

CALL TO ORDER

Mayor Mike Schmidt called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor Schmidt asked everyone to please stand for the Flag Salute and for a moment of silence in honor of the Servicemen that were killed in Syria last night and for the five Police Officers who were shot this year, three fatally.

ROLL CALL

Present -	Mike Schmidt	Thomas McKee	Brian Wunder
	Marc Laul	Beverly Koehler	

Absent-

Also Present - Attorney Matt Lyons, Clerk Karen Sandorse and 5 members of the public.

PRESENTATION OF MINUTES

Minutes of the Regular and Executive Session Meetings of December 19, 2018

Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved minutes of the Regular and Executive Session meetings of December 19, 2018.

Minutes of the Reorganization Meeting of January 2, 2019 - Tabled

PUBLIC COMMENTS – for agenda items only.

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting.

No Comments from the Public.

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting.

OLD BUSINESS

Animal Control Officer

Tabled to Executive Session; action will likely be taken when the public meeting reconvenes.

Museum Curator Position

Tabled to Executive Session; action will likely be taken when the public meeting reconvenes.

NEW BUSINESS

Revaluation Proposal

Mayor Schmidt stated that the County and State have ordered that a revaluation is to be conducted on each property in the Township during the 2019 year. Professional Service contracts have been received and reviewed. Tax Assessor Erica Brandmaier recommended that the contract be awarded to Professional Property Appraisers, Inc. based on their professionalism and the way in which they interact with the public. The fee for the professional service is \$168,950, which may be spread over a five-year period.

Motion by Mr. Wunder, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved the proposal for Professional Property Appraisers, Inc. at a price of \$168,950 and authorized the Mayor and Clerk to sign, subject to receipt of the vendor's Certificate of Insurance, Pay to Play documents and Certification of Funds from the CFO.

Museum Alarm Services Proposal

Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the Fox Alarm Service Agreement for \$40 per month to monitor the Museum.

Fire Department Supplemental Donation

Motion by Mr. Laul, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee authorized a supplemental donation of \$15,000 for exterior work to be conducted at Fire Station 3.

Approve Junk Yard Application – Burd Salvage

Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved a Junk Yard application for Burd Salvage.

Approve Junk Yard Application – Milkowski and Sons, LLC

Motion by Mr. Wunder, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved a Junk Yard application for Milkowski and Sons, LLC.

Schedule Budget Meetings

Motion by Mr. Wunder, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee scheduled budget meetings to be held on Thursday March 7th, Thursday, March 14th, Thursday, March 21st and Thursday, March 28th, each beginning at 6:00 p.m.

Township Appreciation Event

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee endorsed Mayor Schmidt's nomination of Mr. Laul and Mr. Wunder as the Township Appreciation Event Subcommittee.

Musconetcong Watershed Association – Membership NJDEP Stormwater Regulation Public Education Requirement Points

Motion by Mr. Laul seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the Musconetcong Watershed Association Membership at \$250.00.

Recycling Coordinator Memo - 2019 Paper Shredding Event

Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the 2019 Paper Shredding Event to be held on September 28, 2019, from 9:00 a.m. to 12 noon, at the Municipal Office, at a cost of \$585.00.

Recycling Coordinator Memo – 2019 Spring Clean Up Day

Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the Recycling Coordinator's request to move forward with the 2019 Spring Clean Up Day. The date will be decided by the Recycling Coordinator and the DPW Manager. The event will be held at the Dept. of Public Works building, 8:00 a.m. - 1:00 p.m., with the cost being paid out of Clean Communities.

Emergency Services

Mayor Schmidt stated that the Fire Department will be doing some transitioning and proposed that a subcommittee be established in order to work with the Fire Department during the process and prior to them coming to the Committee for any approvals.

Motion by Mayor Schmidt, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee appointed Mr. McKee and Mayor Schmidt as the Emergency Services Subcommittee.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1000.00.

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved the January 16, 2019 bill list in the amount of \$277,950.96.

CORRESPONDENCE

- a. Tax Collector's Report for the Month of December 2018
- b. Tax Collector's 2018 Annual Report
- c. Recycling Coordinator's 2016 Recycling Tonnage Grant Report
- d. Recreation Committee's November 12, 2018 Meeting Minutes
- e. Upcoming Recreation Committee Events

PUBLIC COMMENTS

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting at 7:27 p.m.

Mr. Milkowski asked if background checks will be done for the Revaluation Appraisers.

Mr. Guy Wilson asked if the Appraisers will have ID.

Mr. Charlie Fortenbacker requested that it be on record that he was enquiring on the reinstallation of the street light that was on the corner of St. Nicholas Village and Sliker Road and for signs to be installed indicating the curve is ahead.

Mr. Guy Wilson asked if the Township is doing anything about the Emerald Ash Borer problem.

Mr. Ron Milkowski asked if the new phone system has been installed.

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 7:36 p.m.

EXECUTIVE SESSION - Resolution No. 25-2019

Action is anticipated when the public meeting reconvenes.

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 25-2019 and convened in executive session at 7:37 p.m. Action may be taken.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 25-2019
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss

the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon:

_____);

A matter where the release of information would impair a right to receive funds from the federal government;

A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

A collective bargaining agreement, or the terms and conditions thereof (Specify contract:); **CWA and PBA Contracts**

A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed; Real Estate Acquisitions –

Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Investigations of violations or possible violations of the law;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is)

Professional Service Contracts – **Animal Control Officer**. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.

Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore, this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

_____Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists. **Museum Personnel**

Interview and Discussion

_____Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Public Meeting reconvened at 9:22 p.m.

Animal Control Contract

Motion by Mr. McKee, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved entering into the Animal Control Contract presented by ACO Laura Roerig and issued consent for the Township Attorney to add necessary terms to the contract, nonfinancial terms, not increasing or effecting the price, not altering the duties or obligations as set forth by the Committee but shall note that all duties preformed in accordance with the contract shall comply with N.J.S.A 4:19-15.16 et. seq, particularly but not limited to, the ability to capture and transport an animal and that that person, who is doing so, will be a Certified Animal Control Officer meeting all of the requirements as set forth in the previously mentioned statute and that the transportation and housing of the animals, pursuant to this contract, be done in accordance with the regulations promulgated in accordance with N.J.S.A. 4:19-15 set forth in the New Jersey Administrative Code, Chapter 8:23a-1.1 et. seq. The term of the contract will commence on 2/1/2019 through 1/31/2019.

Museum Employee Appointments

Motion by Mr. Laul, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved the hiring of Gina Sampaio, as the Museum Curator, to work 18 hours per week, at \$19.25 per hour.

Motion by Mr. Wunder, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the hiring of Bill Honachefsky as a Temporary Employee in the position of Associate Curator, for approximately 9 hours per week, at \$19.00 per hour.

ADJOURNMENT

Having no further business to come before the Committee a motion was made by Ms. Koehler seconded by Mr. Wunder, and carried by unanimous favorable roll call vote to adjourn the meeting at 9:24 p.m.

Respectfully submitted,

Karen J. Sandorse, RMC/CMC
Municipal Clerk

Approved: February 6, 2019

Mike Schmidt, Mayor