

Lebanon Township Environmental & Open Space Commission Agenda

November 21st, 2016

CALL TO ORDER

In compliance with the "Open Public Meetings Act", notice has been given that the Lebanon Township Environmental and Open Space Commission conducts its regular business meetings on the third Monday of each month at 7:00 PM in the main meeting room of the municipal building. Notice of this meeting was published in the Hunterdon County Democrat and the monthly agendas are posted on the bulletin board of the municipal building.

STANDARD AGENDA

Topic	Intent/Materials	Time
Kickoff, Roll Call & Connecting Moment (Adam Duckworth)	Call meeting to order and record attendance.	15 Min
Presentation of Minutes (Adam Duckworth)	Review and approval of August, September & October Meeting Minutes. The following people are approving minutes based on their attendance at the respective meeting. <ul style="list-style-type: none"> • August (Duckworth, Lawler, Mickley, Hardy, Koch) • September (Duckworth, Petzinger, Newman, Henriksen, Hardy, Koch) • October (Duckworth, Petzinger, Newman, Mickley, Hardy, Koch) 	10 Min
General Admin (Adam Duckworth)	<ul style="list-style-type: none"> • Will ask for updates prior to the meeting and circulate agenda beforehand so we can focus on collaboration and decision-making at our meetings • Wetlands LOI for Turkey Top – Ms. Petzinger to follow up on application on file with municipal clerk 	10 Min
Newsletter	<p>Spring newsletter deadline is February 1st. Articles on the docket include:</p> <ul style="list-style-type: none"> • None <p>The following were submitted for the winter newsletter:</p> <ul style="list-style-type: none"> • Deer Management (Adam Duckworth) <p>Backlog:</p> <ul style="list-style-type: none"> • Proper Use of Pesticides and Herbicides (target Spring 2016) • Mosquito Control (target Spring 2016) • Climate Change (target Spring 2016) • Organic Methods • Invasive Species • Fire Risk Reduction on Your Property 	10 Min

Topic	Intent/Materials	Time
Reports	<p>Provide updates on the following standard topics:</p> <ul style="list-style-type: none"> • EOSC Budget (Duckworth) <ul style="list-style-type: none"> ○ Mr. Duckworth is not prepared to share any updates on Sustainable Jersey; this will be deferred until the next meeting. • Planning Board (Duckworth) <ul style="list-style-type: none"> ○ Meeting held on October 18th but Mr. Duckworth was not in attendance. Public hearing held and revised site plans for an 8-stall horse barn and indoor riding arena were reviewed for Fred & Ryann Westphalen at 688 Woodglen Rd. The outcome of the meeting is not yet known. Mr. Duckworth will have a copy of the site plan should anyone wish to review it. • Highlands Act (Duckworth) <ul style="list-style-type: none"> ○ Mr. Duckworth is not prepared to share any updates on the Highlands Act; this will be deferred until the next meeting. • Musconetcong Watershed Association (Henriksen) <ul style="list-style-type: none"> ○ The current executive director, Beth Style Barry, took a new position for the Nature Conservancy and has been replaced by Alan Hunt, who lives along the Musky right next to the proposed Haberman development in Hampton. For more information on the development, Google “Friends of the Musconetcong”. The last piece of machinery has been removed from the Hughesville Dam site and riparian planting is well underway. • Raritan Headwaters Association (Lawler) <ul style="list-style-type: none"> ○ No pre-submitted update available. • Sustainable Jersey (Duckworth) <ul style="list-style-type: none"> ○ Mr. Duckworth is not prepared to share any updates on Sustainable Jersey; this will be deferred until the next meeting. 	15 Min
Correspondence	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members.</p> <ul style="list-style-type: none"> • Inquiry from the Director of Christian Crossroads to Miss Lawler for advice on an impervious surface project. Mr. Duckworth and Miss Lawler will meet with the Director to learn more. • Highlands Applicability Determination Application dated 10/15/2016 and submitted by Columbia Gas Transmission, LLC, for multiple parcels. Mr. Duckworth will have the letter available for anyone who wishes to review it. 	5 Min

Topic	Intent/Materials	Time
Portfolio Review	<p>Project Leads to provide status report and next steps for active and upcoming projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting.</p> <ul style="list-style-type: none"> • Energy Gold (Pepperman) • Open Space and Preserved Property Mapping (Duckworth) • Bunnvale Grant (Hardy) • Farm Passport Challenge (Duckworth) • Goracy Trail (Hardy) • Memorial Park Bio-Blitz • Recycling Actions (Mickley) • NJ Water Supply Property Agreement Refresh (Mickley) <p><u>Assignments</u></p> <ul style="list-style-type: none"> • Need to understand current state of Wildlife Management Area properties owned by NJ DEP Division of Fish and Wildlife. Require Block & Lot, acquisition date, acreage, point person from NJ DEP, rules and restrictions on properties (e.g. can we build a trail). • Need to understand current state of preserved farmland in the Township. Require block and lot, preservation date, acreage, owner and mailing address. • Investigate grant for water sampling from the Highlands council that Miss Hardy had highlighted at our last meeting. Follow up with Judy Thorton. 	Offline
Miscellaneous	Introduce for discussion any special topics outside of the standard agenda.	15 Min

Lebanon Township Environmental & Open Space Commission Minutes

November 21st, 2016

ROLL CALL

Meeting called to order with a quorum at: 7:22 PM.

EOSC Member	Role	Attendance
Adam Duckworth	Chairman, Planning Board Liaison	X
Sharon Petzinger	Member	X
Warren Newman	Member	No
Erik Jan Henriksen	Member	X
Nancy Lawler	Member	X
Deb Goodsite	Member	No
Adam Mickley	Member	X
Sharon Hardy	Alternate 1	X
Kathy Koch	Alternate 2	X

STANDARD AGENDA

Topic	Intent/Materials
Kickoff, Roll Call & Connecting Moment (Adam Duckworth)	Call meeting to order and record attendance. Minutes: Mayor Laul was also in attendance. During our connecting moment, Ms. Lawler raised concern of flags she noticed along a side of the Goracy tract. Mr. Laul asked if there was a bridge or culvert there and Ms. Lawler acknowledged that that is likely the reason for the flags.
Presentation of Minutes (Adam Duckworth)	Review and approval of August, September & October Meeting Minutes. The following people are approving minutes based on their attendance at the respective meeting. <ul style="list-style-type: none"> • August (Duckworth, Lawler, Mickley, Hardy, Koch) • September (Duckworth, Petzinger, Newman, Henriksen, Hardy, Koch) • October (Duckworth, Petzinger, Newman, Mickley, Hardy, Koch) Minutes: A quorum was present from the three previous meetings so all minutes could be approved. Ms. Lawler motioned to approve August as amended, Ms. Koch seconded, followed by approval from Ms. Hardy and Mr. Duckworth. Ms. Petzinger motioned for approval of September minutes, Mr. Henriksen seconded, followed by approval from Mr. Duckworth, Ms. Hardy and Ms. Koch. Ms. Hardy motioned to approve October minutes as amended, Ms. Petzinger seconded, followed by approval from Mr. Duckworth and Ms. Koch. Mr. Mickley was not yet in attendance to vote.

Topic	Intent/Materials
<p>General Admin (Adam Duckworth)</p>	<ul style="list-style-type: none"> • Will ask for updates prior to the meeting and circulate agenda beforehand so we can focus on collaboration and decision-making at our meetings • Wetlands LOI for Turkey Top – Ms. Petzinger to follow up on application on file with municipal clerk <p>Minutes: Ms. Hardy stated she became aware of a new mapping tool that can be accessed at NJMAP2.com. She also stated that we should standardize on using “Ms.” for all females within our meeting minutes.</p> <p>Ms. Petzinger stated that she attempted to review the application for the Wetlands LOI for the Turkey Top Rd. property but the applicant withdrew the application. She stated she now has ideas, though, for how to respond to this type of communication next time. Our role is to provide input to DEP and Ms. Petzinger will post the information to Slack so we have a basic checklist including contact information for key individuals who we might need to contact.</p>
<p>Newsletter</p>	<p>Spring newsletter deadline is February 1st. Articles on the docket include:</p> <ul style="list-style-type: none"> • None <p>The following were submitted for the winter newsletter:</p> <ul style="list-style-type: none"> • Deer Management (Adam Duckworth) • Septic Workshop Summary (Sharon Hardy) • Droughts: When it Rains it Pours (Sharon Petzinger) <p>Backlog:</p> <ul style="list-style-type: none"> • Proper Use of Pesticides and Herbicides (target Spring 2016) • Organic Methods • Invasive Species <p>Minutes: After team discussion, the following individuals volunteered for the following articles:</p> <ul style="list-style-type: none"> • Well Testing (Nancy Lalwer) • Mosquito Control (Adam Mickley) • Litter Cleanup (Maria Naccarato) • Fire Risk Reduction – Brush/Forest (Erik Henriksen) <p>Ms. Lawler suggested including pesticide information as part of mosquito control. Mr. Duckworth suggested capturing information regarding forest fire prevention that can be applied to property maintenance plans for township owned properties. Ms. Lawler mentioned that John Trontis would be a great resource for the fire risk reduction article. Mr. Duckworth suggested that Mr. Henriksen partner with a fire department representative as a co-author.</p>

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Reports	<p>Provide updates on the following standard topics:</p> <ul style="list-style-type: none"> • EOSC Budget (Duckworth) <ul style="list-style-type: none"> ○ Mr. Duckworth is not prepared to share any updates on Sustainable Jersey; this will be deferred until the next meeting. • Planning Board (Duckworth) <ul style="list-style-type: none"> ○ Meeting held on October 18th but Mr. Duckworth was not in attendance. Public hearing held and revised site plans for an 8-stall horse barn and indoor riding arena were reviewed for Fred & Ryann Westphalen at 688 Woodglen Rd. The outcome of the meeting is not yet known. Mr. Duckworth will have a copy of the site plan should anyone wish to review it. • Highlands Act (Duckworth) <ul style="list-style-type: none"> ○ Mr. Duckworth is not prepared to share any updates on the Highlands Act; this will be deferred until the next meeting. • Musconetcong Watershed Association (Henriksen) <ul style="list-style-type: none"> ○ The current executive director, Beth Style Barry, took a new position for the Nature Conservancy and has been replaced by Alan Hunt, who lives along the Musky right next to the proposed Haberman development in Hampton. For more information on the development, Google “Friends of the Musconetcong”. The last piece of machinery has been removed from the Hughesville Dam site and riparian planting is well underway. • Raritan Headwaters Association (Lawler) <ul style="list-style-type: none"> ○ No pre-submitted update available. • Sustainable Jersey (Duckworth) <ul style="list-style-type: none"> ○ Mr. Duckworth is not prepared to share any updates on Sustainable Jersey; this will be deferred until the next meeting. <p>Minutes: Ms. Hardy stated that she attended the last Planning Board meeting and said the Board asked good questions regarding the Westphalen site plan and placed conditions on the property that were reasonable from her perspective. Conditional approval was given.</p> <p>Ms. Hardy noted that Mr. Schmidt is currently with RHA for review of the Red Mill property acquisition by the County Advisory Open Space Commission.</p> <p>Ms. Koch stated that RHA does a meeting with Bill Kibler every other month and this past meeting was focused on the contaminant chromium 6. It is typically not a big problem in NJ outside of contaminated industrial sites. This can be tested as part of well testing day but only tests for overall chromium, which can be Cr3 or Cr6. The next RHA meeting will be January 19th and the contaminant of focus has not yet been announced. Ms. Koch also noted that the RHA will host their annual State of the Watershed event on December 3. Ms. Koch will be attending.</p>

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<p>Correspondence</p>	<p>Acknowledge and share any formal correspondence received by EOSC chair or informal correspondence received by EOSC members.</p> <ul style="list-style-type: none"> • Inquiry from the Director of Christian Crossroads to Miss Lawler for advice on an impervious surface project. Mr. Duckworth and Miss Lawler will meet with the Director to learn more. • Highlands Applicability Determination Application dated 10/15/2016 and submitted by Columbia Gas Transmission, LLC, for multiple parcels. Mr. Duckworth will have the letter available for anyone who wishes to review it. <p>Minutes: Mr. Henriksen stated he will attend the meeting with the Christian Crossroads Director with Ms. Lawler. Ms. Lawler asked Mayor Laul about previous interactions between the municipality and Christian Crossroads. Mayor Laul stated there was a past situation where they may have removed too many trees or trees not on their property. Ms. Lawler and Mr. Henriksen will meet with the Director and bring back what they learn to the EOSC. Ms. Lawler indicated the property was ~240 acres.</p>

Topic	Intent/Materials
<p>Portfolio Review</p>	<p>Project Leads to provide status report and next steps for active and upcoming projects. Pre-submitted updates are requested prior to the meeting and included as part of the agenda to help ensure a timely meeting.</p> <ul style="list-style-type: none"> • Energy Gold (Pepperman) • Open Space and Preserved Property Mapping (Duckworth) • Bunnvale Grant (Hardy) • Farm Passport Challenge (Duckworth) • Goracy Trail (Hardy) • Memorial Park Bio-Blitz • Recycling Actions (Mickley) • NJ Water Supply Property Agreement Refresh (Mickley) <p><u>Assignments</u></p> <ul style="list-style-type: none"> • Need to understand current state of Wildlife Management Area properties owned by NJ DEP Division of Fish and Wildlife. Require Block & Lot, acquisition date, acreage, point person from NJ DEP, rules and restrictions on properties (e.g. can we build a trail). Minutes: Ms. Petzinger volunteered for this action. • Need to understand current state of preserved farmland in the Township. Require block and lot, preservation date, acreage, owner and mailing address. Minutes: Ms. Hardy volunteered for this action. • Investigate grant for water sampling from the Highlands council that Miss Hardy had highlighted at our last meeting. Follow up with Judy Thorton. Minutes: Ms. Lawler volunteered for this action. <p>Minutes: With respect to the acquisition of property next to the Goracy tract, Ms. Hardy stated that she and Committeeman Schmidt will have a walk-through with the property owner, Viola, on Saturday at 9AM.</p> <p>Ms. Hardy stated there was still no word on the Bunnvale Grant.</p> <p>Ms. Hardy raised a question on the “Pelio” property, which consists of multiple parcels near Sharrer road. Ms. Lawler stated the parcels within the Musconetcong Watershed are really important from a water quality perspective. She suggested that Committeeman Schmidt contact Hunterdon Land Trust if there is interest in learning more about preserving these parcels.</p>
<p>Miscellaneous</p>	<p>Introduce for discussion any special topics outside of the standard agenda.</p> <p>Minutes: Miss Koch asked about the Witty property near the ESC building. Mr. Laul indicated the property owner is just repositioning his driveway and there should be no concerns from the EOSC.</p> <p>Mr. Henriksen offered to take the team on a tour of the quarry. The team thought that would be a great spring excursion and that we should plan for it then.</p> <p>Mr. Henriksen made a motion to adjourn the meeting at 8:40PM, Ms. Koch seconded followed by unanimous approval from those present.</p>