

CALL TO ORDER

Mayor Marc Laul called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor Laul asked everyone to please stand for the Flag Salute and for a moment of silence in honor of Past Committeewoman Patricia Schriver.

Mayor Laul stated that Ms. Schriver passed away yesterday, March 15, 2016. Mayor Laul said that Ms. Schriver dedicated much of her life to volunteering and helping out the community. She served on the Township Committee for 33 years and was a member of the Park and Bicentennial Committees as well as others. Mayor Laul stated that Ms. Schriver will be missed greatly.

ROLL CALL

Present -	Marc Laul	Thomas McKee	Ronald Milkowski
	Brian Wunder	Mike Schmidt	

Absent-

Also Present - Attorney Leslie Parikh, Clerk Karen Sandorse and 10 members of the public.

PRESENTATION OF MINUTES

Minutes of the Regular Meeting of March 2, 2016

Motion by Mr. Schmidt, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee approved minutes of the regular meeting of March 2, 2016.

PUBLIC COMMENTS – limited to agenda items only.

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting.

There were no comments from the public.

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting.

ORDINANCES

Ordinance No. 2016-03

Public Hearing – Continuation

Mayor Laul stated that the Fire Department has questions about the ordinance. He suggested obtaining their input, making any language changes and introducing a clean ordinance at a later meeting. This would avoid any confusion with interpretation in the future.

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2016-03 was opened.

Mr. Jim Crampton, Deputy Chief of the LTVFD stated that they need clarification on the need for a Certificate of Insurance since the Fire Department is insured by the Township. Mr. Crampton was informed that the Township's insurance would cover the Fire Department's coin toss. Mr. Crampton questioned what a "controlled intersection" is and asked for the language to be made clearer. The Fire Department would like the intersection to have at least one street with a stop sign. If all four points of the intersection has to be regulated by a traffic control sign then there is only one location in the Township that a coin toss can be held, which is on Route 31. Mr. Crampton stated that the ordinance indicated that an official of the Township can issue a cease operation order and questioned what defines an "official". The Township Committee agreed that that language can be changed from official to the Police Chief or designee.

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2016-03 was closed.

Motion by Mr. McKee seconded by Mr. Schmidt and carried by unanimous favorable roll call vote the Township Committee defeated Ordinance No 2016-03. Amendments are to be made by the Township Attorney's office and the ordinance will be reintroduced in April 2016.

TOWNSHIP OF LEBANON
HUNTERDON COUNTY, NEW JERSEY
ORDINANCE NO. 2016-03
AN ORDINANCE AMENDING CHAPTER 274 OF THE CODE OF
THE TOWNSHIP OF LEBANON REGARDING PEDDLING AND SOLICITING

OLD BUSINESS

Museum Restroom/Septic System – Engineering Proposals

Mr. Schmidt stated that the Historians are seeking proposals to have a restroom facility added to the museum. Three proposals for septic design services have been received. The proposal of \$2500.00, received from the Township Engineer Steve Risse, is considerably less than the two other proposals. Mr. Schmidt requested that the Township Committee approve the proposal submitted by Steve Risse for Engineering Services.

Motion by Mr. McKee, seconded by Mr. Wunder and carried by favorable roll call vote, the Township Committee accepted the proposal for professional engineering services for the septic design for the Museum from Steve Risse in the amount of \$2500.00, subject to clarification from the Township Attorney that there is no need for a contract separate from the 2016 Municipal Engineering contract. AYES: Wunder, Schmidt, Laul, McKee ABSTAIN: Milkowski

DPW Garage – Mechanic’s Bay Floor

Mr. Milkowski stated that in an attempt to correct the drainage issue in the bays it was thought that digging out a 12 ft. x 24 ft. section in the center of each bay, 2ft. beyond the width of a vehicle, and placing a long drain in the center of the section would catch the runoff. There would only be a slight pitch in the floor to the drain so it should not interfere with the mechanics jacks. Mr. Milkowski stated that the 12 ft. x 24 ft. area would be saw cut and removed.

The Township Engineer has provided a proposal of \$2000 - \$3000 for the engineering work for the project.

Mr. Ed Kiley, DPW Mechanic, stated that he does not believe that the 12 ft. x 24 ft. area is large enough as a dump truck with a plow and spreader will exceed the area. He does not feel that it makes sense in having the long drain in the center of the section because it may be in the way of the air jack or the transmission jacks. Mr. Kiley also questioned how strong the floor will be with 16 cuts in it. Discussion was held on the dimensions of the bays and the size of the vehicles that will need to be serviced.

Motion by Mr. Wunder, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee authorized the Township Engineer to meet with the DPW Manager and the DPW Mechanic and to provide a preliminary proposal to correct the drainage problem while insuring the integrity of building.

NEW BUSINESS

TKG Technologies, LLC – Scott Koenig – Communications System

Mr. Scott Koenig of TKG Technologies was present to submit a proposal to the Committee for a new telephone system. Mr. Koenig stated that the current system has been discontinued, uses a more expensive means of communicating and lacks flexibility. Mr. Koenig stated that the proposed system is based on technology that will continue to be refined and improved. The system is used by many major companies and the maintenance and upgrades that are conducted at the data center are paid for in the monthly billing. Mr. Koenig noted that the savings incurred will pay for the majority of the system. Mr. Koenig informed the Committee that the end of life for the current phone system was almost six years ago and is no longer being supported by Avaya. It has also become more difficult to get parts.

Mr. Koenig reviewed his proposal with the Committee and the benefits of upgrading the system. The projected cost for the upgrade is \$6799.00. Mr. Koenig also recommended that the Township switch from Cooperative Communications to Connect Me Voice phone service.

The Township Committee thanked Mr. Koenig for his proposal.

**Quest Environmental - NJDEP Biennial Certification – First Aid Squad Property
(Authorize Clerk to Sign)**

Motion by Mr. Wunder, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee accepted the NJDEP Biennial Certification for the First Aid Squad Property and authorized the Clerk to sign.

Generator Project Proposal

Mayor Laul has given the Committee copies of the generator project proposal that he received from Warshauer Generator, LLC a State Contract approved vendor. Mayor Laul stated that at this time he is providing copies to the Committee for discussion purposes as the purchase cannot be acted on until the budget is adopted. Mayor Laul noted that the Committee will have to decide where the Township's \$12,000 portion will come from. Mayor Laul stated that if no one has issues with the proposal it can be tabled until the budget is passed. Mr. McKee reminded all that the \$3200 installation and monitoring fee will have to be considered in the budget also. Mayor Laul also said that \$3600 will need to be accounted for in next year's budget for the monitoring/maintenance. A onetime payment of \$2250 will also be for a five year extended warrantee. Mayor Laul will ask if the five year warranty makes for a total of a 6 year warrantee. Mayor Laul will also confirm with Warshauer that their proposal is valid past the 30 days that is noted in the proposal.

Township Volunteer Picnic/Dinner

The Township Committee decided to hold the Township Volunteer Picnic/Dinner on June 11, 2016.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1000.00.

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the Township Committee approved the March 16, 2016 bill list in amount of \$23,936.29.

CORRESPONDENCE

- a. Library Committee February 10, 2016 Meeting Minutes
- b. Collector's Report for the Month of February 2016

PUBLIC COMMENTS

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting at 8:06 p.m.

Ms. Beverly Koehler asked Mr. Koenig if there would be training for the recommended new phone system and if there will be a website for ongoing support. Mr. Koenig stated that he will be providing the training and support and there will be a login website for all extensions. Ms. Koehler asked when the lease would expire for the phones. Mr. Koenig stated that the system will be purchased and that the lease is only for financing. Ms. Koehler questioned if the Township would be notified about the obsolescence of the system and about any upgrades for the system. Mr. Koenig stated that the provider will continue to do updates and configuration changes. The phones should last 5 to 6 years or longer.

Ms. Barbara O'Rourke stated that in all of the conversations that the Committee has had about the garage, they never speak about money. Ms. O'Rourke asked if the contractor will be paying for the repairs to the garage floors. Mayor Laul stated that according to the architect there is no flaw in the way in which the floor was installed. Ms. O'Rourke asked if any money was put into escrow to cover the cost for a new floor. Mayor Laul stated that the architect signed off on the project and stated that the contractor complied with the drawings. Mr. Milkowski stated that there is a national standard that they needed to follow which they did. Mayor Laul stated that the floor is within the tolerances. There is a problem but it is not caused by the design. Mr. McKee stated that the floor was designed to be level and for any water or liquids to be squeegeed into the drain. The water does flow away from the drain but it is all in the tolerance of the contract.

Ms. Laurie Hoffman stated that she is depending on the architect to know what is needed for the museum bathroom. She questioned how the Committee would have known exactly what was needed in the DPW building. Ms. Hoffman asked if it isn't the architect who is responsible in the design as it is his expertise. Mayor Laul stated that trust needs to be put into the professionals; however, if there is something that is a concern it can be said. Mr. McKee said that it is important to choose the contractor wisely.

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 8:19 p.m.

ADJOURNMENT

Having no further business to come before the Committee a motion was made by Mr. Milkowski seconded by Mr. Wunder and carried by unanimous favorable roll call vote to adjourn the meeting at 8:19 p.m.

Respectfully submitted,

Karen J. Sandorse, RMC/CMC
Municipal Clerk

Approved: April 6, 2016

Marc Laul, Mayor