced this year by Ms. Naccarato to help her manage the volunteers and provide volunteers a means to choose a section of road to adopt.

Sustainable Jersey

As per Mr. Duckworth on 04-Mar-2018, Lebanon Township received a capacity building grant from Sustainable Jersey in 2014. A grant report was due in early 2015 and an extension was requested by the Township until September, 2015. The grant report still has not been submitted and must be before we are eligible for any new grant opportunities. Mr. Duckworth has begun to compile information for the report and asked treasurer, JoAnn Fascinelli, for an update on the grant account to determine if there is money that has still not been spent. Mr. Duckworth plans to have a draft report ready for EOSC review prior to the April meeting.

Block 36, Lot 17 - Partial Preservation "Goracy Trail"

As per Ms. Hardy on 04-Mar-2018, the contract is still under review by both parties.

Lebanon Township Environmental & Open Space Commission

Minutes

March 5th, 2018

ROLL CALL

EOSC Member	Role	Attendance
Adam Duckworth	Chairman, Planning Board Liaison	X
Sharon Petzinger	Member	X
Warren Newman	Member	No
Erik Jan Henriksen	Member	X
Nancy Lawler	Member	X
Sharon Hardy	Member	X
Adam Mickley	Member	No
Kathy Koch	Alternate 1	No
Marty Collett	Alternate 2	X

MEETING MINUTES

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment	<p>Call meeting to order and take roll call.</p> <p>Minutes: Mr. Duckworth called the meeting to order at 7:10PM. In addition to EOSC members listed above, Mayor Schmidt and Committeeman Laul were in attendance.</p>	10 Min
Presentation of Minutes	<p>Review and approval of February Meeting Minutes. All commission members can approve except for Mr. Newman and Mr. Henriksen who were not present at the February meeting.</p> <p>Minutes: Mr. Duckworth asked if there were any comments on the proposed meeting minutes from February. There were none. Mr. Collett made a motion to approve the minutes; it was seconded by Ms. Hardy and unanimously approved.</p>	10 Min
General Admin	<ul style="list-style-type: none"> • N/A 	15 Min
Newsletter	<p>Summer newsletter deadline is May 1st. Articles on the docket include:</p> <ul style="list-style-type: none"> • Pesticide Use (Lawler/Petzinger) • Red Mill Property/Cleanup (Duckworth/Historians) <p>Backlog: Proper Use of Pesticides and Herbicides, Organic Methods, Invasive Species, Christian Crossroads Dam Removal/History</p> <p>Minutes: Mr. Duckworth reminded the team of the upcoming summer newsletter deadline and the two planned articles. He asked if there were any other proposed topics and there were none.</p>	5 Min

Topic	Intent/Materials	Time
Correspondence	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members. All correspondence when possible is scanned and stored digitally in a public access Google Drive folder at https://drive.google.com/open?id=0B14m3wFylheUWjBjNEkwalU4TGc.</p> <ul style="list-style-type: none"> • French & Parrello Associates – Warren/Hunterdon County Engineering Depts. – Changewater Bridge – Notice of Application for Freshwater Wetlands Permit <p>Minutes: Mr. Duckworth highlighted the correspondence received regarding boring activities at the Changewater bridge.</p>	0 Min
Focus Topics	<p>A select set of topics that require deeper discussion.</p> <ul style="list-style-type: none"> • Red Mill Road Property Cleanup Day <ul style="list-style-type: none"> ○ Property Name: <i>Red Mill Race Preserve</i> ○ Hendra Property Letters ○ Confirmation of Attendance ○ Bamboo Decision <p>Minutes: Mr. Duckworth circulated draft copies of courtesy letters to Anthony Hendra and Bill Kutri-French for review and feedback. Ms. Petzinger said they looked good. Mr. Collett suggested updating the letters with a request for pictures and historical information. Mayor Schmidt suggested copying Karen Sandorse and sending her a copy of the letters for record-keeping purposes. Mr. Duckworth asked for a motion to approve the letters with suggested changes. Mr. Henriksen made a motion to approve; it was seconded by Ms. Lawler and unanimously approved.</p> <p>Mr. Duckworth reminded the team that the Red Mill Race Preserve trail-clearing and litter cleanup event is on April 21st. He stated he would like to give volunteers the option to participate in one of two 2-hr. time slots: 9-11AM and 11AM-1PM. Volunteers could attend both if desired. He asked the team which they could attend. Mr. Henriksen and Ms. Lawler stated they would attend from 9AM-11AM and Mr. Collett and Ms. Hardy stated they would attend from 11AM-1PM. Ms. Petzinger stated she was not sure yet which time slot she would attend. Ms. Petzinger suggested using SignUpGenius to manage volunteers for the event.</p> <p>Mr. Duckworth stated that the Township dumpster day would be on the same day and that the plan would be to bring any trash to the event. Mr. Henriksen said he would help Mr. Duckworth transport the trash. Ms. Lawler asked if the owners of Hall Tree Farm should be notified and also if NJ Water Supply Authority (NJWSA) should be consulted since they co-own the easements on the “Hendra Property”. Mayor Schmidt stated he would connect with Julie Shelly from NJWSA. Mr. Duckworth stated he would work with Adam Mickley to obtain a copy of the recently-approved Property Maintenance Agreements. Ms. Hardy stated that the Rachels, who live across the street from the Red Mill Road property, should also be notified; she took the action to reach out to them and also to see if they have any pictures of the mill.</p> <p>Mr. Duckworth stated he would begin advertising for volunteers in early April, through Facebook, Virtual Backpack, direct email and at the Township Building. He also stated he would ask Ms. Koch to distribute flyers around town. Mr. Collett suggested we engage Trout Unlimited, as well.</p> <p>Next the conversation moved to the activities to be performed at the site. Ms.</p>	40 Min

Topic	Intent/Materials	Time
	<p>Petzinger asked if we were getting any guidance on trail-building activities. Mr. Duckworth stated that he was hoping to meet Patrick Eckard at the site prior to the event. Mr. Henriksen, Ms. Petzinger, Ms. Hardy and Mr. Collett all stated that they would like to be notified of the meeting with Patrick and would attend if they could. There was discussion on how to remove the invasive species from the trail area. Ms. Petzinger stated that apply herbicides would require a license. Mayor Schmidt stated that he had a license but didn't know if it was an appropriate license. Ms. Lawler said she would contact Allen Barlow regarding the bamboo and other invasives present for advice. It was generally agreed that we could focus on basic clearing of the trail area for now and more thorough removal of invasive species at a later date if desired.</p> <p>The discussion then turned to equipment. After discussion it was agreed that we should ask volunteers to bring their own equipment as they would be more familiar with it and thus it would be safer. The question of chainsaws and other power tools was raised; Mayor Schmidt took an action to review the Township insurance policy to understand if there were any exclusions for volunteers' use of power tools. Mr. Duckworth stated that there is money available from the Sustainable Jersey Grant that can be used to purchase gear (clippers, shovels, safety gear, etc.). Ms. Lawler stated we might also subsidize well-testing costs.</p>	
Reports	<p>Provide updates on the following standard topics below; any pre-submitted updates are included in Attachment 1.</p> <p><u>Program Reports</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Litter Cleanup (Naccarato) <input type="checkbox"/> Well Testing (Koch) <input type="checkbox"/> LT Fall Fest (Duckworth) <p><u>Project Reports</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> NJ Water Supply Property Agreement Refresh (Mickley) <input type="checkbox"/> Red Mill Property Clean-up Event <input type="checkbox"/> Pt. Mountain/Teetertown Link <input checked="" type="checkbox"/> Block 36, Lot 17 - Partial Preservation "Goracy Trail" <p><u>Parcel Reports</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Block 24, Lot 16 - Hickory Run Rd. DEP Preservation <input type="checkbox"/> Block 35, Lot 88 - Preservation "Red Mill Road" <input type="checkbox"/> Block 10, Lot 41 - Hagedorn/Voorhees Link <p><u>Administrative Reports</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> EOSC Budget (Duckworth) <input type="checkbox"/> Planning Board (Duckworth) <input type="checkbox"/> Highlands Act (Duckworth) <input type="checkbox"/> Musconetcong Watershed Association (Henriksen) <input type="checkbox"/> Raritan Headwaters Association (Lawler) <input checked="" type="checkbox"/> Sustainable Jersey (Duckworth) <p>Minutes:</p> <p>Mr. Duckworth stated there were some events that were coming up where it would be good to have EOSC representation.</p>	10 Min

Topic	Intent/Materials	Time
	<p><i>Restoring Balance to Our Public Forests: Managing Damage from Deer and Invasives</i> is being presented by RHA on March 29th. Ms. Petzinger and Ms. Hardy stated they may go.</p> <p><i>2018 NJ Invasive Species Conference</i> is being presented by Friends of Hopewell Valley Open Space on April 11th. Ms. Petzinger is a speaker at this event. Ms. Lawler stated she may go.</p> <p><i>Managing Deer in Suburban and Agricultural Landscapes</i> is being presented by NJ DEP Division of Fish and Wildlife on March 19th. Mr. Duckworth stated he might be able to go.</p> <p>Ms. Lawler stated that an invasive species assessment had been done for Memorial Park.</p> <p>Regarding the Point Mountain/Teetertown Link, Mayor Schmidt stated that the survey is in green acres review. The demolition required prior to contract approval has been completed. Lebanon Township has requested a deed requirement to be notified of future activities on the property.</p> <p>Mayor Schmidt stated that the county got a Highlands Council grant for the 90-acre "Denton Property" near Point Mountain.</p> <p>Mayor Schmidt stated that the land owner for the Buffalo Hollow Road property recently discussed has been contacted and dialogue is open regarding preservation.</p> <p>Mr. Henriksen stated that the MWA is looking for new board members. They are focused on restoring the mill and also need help. Mayor Schmidt asked about Township representation on the Musconetcong River Management Council (MRMC). Ms. Lawler stated that the appointment of Mr. Henriksen in this role was made at the Township reorganization meeting and is captured in the Minutes of Township Committee.</p> <p>Mr. Duckworth asked for a motion to adjourn at 8:37PM. The motion was made by Mr. Collett, seconded by Mr. Henriksen and unanimously approved.</p>	