

Meeting audio can be found at lebanontownship.net.

**Lebanon Township Committee
April 6, 2022**

Minutes of Regular Meeting

CALL TO ORDER

Mayor Mike Schmidt called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor Schmidt asked everyone to please stand for the Flag Salute and for a moment of silence in honor of the First Responders, Servicemen and Women people of the Ukraine.

ROLL CALL

Present - Mike Schmidt Thomas McKee Marc Laul
 Beverly Koehler Guy Wilson

Absent-

Also Present - Attorney Matt Lyons, Business Administrator Karen Brown, Clerk Karen Sandorse, Deputy Clerk Kim Jacobus and 62 members of the public.

BUSINESS ADMINISTRATOR

Mayor Schmidt introduced Business Administrator Karen Brown. Ms. Brown provided comments.

PRESENTATION OF MINUTES

PUBLIC COMMENTS – for agenda items only.

Motion by Ms. Koehler, seconded by Mr. Wilson and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting at 7:02 p.m.

There were no comments from the public.

Motion by Ms. Koehler, seconded by Mr. Wilson and carried by unanimous favorable roll call vote, the Township Committee closed the Public Comment portion of the meeting at 7:03 p.m.

RESOLUTIONS

Resolution No. 54-2022 – Appointing Fund Commissioner

Motion by Mr. McKee, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 54-2022 as written below.

STATE OF NEW JERSEY
COUNTY OF HUNTERDON
TOWNSHIP OF LEBANON
RESOLUTION NO. 54-2022
STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, Lebanon Township (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Lebanon (Local Unit) that Administrator Karen Brown (*entity’s elected official or employee*) is hereby appointed as the Fund Commissioner for the Local Unit for the Fund Year 2022; and

BE IT FURTHER RESOLVED that Karen J. Sandorse (second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the Fund Year 2022; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Resolution No. 55-2022 - Award Sale of Surplus Property

Motion by Mr. McKee, seconded by Mr. Laul, and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 55-2022 as written below.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
RESOLUTION NO. 55-2022
AWARDING THE SALE OF
PUBLIC PROPERTY

WHEREAS, bids were received on March 31, 2022 for the sale of certain items deemed to be surplus property, and

WHEREAS, the Township Committee has reviewed the recommendations made by the Township Superintendent of Public Works on said bids.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that the following items be awarded to the highest bidder based on the recommendation of the Township Superintendent of Public Works

NAME	ITEM	PRICE
Jersey One Auto	2008 Ford F-150 w/plow	\$2,867.00
Jersey One Auto	2004 Ford F-150 w/plow	\$2,667.00
Jersey One Auto	2009 Dodge Durango	\$637.00
Jersey One Auto	2005 Chevrolet	\$637.00

UNFINISHED BUSINESS

Memorial Policy

Ms. Koehler provided a final draft of the Memorial Policy with Committee comments included. The consensus of the Committee was to forward the Policy on to the standing committee's and the DPW for their review and comments. Once comments have been received the Township Committee will adopt through an ordinance.

Municipal Office Doors

Mr. McKee said that the replacement of the double municipal office doors has been in the process for a few years. The Committee has now been advised that it will be more than 60 weeks to receive the doors. Mr. McKee asked for feedback on how to proceed. Discussion held. The Committee agreed to move in another direction from the E-Series doors. Mr. McKee will collect information to bring back to the Committee for consideration.

Newsletter

An advertisement was placed seeking proposals for a newsletter editor. The Committee received one proposal today. Discussion held. Mr. Laul and Ms. Koehler will work as the newsletter subcommittee with Ms. Brown.

NEW BUSINESS

Police Chief Request to Purchase Body Armor

Motion by Mr. Wilson, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved the Police Chief's Request to purchase 6 police officer's body armor vests at \$1365.80 each from Lawmen Supply Co. at a total cost of \$8194.80.

Resignation – Park Committee

Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee accepted the resignation of Joshua Legg from the Park Committee with regret.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1000.00.

Motion by Mr. Laul, seconded by Mr. Wilson and carried by unanimous favorable roll call vote, the Township Committee approved the April 6, 2022 bill list in the amount of \$ 317,220.17.

CORRESPONDENCE

- a. Curator's Report
- b. Statewide Insurance – Safety and Loss Control Award
- c. Recreation Commission Events

PUBLIC COMMENTS

Motion by Ms. Koehler, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting at 7:22 p.m.

Mr. Fred Janusz commented on the meeting held at the Woodglen School on March 29, 2022.

Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 7:28 p.m.

ADJOURNMENT

Having no further business to come before the Committee a motion was made by Mr. Laul, seconded by Mr. McKee and carried by unanimous favorable roll call vote to adjourn the meeting 7:28 p.m.

Respectfully submitted,

Karen J. Sandorse, RMC/CMC
Municipal Clerk

Approved: April 20, 2022

Mike Schmidt, Mayor