

**Meeting audio can be found at [lebanontownship.net](http://lebanontownship.net).**

[Timestamp in blue.](#)

**Lebanon Township Committee  
September 7, 2022**

**Minutes of Regular Meeting**

## **CALL TO ORDER**

Mayor Mike Schmidt called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

## **FLAG SALUTE**

Mayor Schmidt asked everyone to please stand for the Flag Salute and for a moment of silence in honor of the First Responders, Servicemen and Women and people of Ukraine.

## **ROLL CALL**

Present -                   Mike Schmidt                   Thomas McKee                   Marc Laul  
                                  Beverly Koehler               Guy Wilson

Absent-

Also Present - Attorney Matthew Lyons, Clerk Karen Sandorse, and 85+ members of the public.

## **PRESENTATION OF MINUTES**

**1:04**

### **Minutes of the Executive Session Meeting of July 6, 2022**

*Motion by Mr. Laul, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the minutes of the Regular Meeting of July 6, 2022.*

### **Minutes of the Regular Meeting of August 3, 2022**

*Motion by Mr. Wilson, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the minutes of the Regular Meeting of August 3, 2022.*

**PUBLIC COMMENTS – for agenda items only.**

**1:50**

*Motion by Ms. Koehler, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee opened the public comment portion of the meeting at 7:02 p.m.*

There were no comments from the public.

*Motion by Mr. Wilson, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee closed the Public Comment portion of the meeting at 7:02 p.m.*

**RESOLUTION**

**2:36**

**Resolution No. 87-2022 – Chapter 159 2022 National Police Association Grant**

*Motion by Mr. Laul, seconded by Mr. Wilson and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 87-2022 as written below.*

TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION NO. 87-2022  
CHAPTER 159

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

NOW, THEREFORE, BE IT RESOLVED, that the Committee of the Township of Lebanon, Hunterdon County, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$ 1,000.00 from:

Miscellaneous revenues  
Revenue Offset with Appropriations – 2022 National Police Association Grant  
Special Items of General Revenue Anticipated with  
Total with increase to be \$ 1,000.00

BE IT FURTHER RESOLVED, that a like sum of \$ 1,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations  
Public & Private Programs Offset by revenue – 2022 National Police Association Grant  
State and Federal Share \$ 0.00  
Non State Share \$ 1,000.00  
Total with increase to be \$ 1,000.00

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

**UNFINISHED BUSINESS**

**3:30**

**DPW Manager Memo – Road Material Bids**

The DPW Manager is requesting that the Township Committee reject all bids received on August, 12, 2022 for Road Materials as each came in higher than the Coop pricing.

*Motion by Mr. McKee, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee rejected bids received from Stavola Asphalt and Tilcon New York for Road Material.*

**September 21, 2022 – Regular Meeting Location Change**

*Motion by Ms. Koehler, seconded by Mr. McKee and carried by favorable roll call vote, the Township Committee changed the location of the September 21, 2022 meeting to the Woodglen School. AYES: Laul, McKee, Koehler, Schmidt NAYS: Wilson*

**NEW BUSINESS**

**7:35**

**Lebanon Township School District – Shared Services Agreement for Law Enforcement Officer**

*Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee amended Page 6, under Paragraph 13, to remove “the Mayor” with the understanding that all Committee members are covered.*

*Motion by Mr. Wilson, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee amended Page 6, Paragraph 13 to insert language from the third line of the first paragraph into the second line of the second paragraph to provide identical indemnification for both parties.*

*Motion by Mr. Wilson, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved the Shared Services Agreement for Law Enforcement Officer with the Lebanon Township School District, as amended.*

**Purchase - Dell Optiplex Computer**

*Motion by Ms. Koehler, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee approved the purchase of a Dell Optiplex Computer at a total cost of \$1450.00, (hardware \$950.00 and installation \$500).*

**PRESENTATION OF VOUCHERS**

**15:30**

Committee Members provided a description of vouchers exceeding \$1000.00.

*Motion by Mr. McKee, seconded by Ms. Koehler and carried by unanimous favorable roll call vote, the Township Committee approved the September 7, 2022 bill list in the amount of \$2,311,694.05 subject to Mr. McKee reviewing invoices for Gebhardt and Kiefer with Accounts Payable for clarification.*

**CORRESPONDENCE**

- a. Curator's Report

**PUBLIC COMMENTS**

**21:10**

*Motion by Ms. Koehler, seconded by Mr. Wilson and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting at 7:21 p.m.*

Many comments were received from the public regarding the Business Administrator matter and the proposed cannabis facility.

*Motion by Mr. Wilson, seconded by Mr. Laul and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 9:30 p.m.*

**ADJOURNMENT**

**2:30:55**

Having no further business to come before the Committee a motion was made by Mr. Laul, seconded by Mr. Wilson and carried by unanimous favorable roll call vote to adjourn the meeting 9:31 p.m.

Respectfully submitted,

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Karen J. Sandorse, RMC/CMC  
Municipal Clerk

Approved: September 21, 2022

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Mike Schmidt, Mayor