

REORGANIZATION MEETING

**Lebanon Township Board of Adjustment
Municipal Building 530 West Hill Road Glen Gardner, N.J.**

January 22, 2020

The Reorganization Meeting of the Lebanon Township Board of Adjustment was called to order at 6:00 p.m. by Board Secretary Gail Glashoff. Present were: Mr. Terzuolo, Mr. Kozlowski, Mr. Maurizio, Mr. Eberle, Mr. Locker, 1st Alternate Guevara, 2nd Alternate Sachs and Attorney Gallina. **Absent:** Mr. MacQueen and Mr. Abuchowski.

In **compliance** with the "Open Public Meetings Act" notice is hereby given that the Lebanon Township Board of Adjustment will hold their Reorganization Meeting on January 22, 2020 at 6:00 p.m. In the event of inclement weather the Board will hold their Reorganization Meeting on Wednesday February 26, 2020 at 7:30 p.m. Notice of this meeting was published in the Hunterdon Review on January 2nd and again on January 8, 2020 reflecting the time change. Copies of the Agenda were faxed to the Hunterdon Review, Hunterdon County Democrat, Express Times, Courier News, Star Ledger and posted on the Lebanon Township Website and Bulletin Board in the Municipal Building.

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| SWEAR IN: | Andy Kozlowski | Class IV | Regular | 4 Year Term |
| | Joe Maurizio | Class IV | Regular | 4 Year Term |
| | Tom Sachs | Class IV | 2 nd Alternate | 2 Year Term |

At this time Attorney Gallina had the following board members swear in: Mr. Kozlowski, Mr. Maurizio and Mr. Sachs. Congratulations to all.

NOMINATIONS FOR CHAIR:

Ms. Glashoff asked for nomination for Chairman. Motion by Mr. Eberle and seconded by Mr. Locker to nominate Mr. Terzuolo as Chairman. Being no other nominations, motion by Mr. Maurizio and seconded by Mr. Sachs to close the nominations. Unanimously approved. Congratulations to Mr. Terzuolo. At this time, Mr. Terzuolo took over the meeting.

NOMINATIONS FOR VICE CHAIR:

Chairman Terzuolo asked for nominations for Vice Chair. Motion by Mr. Eberle and seconded by Mr. Maurizio to nominate Mr. Abuchowski. Being no further nominations, nominations are closed. Unanimously approved.

NOMINATIONS FOR REVIEW OF THE BILLS:

Motion by Mr. Maurizio and seconded by Mr. Eberle to nominate Mr. Kozlowski to review the bills for payment. Being no further nominations, nominations are closed. Unanimously approved.

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NOMINATIONS FOR ASSISTANT TO REVIEW THE BILLS:

Motion by Mr. Kozlowski and seconded by Mr. Eberle to nominate Mr. Maurizio as the assistant to review the bills. Being no further nominations, nominations are closed. Unanimously approved.

APPOINTMENTS:

- a. John Gallina, Esq,*
- b. James Kyle, PP*
- c. Stephen Risse, Engr.*
- d. Gail W. Glashoff, Board Secretary*
- e. Court Stenographer*
- f. Guy Wilson, Esq. (Alternate Attorney)*

Motion by Mr. Kozlowski and seconded by Mr. Sachs to appoint all of the above a thru f. Unanimously approved.

ADOPT RESOLUTIONS:

- a. Authorizing Agreement for Professionals Services*

Ms. Glashoff reviewed the agreement for professional services. Motion by Mr. Maurizio and seconded by Mr. Kozlowski to adopt the resolutions for professional services. Unanimously approved.

- b. Annual Notice Schedule 2020*

Ms. Glashoff reviewed for the board notice schedule for 2020 with a change for the November meeting date. Instead of the first Thursday in November the meeting will be on the 2nd Thursday in November. Motion by Mr. Kozlowski and seconded by Mr. Eberle adopt the Annual Notice Schedule 2020 as amended. Unanimously approved.

ADOPT RESOLUTION FOR PROFESSIONALS ON PAY TO PLAY:

Motion by Mr. Kozlowski and seconded by Mr. Locker to adopt the resolution for professionals on pay to play. Unanimously approved.

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ADOPT PROFESSIONAL CONTRACTS:

- a. John Gallina, Esq.
- b. James Kyle, PP
- c. Stephen Risse, Engr. (Bayer/Risse Engrs.)
- d. Guy Wilson, Esq. (Alternate Attorney)

Ms. Glashoff reviewed for the board each contract submitted by the board's professionals. Ms. Glashoff informed the board that the hourly rates have not increased, they are the same as last year. Motion by Mr. Eberle and seconded by Mr. Kozlowski to adopt all the professional contracts as presented. Unanimously approved.

APPOINT APPLICATION REVIEW COMMITTEE 2020: 2019-Bruce, John, Andy & Alternate-Wayne

After a brief discussion, last year's committee will stay the same for 2020. Motion by Mr. Maurizio and seconded by Ms. Guevara to approve the review committee as presented. Unanimously approved.

PRESENTATION OF MINUTES: November 7, 2019 Regular Minutes

Motion by Mr. Kozlowski and seconded by Mr. Locker to approve the minutes as presented. Unanimously approved.

EXTENSION OF TIME: *Extend from January 22, 2020 to March 22, 2020 per letter from Attorney Lanza*

- a.** Gil Levy Block #16 Lot #24 6 Twin Pines Lane Califon, N.J.

Ms. Glashoff informed the board that she had been contacted just recently by Attorney Lanza's office and that Mr. Levy was able to get all his approvals and C.O. before the deadline. The extension of time is not needed.

ITEM FOR DISCUSSION: a. 2020 Final Budget

Motion by Mr. Locker and seconded by Mr. Sachs to approve the final budget and to send the board's request on to the Township Committee. Unanimously approved.

PRESENTATION OF BILLS:

- a. James Kyle, PP \$435.00 – Attend 3 ZBA Meetings

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Motion by Mr. Kozlowski and by seconded Mr. Maurizio to approve the bill for payment. Unanimously approved.

CORRESPONDENCE:

a. N.J.P.O. Newsletter – November/December 2019 (Hand out at Meeting)

Being no further business to come before the board, nor comments from the public, motion by Mr. Maurizio and seconded by Mr. Kozlowski to adjourn the meeting at 6:25 p.m. Unanimously approved.

CHAIRMAN BRUCE TERZUOLO

GAIL W. GLASHOFF, BOARD SECRETARY