

Lebanon Township Environmental & Open Space Commission

Agenda

June 19th, 2017

CALL TO ORDER

In compliance with the "Open Public Meetings Act", notice has been given that the Lebanon Township Environmental and Open Space Commission conducts its regular business meetings on the third Monday of each month at 7:00 PM in the main meeting room of the municipal building. Notice of this meeting was published in the Hunterdon County Democrat and the monthly agendas are posted on the bulletin board of the municipal building.

STANDARD AGENDA

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
Presentation of Minutes (Adam Duckworth)	Review and approval of May Meeting Minutes. The following people are approving minutes based on their attendance at the last meeting: Mr. Duckworth, Mr. Henriksen, Ms. Hardy, Ms. Koch, and Mr. Mickley.	10 Min
General Admin (Adam Duckworth)	<ul style="list-style-type: none"> • EOSC Reorganization (see Attachment 4) • EOSC Program/Project Paradigm • JCP&L Follow-Up • Sustainable Jersey Grant Report 	20 Min
Newsletter	Summer newsletter deadline is August 1 st . Articles on the docket include: <ul style="list-style-type: none"> • Request for Feedback on OSRP? Backlog: <ul style="list-style-type: none"> • Proper Use of Pesticides and Herbicides (target Summer 2016) • Organic Methods • Invasive Species 	5 Min
Reports	Provide updates on the following standard topics below; see pre-submitted updates in Attachment 1 . <ul style="list-style-type: none"> • EOSC Budget (Duckworth) • Planning Board (Duckworth) • Highlands Act (Duckworth) • Musconetcong Watershed Association (Henriksen) • Raritan Headwaters Association (Lawler) • Sustainable Jersey (Duckworth) 	15 Min

Topic	Intent/Materials	Time
Correspondence	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members.</p> <ul style="list-style-type: none"> • Notification of Fresh Water Wetlands permit for property at 13 Pine Ridge Rd. (Block 38, Lot 55); submitted by Suburban Consulting Engineers, Inc. and dated 23-May-2017 	5 Min
Focus Topics	<p>A select set of topics that require deeper discussion.</p> <ul style="list-style-type: none"> • Open Space & Recreation Plan Update • NJWSA Property Agreement Status • Goracy Experiment (including bird survey) 	30 Min
Program Review	<p>EOSC Programs represent ongoing activities or events aligned with the purpose and long-term goals of the commission. Program Leads to provide brief status report and overview on next steps for active programs. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see Attachment 2.</p> <ul style="list-style-type: none"> • Litter Cleanup (Naccarato) • Well Testing (Koch) 	0 Min
Project Review	<p>Project Leads to provide brief status report and overview on next steps for active projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see Attachment 3.</p> <ul style="list-style-type: none"> • NJ Water Supply Property Agreement Refresh (Mickley) • Open Space and Preserved Property Mapping (Duckworth) • Bunnvale Grant (Hardy) • Goracy Trail (Hardy) • Recycling Actions (Mickley) 	0 Min

Attachment 1: Reports

EOSC Budget (Duckworth)

No updates submitted prior to meeting.

Planning Board (Duckworth)

As per Mr. Duckworth on 19-Jun-2017, there have been two Planning Board meetings since our last EOSC meeting: 16-May-2017 and 06-Jun-2017. There was one topic of interest for the EOSC, which was agreement to the work plan for update of the Open Space and Recreation Plan. Committeeman Schmidt will be attending EOSC on 19-Jun-2017 to initiate the work with the EOSC.

Highlands Act (Duckworth)

No updates submitted prior to meeting.

Musconetcong Watershed Association (Henriksen)

As per Mr. Henriksen on 19-Jun-2017, for the Musconetcong River Management Council (MRMC), a meeting will be held on 20-Jun-2017 and Mr. Henriksen is offering the opportunity to carpool.

For MWA, sensors have been placed along the Musconetcong River, which Ms. Lawler can share more about. Also, shad have been confirmed upstream of the former Hughesville Dam site.

Raritan Headwaters Association (Lawler)

No updates submitted prior to the meeting.

Sustainable Jersey (Duckworth)

As per Mr. Duckworth on 19-Jun-2017, the Commission was contacted by Kaitlyn Vollmer with a request to submit a grant report for a capacity building grant received from Sustainable Jersey in 2013. Mr. Duckworth will prepare a draft report for review and approval at the next EOSC meeting.

Attachment 2: Program Updates

Well Testing

As per Ms. Koch on 19-Jun-2017, the results from the well testing event have not been received yet.

Litter Cleanup

As per Ms. Naccarato on 19-Jun-2017, the only active work for the litter cleanup program at this time is to create a playbook to facilitate the event next year and ensure adequate documentation to be able to hand it off to someone else if need be. There has been no progress on creation of the playbook yet.

Attachment 3: Project Updates

Open Space and Preserved Property Mapping

As per Mr. Duckworth on 16-Jun-2017, no work has been done on this mapping activity since the last meeting. This mapping activity will become a focus again as part of the update to the Master Plan element - Open Space & Recreation Plan. Existing data that EOSC has must be verified against data that Mary Mastro has organized regarding open space and preserved farmland.

Bunnvale Grant

As per Ms. Hardy on 16-Jun-2017, no new information has been received regarding notification of the grant awards.

Goracy Trail

As per Ms. Hardy on 16-Jun-2017, Committeeman Schmidt and Ms. Hardy met with landowner Vi Giaquinto to address some questions she had regarding the survey. Ms. Giaquinto will be contacting her lawyer to obtain his review of the purchase contract and will re-engage Ms. Hardy and Committeeman Schmidt once complete.

Recycling Actions

No update submitted prior to the meeting.

NJ Water Supply Property Agreement Refresh

As per Mr. Mickley on 15-Jun-2017, Township Committee approved the agreement. Once signed by Mayor Laul, it will be returned to NJ Water Supply Authority (NJWSA) for final approval.

Point Mountain to Teetertown Link

As per Committeeman Schmidt on 19-Jun-2017, this open space acquisition project is making very good progress. On June 6, 2017, the Hunterdon County Freeholders approved \$1 million in funding, representing 50% of the proposed acquisition cost. The funding is in the form of a \$750,000 Cooperative Municipal Grant to Lebanon Township and \$250,000 Nonprofit Grant to NJ Conservation Foundation (NJCF). The Freeholder Resolution stated the acquisition and management plan that Hunterdon County would take majority ownership, with Lebanon Township having a minority ownership, and the 244 acres would be integrated into the County Park System, managed by the County Park Rangers.

NJCF has negotiated on Option Agreement with the owners (the Pelios) which is effective now that 50% funding is secured. NJCF now has about 18 months to secure the remaining funding, which is targeted from a combination of Green Acres funding from Lebanon Township and Hunterdon Land Trust along with other private grant targeted by NJCF.

Two appraisals have been commissioned, as required by Green Acres, with results expected by the end of June.

Attachment 4: Current EOSC Roster

Changes to the EOSC roster approved by EOSC in April were confirmed by Township Committee on the 17-May-2017. The updated roster is below.

Name	Role	Term
Adam Duckworth	Chair, Planning Board Liaison	3-yr. 2017
Sharon Petzinger	Member	3-yr. 2019
Warren Newman	Member	3-yr. 2019
Nancy Lawler	Member	3-yr. 2018
Erik Henriksen	Member	3-yr. 2017
Sharon Hardy	Member	3-yr. 2018
Adam Mickley	Member	3-yr. 2017
Kathryn Koch	Alternate 1	3-yr. 2017
Marty Collett	Alternate 2	3-yr. 2018

Lebanon Township Environmental & Open Space Commission

Minutes

June 19th, 2017

ROLL CALL

Meeting called to order with a quorum at: 7:06 PM. Others in attendance include Committeeman Schmidt and one Township resident, Matthew Gaydick.

EOSC Member	Role	Attendance
Adam Duckworth	Chairman, Planning Board Liaison	X
Sharon Petzinger	Member	X
Warren Newman	Member	X
Erik Jan Henriksen	Member	X
Nancy Lawler	Member	No
Sharon Hardy	Member	X
Adam Mickley	Member	No
Kathy Koch	Alternate 1	X
Marty Collett	Alternate 2	X*

*Note that Mr. Collett arrived at 8:10PM.

MEETING MINUTES

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
Presentation of Minutes (Adam Duckworth)	<p>Review and approval of May Meeting Minutes. The following people are approving minutes based on their attendance at the last meeting: Mr. Duckworth, Mr. Henriksen, Ms. Hardy, Ms. Koch, and Mr. Mickley.</p> <p>Minutes: Motion requested by Mr. Duckworth to approve meeting minutes from May EOSC meeting and made by Mr. Henriksen, seconded by Ms. Koch and unanimously approved.</p> <p>Mr. Duckworth recognized Mr. Matthew Gaydick from the audience, who stated he is a Lebanon Township resident residing at 40 Anthony Road. He shared concerns about a stream at a neighboring property that he alleged was re-routed approximately 15 years ago by a renter at the property who has since become the owner of the property. Mr. Gaydick stated he has spoken to a representative from NJ DEP. Mr. Newman clarified that Mr. Gaydick was alleging that the stream had been re-channeled. Mr. Gaydick said yes. The team reviewed a tax map to better identify the property to which Mr. Gaydick was referring and identified the property as 43 Anthony Road (Block 49, Lot 76).</p> <p>Mr. Gaydick stated that an NJ DEP representative came to look at the property a few weeks ago and made the property owner put up a silt fence. He also stated that the property owner plans to build a house and that he was concerned about a gas tank</p>	10 Min

Topic	Intent/Materials	Time
	<p>buried on the property. Mr. Gaydick stated that it had been next to an old blacksmith building, which is now in ruins. Mr. Newman asked for the name of the property owner and Mr. Gaydick stated that the name was Tullo and reiterated that the current owner was previously renting the property prior to purchasing it. Ms. Petzinger stated that she was unsure if the NJ DEP would choose to do anything if a violation had occurred in the past. Mr. Gaydick said he would share the name of the DEP representative with whom he spoke with Mr. Duckworth after the meeting.</p> <p>Ms. Petzinger agreed to follow up with Gail Glashoff to review the file on the property and also follow up on the presence of wetlands or streams. Mr. Duckworth stated that the EOSC will gather the appropriate facts and respond to Mr. Gaydick once they have all of the current information.</p>	
<p>General Admin (Adam Duckworth)</p>	<ul style="list-style-type: none"> • EOSC Reorganization (see Attachment 4) • EOSC Program/Project Paradigm • JCP&L Follow-Up • Sustainable Jersey Grant Report <p>Minutes: Mr. Duckworth asked Mayor Laul if he had approved the appointment of Mr. Collett to the EOSC. Mayor Laul stated he had not yet but would ask Karen Sandorse about it..</p> <p>Mr. Duckworth asked Mayor Laul if he had a chance to follow up with JCP&L on their approach to the management of ash trees. Mayor Laul stated that JCP&L is on a 4-year rotation for tree cutting and would not be back in our area until 2020. They can be contacted for a specific tree by the Township Department of Public Works (Warren Gabriel) and will work with DPW to remove a tree of concern. Committeeman Schmidt stated that the County Shade Tree Commission is ramping up due to the ash tree issue and it might be worthwhile to coordinate with them as they may be able to help with the assessment of Memorial Park. Mr. Henriksen agreed to follow up.</p>	20 Min
<p>Newsletter</p>	<p>Summer newsletter deadline is August 1st. Articles on the docket include:</p> <ul style="list-style-type: none"> • Request for Feedback on OSRP? <p>Backlog:</p> <ul style="list-style-type: none"> • Proper Use of Pesticides and Herbicides (target Summer 2016) • Organic Methods • Invasive Species <p>Minutes: Topic was deferred.</p>	5 Min

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Reports	<p>Provide updates on the following standard topics below; see pre-submitted updates in Attachment 1.</p> <ul style="list-style-type: none"> • EOSC Budget (Duckworth) • Planning Board (Duckworth) • Highlands Act (Duckworth) • Musconetcong Watershed Association (Henriksen) • Raritan Headwaters Association (Lawler) • Sustainable Jersey (Duckworth) <p>Minutes: Mr. Duckworth directed team members to review the updates submitted prior to the meeting and included with the agenda. No further discussion was required.</p>	15 Min
Correspondence	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members.</p> <ul style="list-style-type: none"> • Notification of Fresh Water Wetlands permit for property at 13 Pine Ridge Rd. (Block 38, Lot 55); submitted by Suburban Consulting Engineers, Inc. and dated 23-May-2017 <p>Minutes: Mr. Duckworth stated that he had received a notice for a fresh water wetlands permit at the above-referenced property. Ms. Petzinger stated she would review it to see if the EOSC should take any action.</p>	5 Min
Focus Topics	<p>A select set of topics that require deeper discussion.</p> <ul style="list-style-type: none"> • Open Space & Recreation Plan Update • NJWSA Property Agreement Status • Goracy Experiment (including bird survey) <p>Minutes: Committeeman Schmidt provided an overview of the work to update the 2002 Open Space and Recreation Plan. This is required to complete the Green Acres application for the Point Mountain/Teetertown Link property acquisition. The property map (Figure 4) within the OSRP is important as it sets priorities for future property acquisition. Committeeman Schmidt stated that on October 17th, the Planning Board must make its final review in order for the Township to meet the deadline for the Green Acres application. Therefore, by the September 19th Planning Board meeting, a very good draft will need to be available and the Township Planner, Mr. Bolan, will need EOSC input by September 12th.</p> <p>Mr. Duckworth stated that this is an important activity that does not happen too often and an opportunity for the EOSC to influence the direction of the Township with principles and guidelines critical to sustainability. He asked all members to review the OSRP prior to the next EOSC meeting.</p> <p>Ms. Hardy asked if information related to the Council on Affordable Housing (COAH) had to be factored in. Ms. Hardy also stated that Sue Tact would like her property to be added to the map as a preservation priority: 93 Mt. Lebanon Road.</p> <p>Committeeman Schmidt noted that he has a spreadsheet of the preservation priorities and will provide to Mr. Duckworth. Mr. Duckworth asked Committeeman Schmidt who will be providing feedback and Committeeman Schmidt stated that</p>	30 Min

Topic	Intent/Materials	Time
	<p>representatives from the Recreation Committee, Lebanon Township Athletic Association (LTAA), Lebanon Township Junior Field Hockey Program (LTJFHP), North Hunterdon Little League and North Hunterdon Stars will be engaged. Committeeman Schmidt then noted that these were the groups engaged during the last update and the list might need to be refreshed. Kim Jacobus will be the individual reaching out to these groups if they still exist.</p> <p>Ms. Koch asked if ESC should be engaged, as well, and Committeeman Schmidt acknowledged that is a good idea. Mayor Laul stated that he would provide Voorhees demographic data and projections to Mr. Duckworth. Committeeman Schmidt stated he does have a working copy of the OSRP and would provide that to Mr. Duckworth too.</p> <p>Moving on from the OSRP discussion, Mr. Duckworth stated that he would like to choose an open space property and define the criteria for fully stewarding it. For example, ensuring a maintenance plan exists, trails are maintained, invasive species are controlled, if it's posted appropriately, etc. He suggested we identify a small parcel that the Township owns that is preserved and use that parcel as an experiment for the approach. He suggested the Goracy tract as it was hopeful that parcel would be preserved this year and it was of a size small enough to make a good test case. The team agreed that the Goracy tract would be a good parcel to focus on.</p> <p>Ms. Petzinger stated she did perform a bird survey of that parcel and there were some very interesting species that were catalogued. She said she would summarize and post the full results to Slack.</p>	
<p>Program Review</p>	<p>EOSC Programs represent ongoing activities or events aligned with the purpose and long-term goals of the commission. Program Leads to provide brief status report and overview on next steps for active programs. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see Attachment 2.</p> <ul style="list-style-type: none"> • Litter Cleanup (Naccarato) • Well Testing (Koch) <p>Minutes: Mr. Duckworth directed team members to review the updates submitted prior to the meeting and included with the agenda. No further discussion was required.</p>	<p>0 Min</p>
<p>Project Review</p>	<p>Project Leads to provide brief status report and overview on next steps for active projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting; see Attachment 3.</p> <ul style="list-style-type: none"> • NJ Water Supply Property Agreement Refresh (Mickley) • Open Space and Preserved Property Mapping (Duckworth) • Bunnvale Grant (Hardy) • Goracy Trail (Hardy) • Recycling Actions (Mickley) <p>Minutes: Mr. Duckworth directed team members to review the updates submitted prior to the meeting and included with the agenda. No further discussion was required.</p>	<p>0 Min</p>

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	Mr. Duckworth asked for a motion to close the meeting at ~8:40PM. The meeting was ended through unanimous approval, however, the record of who made the motion and seconded the motion was not recorded.	