

REORGANIZATION & REGULAR MEETING

**Lebanon Township Board of Adjustment
Municipal Bldg 530 West Hill Road Glen Gardner, N.J.**

January 23, 2019

*The Reorganization & Regular Meeting of the Lebanon Township Board of Adjustment was called to order at 7:33 p.m. by Board Secretary Gail Glashoff. Present were: Mr. Maurizio, Mr. Kozlowski, Mr. MacQueen, Mr. Terzuolo, Mr. Eberle, Mr. Locker, 1st Alternate Guevara, Attorney Gallina and Planner Jim Kyle. **Excused:** Mr. Abuchowski.*

In compliance with the "Open Public Meetings Act" notice is hereby given that the Lebanon Township Board of Adjustment will hold their Reorganization/Business Meeting on January 23, 2019 at 7:30 p.m. In the event of inclement weather the Board will hold their Reorganization/Business Meeting on Wednesday February 27, 2019 at 7:30 p.m. Notice of this meeting was published in the Hunterdon Review on December 19, 2018. Copies of the Agenda were faxed to the Hunterdon Review, Hunterdon County Democrat, Express Times, Courier News, Star Ledger and posted on the Lebanon Township Website and Bulletin Board in the Municipal Building.

SWEAR IN:	<i>Abe Abuchowski</i>	<i>Class IV</i>	<i>Regular Member</i>	<i>4 Year Term</i>
	<i>Deborah Guevara</i>	<i>Class IV</i>	<i>Alternate 1</i>	<i>2 Year Term</i>

Ms. Glashoff had Attorney Gallina swear in Ms. Guevara. Mr. Abuchowski will be sworn in at the next Regular Meeting.

NOMINATIONS OF CHAIR:

Ms. Glashoff asked for a nomination for Chair. Motion by Mr. MacQueen and seconded by Mr. Kozlowski to nominate Mr. Terzuolo for Chairman. Being no further nominations, motion by Mr. Maurizio and seconded by Mr. Kozlowski to close the nominations. Unanimously approved. Congratulations to Mr. Terzuolo. Chairman Terzuolo took over the meeting at this time.

NOMINATION OF VICE CHAIR:

Motion by Mr. Eberle and seconded by Mr. Locker to nominate Mr. Abuchowski for Vice Chairman. Being no further nominations, nominations are now closed. Unanimously approved.

NOMINATIONS FOR REVIEW OF THE BILLS:

Motion by Mr. MacQueen and seconded by Mr. Eberle to nominate Mr. Kozlowski to review the board's bills of the evening. Unanimously approved.

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NOMINATIONS FOR ASSISTANT TO THE BILL REVIEW:

Motion by Mr. Kozlowski and seconded by Mr. Locker to nominate Mr. Maurizio as the assistant to the Bill Review. Unanimously approved.

APPOINTMENTS:

- a. John Gallina, Esq.*
- b. James Kyle, PP*
- c. Stephen Risse, Engr.*
- d. Gail W. Glashoff, Board Secretary*
- e. Court Stenographer*
- f. Guy Wilson, Esq. (Alternate Attorney)*

Motion by Mr. MacQueen and seconded by Mr. Kozlowski to appoint all of the above. Unanimously Approved. Ms. Glashoff informed the board that the Planning Board will be appointing Beth McManus of Kyle & McManus as alternate Planner and Ted Bayer of Bayer/Risse Engrs. as Alternate Engineer at their next meeting and asked if the board would want to do the same. The board agreed. They will be on the next agenda for approval.

ADOPT RESOLUTIONS:

- a. Authorizing Agreement for Professionals Services*
- b. Annual Notice Schedule 2019*

Ms. Glashoff went over the Agreement for Professional Services and the Annual Notice Schedule for 2019. Motion by Mr. Maurizio and seconded by Mr. MacQueen to adopt both resolutions as presented. Unanimously approved. Ms. Glashoff passed out to the board the meeting schedule for 2019.

ADOPT RESOLUTION FOR PROFESSIONALS ON PAY TO PLAY:

Motion by Mr. Locker and seconded by Mr. MacQueen to adopt the resolution for professionals on pay to play. Unanimously approved.

ADOPT PROFESSIONAL CONTRACTS:

- a. John Gallina, Esq.*
- b. James Kyle, PP*
- c. Stephen Risse, Engr. (Bayer/Risse Engrs.)*
- d. Guy Wilson, Esq. (Alternate Attorney)*

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Ms. Glashoff informed the board that the hourly rates for all the professionals are the same as last year. Motion by Mr. Eberle and seconded by Mr. Locker to adopt all the professional contracts as presented. Unanimously approved.

APPOINT APPLICATION REVIEW COMMITTEE: (2018-Bruce, Andy, John L. & Bd Secretary)

All three board members have agreed to be on the Application Review Committee for 2019. Motion by Mr. Eberle and seconded by Mr. MacQueen to appoint Chairman Terzuolo, Mr. Kozlowski and Mr. Locker for 2019 along with Ms. Glashoff. Unanimously approved.

PRESENTATION OF MINUTES: November 8, 2018 Regular Meeting

Motion by Mr. Kozlowski and seconded by Mr. Maurizio to approve the minutes as presented. Unanimously approved.

ITEM FOR DISCUSSION: Final 2019 ZBA Budget

Motion by Mr. MacQueen and seconded by Mr. Eberle to approve the final version of the 2019 board budget. Unanimously approved. Ms. Glashoff said she will forward the budget on to the CFO.

PRESENTATION OF BILLS:

- | | |
|-----------------------|---|
| a. John Gallina, Esq. | \$260.00 – Attend ZBA Meeting 11/8/2018 |
| | \$292.50 - Review application, phone conf. Bd Engr. & Applicant Engr., review Bd Engr. report. (Ashby) |
| b. Steve Risse, Engr. | \$650.00 – Review application for completeness (Ashby) |
| | Total: \$1,202.50 |

Mr. Kozlowski informed the board that the bills are in order and with a motion by Mr. Kozlowski and seconded by Mr. Maurizio to approve the bills as presented. Unanimously approved.

CORRESPONDENCE: NJPO Newsletter – November/December 2018

Being no further business to come before the board nor comments from the public, motion by Mr. Kozlowski and seconded by Mr. Maurizio to adjourn the meeting at 8:05 p.m. Unanimously approved.

CHAIRMAN BRUCE TERZUOLO

GAIL W. GLASHOFF, BOARD SECRETARY