

**Lebanon Township Committee
August 27, 2007**

Minutes of Special Meeting

CALL TO ORDER

Mayor Edward Post called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meeting Act" this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor Post asked everyone to stand for the flag salute.

ROLL CALL

Present - Ed Post Patricia Schriver Jay Weeks
George Piazza Francis Monahan

Absent -

Also Present – Attorney Phil George and Clerk Karen Sandorse

EXECUTIVE SESSION

Motion by Ms. Schriver, seconded by Mr. Monahan and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 63-2007 and convened in executive session at 5:01 p.m. Action may be taken when the regular meeting is reconvened.

**TOWNSHIP OF LEBANON
RESOLUTION NO. 63-2007**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Lebanon, that in compliance with N.J.S.A. 10:4-12, this meeting will be closed to the Public to discuss the following matters:

Personnel Matters – Police Chief Promotion
Candidate Interviews

Motion by Ms. Schriver, seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee reconvened the Regular Committee meeting at 7:44 p.m

Attorney George stated that during the executive session the sole topic discussed was the appointment of the new Chief of Police. The scores were tallied and factored as per the present ordinance requirements. Discussion took place in regard to the scoring criteria for which the Township Committee is responsible. Once the discussion was complete, it was decided to come

out of executive session to possibly entertain a motion from the Committee for the appointment of the new Police Chief.

Ms. Schriver stated for the record that the Committee had three outstanding candidates all of which could have handled the position but we all know that we cannot have three chiefs.

Motion by Ms. Schriver, seconded by Mr. Piazza and carried by favorable roll call vote, the Township Committee appointed Officer Christopher Mattson as the Lebanon Township Police Chief for a one year contract term. AYES: Piazza, Post, Schriver, Monahan NAYS: Weeks.

Mayor Post stated that Officer Mattson will receive a contract which will outline the terms and conditions, which the Committee explained to him in executive session. It will be a one year probationary contract. The salary will be slightly higher than the starting range in the salary ordinance for the Police Chief's position at \$86,750.00. There will be no paid overtime and will have paid holidays. If the Chief is required to work an emergency or be on call, there will be compensatory time as opposed to overtime, which will have to be used by the close of the calendar year. The Chief will work 8 hours per day, 5 days a week with some flexibility to accommodate certain circumstances. The Chief will be available for patrol as necessary. A uniform will be required when on duty and allowances will be permitted as outlined in the PBA contract. During offsite work such as classes, business casual is acceptable. Attorney Bernstein's office will prepare a contract for review and acceptance by the Committee at the September 5, 2007 meeting. If that negotiation is not successful, the Committee will offer the contract to the next officer in line.

PRESENTATION OF MINUTES

Motion by Ms. Schriver, seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee approved the July 18, 2007 regular meeting minutes.

Motion by Mr. Piazza, seconded by Mr. Monahan and carried by unanimous favorable roll call vote, the Township Committee approved the July 18, 2007 executive session minutes.

Motion by Mr. Piazza, seconded by Ms. Schriver and carried by favorable roll call vote, the Township Committee approved the August 15, 2007 regular meeting minutes. AYES: Piazza, Post, Schriver, Monahan ABSTAIN: Weeks

Motion by Mr. Piazza, seconded by Mr. Monahan and carried by favorable roll call vote, the Township Committee approved the August 15, 2007 executive session minutes. AYES: Piazza, Post, Schriver, Monahan ABSTAIN: Weeks

OLD BUSINESS

Retired Police Chief's Dinner and Ownership of Service Weapon

Motion by Mr. Monahan, seconded by Ms. Schriver and carried by favorable roll call vote, the Township Committee authorized the expenditure of \$1500.00 as a contribution to the Former Police Chief's Retirement Dinner which will be held on October 19, 2007 at the Bloomsbury Fire House. Expenditure is subject to certification of funds by the Township Treasurer. AYES: Piazza, Post, Schriver, Monahan ABSTAIN: Weeks

The Township Clerk will contact Mr. Jim Flynn to inquire on the legal process which needs to be followed for the Retired Chief to obtain ownership of her service weapon.

NEW BUSINESS

Approve Raffle License – Voorhees Viking Victory Club – 10/05/07 – 11/16/07

Motion by Ms. Schriver, seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee approved a Raffle License application for the Voorhees Viking Victory Club for events to be held from 10/05/07 – 11/16/07.

Approve LTFAS – Coin Toss Application – 09/01/07 + 09/02/07 (Pending State and County Approvals)

The Township Committee stated concern with the safety of the coin toss due to the location of the toss. Squad member Bruce Cunningham stated that the application was submitted to the NJDOT for approval also. Mr. Cunningham stated that he also reviewed the traffic control plans with Sergeant Gale. There is a letter in place from the DOT stating that they are happy with the plan. The squad members will not be in the roadway, they will be on the shoulder or the grassy areas.

Mr. Cunningham stated that the Freeholder approval letter is missing from the application due to a family illness in that office, however he was informed by a staff member that the approval was granted and a call can be made to the Freeholder office for confirmation.

Motion by Mr. Piazza, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved the Coin Toss application which will be held on 09/01/07 and 09/02/07.

Approve Application for Special Permit for Social Affair – LT Vol. Fire Dept.

Motion by Mr. Monahan, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved an application for a Special Permit for Social Affair to LT Vol. Fire Dept. for the Community Day in the Park event to be held on September 29, 2007 from 1 p.m. – 7 p.m.

Approve Application for Special Permit for Social Affair – St. John Neumann Church

Motion by Mr. Monahan, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved an application for a Special Permit for Social Affair to St. John Neumann Church for an event to be held on October 5, 2007 from 7:00 p.m. – 10:00 p.m.

PRESENTATION OF VOUCHERS

Motion by seconded Ms. Schriver, seconded by Mr. Piazza and carried by unanimous favorable roll call vote the Township Committee approved the August 27, 2007 bill list in the amount of \$3,891,135.56.

CORRESPONDENCE

Doug Kiofsky – Hunterdon County Park Planner Request to Install Signs

Mr. Doug Kiofsky, Hunterdon County Park Planner has sent a letter to the Committee stating that the County would like to make and install metal signs along a proposed route from Vernoy Road to Hollowbrook Road in the Township. The signs would be installed on road turns and close to intersections/stop areas. No Crosswalk or Bike Lane paintings would be involved.

Motion by Mr. Monahan, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved the request to install signs in the Township as noted.

Gail Glashoff - Planning & Zoning Clerk Request for Meeting

Gail Glashoff, Planning & Zoning Clerk, has sent a memo to the Committee stating that he Planning Board and Board of Adjustment would like to meet with the Committee in closed session on September 19, 2007 to discuss enforcement and resolutions which have been a problem for many years in the Township. There will be two members from each Board in attendance, Chairman Gary MacQueen and Mr. Josh Rich from the Planning Board and Chairman Bruce Terzuolo and Andy Kozlowski from the Zoning Board.

The Township Committee agreed to meet with the Board members. The Clerk will provide the Zoning Officer Bill Skene with a Rice Notice.

Tax Collector Report for the Month of July

The Tax Collector submitted her collection report for the month of July 2007.

Norman J. Severt – Request for the Committee to Authorize the Purchase of the Tax Sale Cert.

Held to executive session.

PUBLIC COMMENTS

Motion by Ms. Schriver, seconded by Mr. Piazza and carried by unanimous favorable roll call vote the Township Committee opened the Public Comment portion of the meeting.

Mr. Anthony Casale inquired on the time noted on the Special Permit for Social Affair for the LT Vol. Fire Dept. for the Community Day in the Park event to be held on September 29, 2007 from 1 p.m. – 7 p.m. Mr. Casale stated that the advertisement in the municipal building states that the event starts at 12:00 and since the application is for 1:00 p.m. does that limit when the beer can be served.

Motion by Ms. Schriver, seconded by Mr. Monahan and carried by unanimous favorable roll call vote, the Township Committee moved to return to item number C. under New Business, Social Affair.

Motion by Mr. Monahan, seconded by Ms. Schriver and carried by unanimous favorable roll call vote, the Township Committee approved the amendment to the Special Permit for Social Affair for the LT Vol. Fire Dept., from 1:00 p.m. to 7:00 p.m. to 12:00 p.m. to 7:00 p.m.

Mr. Casale also inquired on the status Title Search of the SWAK Church. Attorney George stated that he was unable to comment at this time.

Sergeant Jack Gale stated that a few months ago the Committee had directed him to perform a traffic study on Mountain Top Road between 101 and 103 Mountain Top Road. The study was conducted and there were measuring devices out between July 26, 2007 and July 30, 2007. The study was held for the five days at 24 hours per day. During that time period, there were 705

vehicles recorded, traveling in both directions and 4 vehicles exceeded the speed limit of 40 mph. Sergeant Gale stated that it is an unposted road, therefore, the speed limit is 50 mph. The road has no lane markings and an average width of 19 ft. Sergeant Gale stated that in his professional opinion he did not see this being a major problem and does not require any further action. Sergeant Gale submitted a written report to the Clerk for distribution to the Committee.

Sergeant Gale asked if the Committee will be providing the overall scores for the Police Chief promotion.

Bruce Cunningham asked if the Clerk would be able to expedite the processing of the Coin Toss application.

Motion by Mr. Piazza, seconded by Mr. Monahan and carried by unanimous favorable roll call vote, the Township Committee closed the Public Comment portion of the meeting.

EXECUTIVE SESSION

Motion by Ms. Schriver, seconded by Mr. Monahan and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 64-2007 and convened in executive session at 8:10 p.m.

TOWNSHIP OF LEBANON RESOLUTION NO. 64-2007

BE IT RESOLVED by the Mayor and Township Committee of the Township of Lebanon, that in compliance with N.J.S.A. 10:4-12, this meeting will be closed to the Public to discuss the following matters:

Personnel Matters – Tax Collector
Real Estate Negotiation – Potential Pending Litigation

Motion by Ms. Schriver, seconded by Mr. Monahan and carried by unanimous favorable roll call vote, the Township Committee reconvened the Regular Committee meeting at 9:13 p.m.

Attorney George stated that during executive session the Committee discussed at length the property chain of title, the collection and foreclosure and tax sale certificates relative to the Severt Property, Block 60 Lot 20. No action will be taken subject to receipt of supporting documents from the Tax Collector. Clarification and discussion was held on the hours worked, work flow and procedures of the Tax Collector, pursuant to Resolution No. 105-2003. Said Resolution sets out the duties, responsibilities and compensation of the same.

ADJOURN

Having no further business to come before the Committee, a motion was made by Mr. Piazza, seconded by Mr. Monahan, and carried by unanimous favorable roll call vote to adjourn the meeting at 9:15 p.m.

Respectfully submitted,

Karen J. Sandorse, RMC/CMC
Municipal Clerk

Approved

Edward L. Post III, Mayor