

**REORGANIZATION/BUSINESS MEETING**

**Lebanon Township Planning Board  
Municipal Bldg 530 West Hill Road Glen Gardner, N.J.**

**January 15, 2019**

The 920<sup>th</sup> Regular Meeting of the Lebanon Township Planning Board was called to order at 7:00 p.m. by Board Clerk Ms. Glashoff. Present were: Committeeman Mr. Wunder, Mr. Piasecki, Mr. Rich, Mr. MacQueen, Ms. Bleck, Mr. Weiler, Mayor Schmidt, 1<sup>st</sup> Alternate Skidmore and Attorney Gallina. **Excused:** Mr. Darryl Schmidt and Mr. Duckworth.

In compliance with the "Open Public Meetings Act" notice is hereby given that the Lebanon Township Planning Board will hold their Reorganization/Business Meeting on January 15, 2019 at 7:00 p.m. In the event of inclement weather the Board will hold their Reorganization/Business Meeting on Tuesday February 5, 2019 at 7:00 p.m. Notice of this meeting was published in the Hunterdon Review on December 19, 2018. Copies of the Agenda were faxed to the Hunterdon Review, Hunterdon County Democrat, Express Times, Courier News, Star Ledger and posted on the Lebanon Township Website and Bulletin Board in the Municipal Building on January 8, 2019.

<b>SWEAR IN:</b>	Mike Schmidt	Class I	Mayor	1 Year Term
	Adam Duckworth	Class II	Liaison-OSEC	2 Year Term
	Brian Wunder	Class III	Committeeman	1 Year Term
	Joshua Rich	Class IV	Regular Member	4 Year Term
	E.J. Skidmore	Class IV	Alternate I	2 Year Term

Attorney Gallina did the honors and had those members sworn in for their terms. Mr. Duckworth will be sworn in at the next regular meeting of the board. Congratulations to those board members.

At this time, Attorney Gallina stated that Mr. Rich gave him a statement he wanted him to read. Mr. Rich thanked the board and Mayor Schmidt for his reappointment to the Planning Board. His first appointment was in 1971 by the Township's first woman Mayor Betty Dillinger with the swearing in by Township Attorney Wes Lance. The main issue back then was having a zoning ordinance. A lot has changed and we have made great progress since those days. Our first Planner was Harvey Moskowitz. Being a part of this board has been an integral part of his life for 48 years and has meant a lot to him. Josh stated he has enjoyed working with everyone over the years. In his statement he talks about his progress since his surgery and looks forward to attending as many meetings as possible in 2019. Everyone on the board told Josh that they are very happy for him that everything has gone well with the surgery and his recovery and is able to attend meetings and are glad to have him back on the board.

**NOMINATIONS FOR CHAIRMAN:**

Ms. Glashoff asked for nominations for Chairman. Motion made by Mr. Rich and seconded by Ms. Bleck to nominate Mr. MacQueen for Chairman. Being no further nominations, motion by Ms. Bleck and seconded by Mayor Schmidt to close the nominations. Unanimously approved. Congratulations to Mr.

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*MacQueen. Chairman MacQueen informed the board that Ms. Glashoff is now the new Chair for East Amwell Land Use Board and referred to payback.*

**NOMINATIONS FOR VICE CHAIR:**

*Motion by Mr. Rich and seconded by Mr. Piasecki to nominate Ms. Bleck as Vice Chair. Unanimously approved. Congratulations to Ms. Bleck*

**NOMINATIONS FOR SECRETARY:**

*Motion by Ms. Bleck and seconded by Mayor Schmidt to nominate Rick Weiler as secretary. Unanimously approved.*

**NOMINATIONS FOR ASSISTANT SECRETARY:**

*Motion by Ms. Bleck and seconded by Mr. Skidmore to nominate Mr. Piasecki as assistant secretary. Unanimously approved.*

**APPOINTMENTS:**

- a. John Gallina, Esq.*
- b. James Kyle, PP*
- c. Stephen Risse, Engr.*
- d. Gail W. Glashoff, Board Clerk*
- e. Mark Blount, Esq, (Alternate Attorney)*

*Ms. Glashoff noted that we will need to appoint an alternate Planner and Engineer. Ms. Glashoff noted that our Planner has a partner and if the board was interested she could contact Jim. Also, if the board was interested she could contact Ted Bayer as Steve's backup. The board agreed to have Ms. Glashoff make the calls.*

**ADOPT RESOLUTIONS:**

**a. Authorizing Agreement for Professional Services**

*Ms. Glashoff briefly went through the agreement. Motion by Ms. Bleck and seconded by Mr. Wunder to adopt the resolution for Agreement for Professional Services. Unanimously approved.*

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**b. Annual Notice Schedule 2019.**

*Ms. Glashoff went through the dates for 2019 and handed out the schedule to everyone. Motion by Mr. Piasecki and seconded by Ms. Bleck to approve the Meeting Schedule for 2019. Unanimously approved.*

**ADOPT RESOLUTION FOR PROFESSIONALS ON PAY TO PLAY:**

*Motion by Ms. Bleck and seconded by Mr. Weiler to adopt the resolution for pay to play. Unanimously approved.*

**ADOPT PROFESSIONAL CONTRACTS:**

- a. John Gallina, Esq.*
- b. James Kyle, PP*
- c. Stephen Risse, Engr. (Bayer/Risse Engrs.)*
- d. Mark Blount, Esq. (Alternate Attorney)*

*Ms. Glashoff informed the board that there were no increases in hourly rates for any of our professionals. Motion by Ms. Bleck and seconded by Mr. Piasecki to adopt all 4 contracts as presented. Unanimously approved.*

**APPOINT APPLICATION REVIEW COMMITTEE:**

*The following board members volunteered: Mr. Skidmore, Ms. Bleck and Mr. Weiler*

**PRESENTATION OF MINUTES:**                      *October 16, 2018      Regular Meeting*

*Motion by Mr. Piasecki and seconded by Mayor Schmidt to approve the minutes as presented. Approved by all with Mr. Wunder abstaining.*

*December 4, 2018      Regular Meeting*

*Motion by Ms. Bleck and seconded by Mr. Skidmore to approve the minutes as presented. Approved by all with Mr. Wunder abstaining.*

**ITEM FOR DISCUSSION:**

**a. 2019 Budget**

*Ms. Glashoff went over all the line items and asked if the board wanted to adjust any of them. The Board stated that the budget looked good as presented. Chairman MacQueen asked for a motion.*

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*Motion by Mr. Rich and seconded by Mr. Piasecki to approve the 2019 Budget as presented. Unanimously approved. Ms. Glashoff will forward the board's 2019 proposed budget to the CFO.*

**PRESENTATION OF BILLS & REPORT:**

<i>a. John Gallina, Esq.</i>	\$ 600.00
<i>b. Michael Bolan, PP</i>	\$ 352.00
<i>c. Stephen Risse, Engr.</i>	\$1,560.00
<i>d. H.C. Planning &amp; Zoning Admin.</i>	\$ 15.00
<b>Total:</b>	<b>\$2,527.00</b>

*This total includes the addendum to the bills. Mr. Weiler reviewed all the bills and said everything is in order for approval. Motion by Mr. Weiler and seconded by Ms. Bleck to approve the bills as amended. Unanimously approved.*

**CORRESPONDENCE:**

*NJPO Newsletter for November & December 2018 & NJLM Article from January 2019 Magazine*

*Being no further business to come before the board, nor comments from the public, motion by Ms. Bleck and seconded by Mr. Skidmore to adjourn the meeting at 7:30 p.m. Unanimously approved.*

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**CHAIRMAN GARY MACQUEEN**

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**GAIL W. GLASHOFF, PLANNING BOARD CLERK**