

REGULAR MEETING

**Lebanon Township Board of Adjustment
Municipal Bldg 530 West Hill Road Glen Gardner, N.J.**

July 23, 2014

The Regular Meeting of the Lebanon Township Board of Adjustment was called to order at 7:30 p.m. by Chairman Bruce Terzuolo. Present were: Mr. Maurizio, Mr. Kozlowski, Mr. MacQueen, Mr. Abuchowski, Mr. Eberle, 1st Alternate Locker, 2nd Alternate Koch and Attorney Gallina.

Excused: Mr. Perry

Notice of this meeting was published in the "Annual Meeting Notice Schedule" adopted by this Board on January 22, 2014, faxed to the Hunterdon Review, Hunterdon County Democrat, Courier News, Express Times, Star Ledger and posted on the bulletin board in the Municipal Building on July 16, 2014.

PRESENTATION OF MINUTES: June 25, 2014 Regular Meeting

Motion by Mr. Kozlowski and seconded by Ms. Koch to approve the minutes as presented. Unanimously approved by those eligible to vote.

NEW BUSINESS:

Leonard Moore
16 Deerfield Court
Basking Ridge, N.J. 07920

Block #23 Lot #3
Raritan River Road R3

PUBLIC HEARING Bulk Variances for Side-yard Setbacks

Ms. Glashoff informed the board that she received a letter from Mr. Moore which she read into the record. The letter from Mr. Moore asked to be rescheduled to the August 27, 2014 regular meeting at 7:30 p.m. Attorney Gallina announced to the public that the Leonard Moore application will be heard on August 27th at 7:30 p.m. No further notice will be given.

PRESENTATION OF BILLS:

- | | |
|-----------------------|--|
| a. John Gallina, Esq. | \$250.00 – Attend June Meeting 6/25/2014 |
| b. Michael Bolan, PP | \$260.00 – Attend June Meeting 6/25/2014 |
| | \$ 56.80 – Review revised plans. (Escrow-Moore) |
| c. Court Stenographer | \$250.00 – Attend July Meeting 7/23/14 |
| | Total: \$816.80 |

Ms. Glashoff said since the public hearing was rescheduled to August the bill amount that included the Court Stenographer for **\$250.00** is eliminated from the bill list. The amount changed from **\$816.80** to **\$566.80**. Ms. Glashoff asked the board if they would consider approving Planner Bolan's voucher amounts even though the vouchers were not present, but as soon as she receives them from Planner Bolan she would have Chairman Terzuolo sign them. Ms. Glashoff said that Planner Bolan's wife Terry is out of town and she is the one who prepares the vouchers. The board did not have a problem approving those vouchers. Ms. Glashoff thanked the board. Motion by Mr. Abuchowski and seconded by Mr. Maurizio to approve the bills as amended. Unanimously approved.

CORRESPONDENCE:

- DEP News Release
- Law of the Land Articles
- Law Bulletin Article

OPEN TO THE PUBLIC – No public comments

Chairman Terzuolo stated before adjourning the meeting he had something he wanted to discuss. Chairman Terzuolo said that something had been brought to his attention regarding board members that are sharing information with individuals other than on this board. Chairman Terzuolo said that does not happen. At this time, Chairman Terzuolo turned the meeting over to the Attorney Gallina to explain why. Attorney Gallina said this is in reference to giving out information on applications. Attorney Gallina said if someone wants information on an application they can come in and see the Board Secretary and review the application. But if a board member gives information out to the public, it could be seen as a board member pushing

Lebanon Township Board of Adjustment

July 23, 2014

Page 2

for or opposing an application. It could also be construed as an appearance of a conflict of interest and that can not happen. Attorney Gallina said if anyone wants to look at an application they can come to the Municipal Building and see Ms. Glashoff. Mr. Kozlowski asked about a past application. Chairman Terzuolo said he is referring to an application that has been reviewed by the Review Committee and then sent to the board members to be discussed at a meeting. Chairman Terzuolo said he is referring to active applications before the board. Mr. Kozlowski said discussing an application that was previously approved is ok but if it is a current application, then we are not to discuss it with anyone. Chairman Terzuolo said that is correct. We can not be discussing on going applications with the public. Attorney Gallina said anyone can come in and look at an application that is before the board or coming before the board. But board members can not be discussing applications that are currently before the board with the public. Mr. Maurizio asked if someone calls a board member regarding the process to come before the board can they talk to them. Ms. Glashoff said no, they need to contact her because we do not want miss information given to someone who might be interested in applying to the board. Attorney Gallina agreed. Mr. MacQueen said that when the board receives their packets, no one is to be looking at it except the board member who received it and no one on the board is to talk about it except for when it is being discussed at the meeting. After the application has been approved then it can be discussed. At this point, the board briefly talked about some of their experiences with past applications.

At the conclusion of the board's discussion and being no further business to come before the board nor comments from the public, motion by Mr. MacQueen and seconded by Mr. Abuchowski to adjourn the meeting at 7:45 p.m. Unanimously approved.

CHAIRMAN BRUCE TERZUOLO

GAIL W. GLASHOFF, BOARD SECRETARY