

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Township Clerk, Lebanon Township, Hunterdon County, State of New Jersey on May 17, 2017 at 11am prevailing time at the Municipal Building, 530 West Hill Road, Glen Gardner, New Jersey 08826 at which time and place bids will be opened and read in public for:

Lebanon Township Museum Accessible Lavatory Addition

at the

Lebanon Township Museum, 57 Musconetcong River Road, Hampton, New Jersey

Specifications and other bid information may be obtained at the Lebanon Township Municipal Building during regular business hours. The work includes the furnishing of certain labor, materials and equipment necessary to complete the work as described in the Drawings and Specifications. The work consists of constructing a bathroom addition on the historic building known as the Lebanon Township Museum.

The Work shall include:

1. All required permits, inspections and final Certificate of Occupancy if required.
2. Architectural, excavation, construction, plumbing, and electrical work as defined and implied in the Construction Drawings and Specifications.

The Work shall be executed in accordance with all governing codes and local ordinances. All work shall be conducted according to OSHA standards. The work shall be completed within one hundred fifty (150) calendar days of the Contractor's receipt of written Notice to Proceed.

Bids shall be submitted on the forms provided, completed in accordance with the specifications contained in the Instructions to Bidders and other bidding documents and include the following: Bid Proposal Form with acknowledgments of Addenda; Non-Collusion Affidavit; Bid Bond; Bidder's Ownership Disclosure Statement; a list of subcontractors; Disclosure of Investment Activities in Iran.

No bid will be received unless in writing on the forms furnished, and unless accompanied by bid security in the form of a bid bond, cashier's check, or a certified check made payable to the Township of Lebanon in an amount equal to 10% of the amount of the total bid, but not exceeding \$20,000.

The bid shall be accompanied by a Certificate of Surety on the form included in the Contract Documents, from a surety company licensed to do business in the State of New Jersey, which shall represent that the surety company will provide the Contractor with the required bonds in the sums required in the Contract Documents and in a form satisfactory to the Owner's Attorney and in compliance with the requirements of law.

Bidders must use the prepared bid form which is contained in the Contract Documents. Each individual proposal must be separately enclosed in a sealed envelope addressed to the Township of Lebanon Clerk, 530 West Hill Road, Glen Gardner, New Jersey 08826, marked on the outside with the name of the project being bid on.

No bids will be received after the time and date specified. Bids shall be received by mail or courier service (date and time recorded) or shall be hand delivered. The Owner assumes no responsibility for loss or non-delivery of any bids sent or delivered prior to the bid opening. The Owner shall award the Contract or reject all bids within 60 days of bid opening, except that the bids of any bidders who consent thereto may, at the request of the Owner, be held for consideration for such longer period as may be agreed.

The Owner will evaluate bids and any award will be made to the lowest, responsive, responsible bidder in accordance with N.J.S.A. 40A:11-6.1 and N.J.S.A. 40A:11-23.1. The Owner reserves the right to reject any or all bids and to waive minor informalities or irregularities in bids received.

All bid security except the security of the three apparent lowest responsible bidders shall be returned, unless otherwise requested by the bidder, within ten (10) days after the opening of the bids, Sundays and holidays excepted, and the bids of the bidders whose bid security is returned shall be considered withdrawn.

Bidders are required to comply with all relevant Federal and State Statutes, Rules and Regulations including but not limited to the applicable provisions of Title VI of the Civil Rights Act of 1964, as amended (42 USC 2000d-2000D-4A), the discrimination and affirmative action provisions of N.J.S.A. 10:2-1 through 10:2-4, the New Jersey Law against Discrimination, N.J.S.A. 10:5-1, et seq., the rules and regulations promulgated pursuant thereto, the State requirement for bidders to supply statements of ownership (N.J.S.A. 52:25-24.2) and the State requirement for submission of the names and addresses of certain subcontractors (N.J.S.A. 40A:11-16).

Each bidder must submit with his bid a signed certificate stating that he owns, leases or controls all the necessary equipment required to accomplish the work shown and described in the Contract Documents. Should the bidder not be the actual owner or lessee of such equipment, his certificate shall state the source from which the equipment will be obtained and, in addition, shall be accompanied by a signed certificate from the owner or person in control of the equipment definitely granting to the bidder the control of the equipment required during such time as may be necessary for the completion of that portion of the Contract for which it is necessary. The bidder shall comply with the documentation requirements set forth in the Article of the Information for Bidders, entitled, "Bidder Submissions".

The successful bidder will be required to submit bonds and proof of insurance on or before execution of their respective Contracts as explained in the Contract Documents.

A pre-bid conference will be held on the site – Lebanon Township Museum, at 57 Musconetcong River Road, Hampton New Jersey, on May 8, 2017 at 9:00 am.

Bidders and their subcontractors of any tier must comply with all applicable provisions of the Public Works Contractor Registration Act, P.L. 1999, c. 238 (N.J.S.A. 34:11-56.48) and the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25).

Pursuant to N.J.S.A. 10:5-31 et seq., bidders are required to comply with the requirements of P.L. 1975 c. 127, N.J.A.C. 17:27-1 et seq.

Pursuant to P.L. 2004, c.57 (N.J.S.A. 52:32-44) effective September 1, 2004, all business organizations that conduct business with a New Jersey government agency are required to be registered with the State of New Jersey. Bidders and their subcontractors must submit proof that at the time of the Bid they are registered with the New Jersey Department of Treasury, Division of Revenue by submitting a copy of their Business Registration Certificate prior to Contract award.

It is the purpose of this Notice to Bidders to summarize some of the more important provisions of the Contract Documents. Prospective bidders are cautioned not to rely solely on this summary, but to read the Contract Documents in their entirety.

Karen Sandorse, Municipal Clerk

Publication date: April 26, 2017