

**CALL TO ORDER**

Mayor Edward Post called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meeting Act" this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

**FLAG SALUTE**

Mayor Post asked everyone to stand for the flag salute.

**ROLL CALL**

Present - Ed Post Jay Weeks George Piazza

Absent - Patricia Schriver Francis Monahan

Also Present - Attorney Eric Bernstein and Clerk Karen Sandorse and 9 members of the public.

**PRESENTATION OF MINUTES**

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee approved the April 18, 2007 regular meeting minutes.*

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee approved the April 18, 2007 executive session minutes.*

**ORDINANCES**

**Public Hearing**

ORDINANCE NO. 2007-09  
TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY

AN ORDINANCE AUTHORIZING THE ACCEPTANCE BY LEBANON TOWNSHIP  
OF DOEFIELD ROAD, HICKORY RUN ROAD,

LANCE DRIVE AND EVERGREEN LANE INTO THE PUBLIC ROADWAY SYSTEM,  
PURSUANT TO N.J.S.A. 40:67-1F

Mayor Post stated that he spoke to Township Engineer Steve Risse who sent correspondence stating that he and the DPW Supervisor Paul Jones were not aware of any drainage problems on Doefield Road. However, after speaking with Officer Jack Gale, there may be an issue with one

of the drainage inlets at the north end of Doefield. Mr. Risse will meet with Mr. Jones to look into the matter. Acceptance of the road will be postponed until the May 16, 2007 meeting.

**RESOLUTIONS**

**Resolution No. 43-2007**

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee adopted Resolution No. 43-2007. (as written below)*

RESOLUTION NO. 43-2007

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Lebanon has received \$4,000.00 from the State of New Jersey, Division of Highway Safety, Click It or Ticket Grant and wishes to amend its 2007 Budget to include a portion of this amount as a revenue

NOW, THEREFORE, BE IT RESOLVED that the Committee of the Township of Lebanon, Hunterdon County, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2007 in the sum of \$4,000.00 from:

Miscellaneous revenues

Special Items of General Revenue Anticipated with  
Prior Written Consent of the Director of Local  
Government Services:

State and Federal Revenues Off-Set with  
Appropriations:

Click It or Ticket Grant

Pursuant to provisions of Statute, and

BE IT FURTHER RESOLVED that a like sum of \$4,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations

- (a) Operations Excluded from Caps  
State and Federal Programs Off-Set by  
Revenues:  
Click It or Ticket Grant

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

## **PROCLAMATION**

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote,* the Township Committee adopted the Municipal Clerk's Week Proclamation as written below.

### **PROCLAMATION**

WHEREAS, the Office of the Municipal Clerk, said to be among the oldest public service offices, is a time honored and vital part of local governments all over the world; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between citizens, local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks pledge to be ever mindful of their neutrality and impartiality, rendering equal services to all; and

WHEREAS, Municipal Clerks serve as the focal point of information on local government and community functions; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and annual meetings of their state, province, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW, THEREFORE, the Lebanon Township Committee, does hereby recognize the week of

APRIL 29 THROUGH MAY 5, 2007

AS

MUNICIPAL CLERKS WEEK

in New Jersey, in appreciation of their vital services and exemplary dedication to the communities they represent.

## **OLD BUSINESS**

### **DPW Supervisor Request to Proceed with Capital Projects**

DPW Supervisor Paul Jones has requested to proceed with Capital Projects as requested during the budget process. The request includes:

Replacement Pick-up Truck for the DPW	\$ 37,000.00
Overlay of Developments	\$ 120,000.00
Purchase of (3) New Stainless Steel Salt Spreaders	\$ 9,000.00
Replacement Transport Trailers for Mowers	\$ 3,000.00
Replacement Tarps (Electric) for Dump Trucks (3)	\$ 5,000.00
Purchase (2) Fire/Waterproof File Cabinets	\$ 5,500.00
Well at Memorial Park	\$ 5,000.00

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee authorized the DPW Supervisor to take the necessary action and to have the financier office put into motion the appropriations and expenditures of the money.*

**Police Chief Request to Purchase a Watch Guard In-Car Video System**

Police Chief Schell has requested to purchase a Watch Guard In-Car Video System. Three quotes were received: Watch Guard at \$5,020.00, SPS Moon Associates at \$5,060.00 and DMK Associates at \$5,055.00.

*Motion by Mr. Piazza, seconded by Mr. Post and carried by favorable roll call vote, the Township Committee approved the purchase of a Watch Guard In-Car Video System in the amount of \$ 5,020.00. AYES: Post, Piazza NAYS: Weeks*

**Municipal Generator**

Mr. Piazza stated that we received a quote for the generator. Mr. Piazza noted that to save on the cost, our DPW can build the pad the generator will sit on and the existing fuel tank can be used instead of having to purchase a new one. Mayor Post stated concerns with the reserve on the tank. OEM Coordinator /Fire Chief Warren Gabriel stated he will be applying for a grant for the generator through the Fire Department.

**NEW BUSINESS**

**Appointment of Cross Acceptance Representatives**

*Motion by Mr. Piazza, seconded by Mr. Post and carried by favorable roll call vote, the Township Committee appointed Mr. Darryl Schmidt and Mr. Richard Weiler as Cross Acceptance Representatives and Mr. Jay Weeks as Alternate. AYES: Post, Piazza ABSTAIN: Weeks*

**Approve Annual Report and Certification Tier B Municipal Stormwater General Permit**

Engineer Steve Risse prepared the Annual Report and Certification Tier B Municipal Stormwater General Permit to be submitted to the State. After Committee approval, Mayor Post will forward to the State via his email address.

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee approved the Annual Report and Certification Tier B Municipal Stormwater General Permit.*

#### **Approve Raffle Application for Lebanon Township Education Foundation - June 8, 2007**

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee approved a raffle application for Lebanon Township Education Foundation to be held on June 8, 2007.*

#### **Approve TRC Contract**

The DEP notified the Township Committee that the Township is required to submit a Biennial Certification Monitoring Report every two years. This is a separate report from the annual testing performed by TRC at Firehouse #1.

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee approved the TRC contract and authorized the Mayor to forward to the State.*

#### **Approve Blue Light Permit – Michelle D’Elia – LTFAS**

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee approved a Blue Light Permit application for Michelle D’Elia for the LTFAS.*

#### **PRESENTATION OF VOUCHERS**

Committee Members provided a description of vouchers exceeding \$1000.00.

*Motion by Mr. Weeks, seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee approved the May 2, 2007 bill list in the amount of \$1,042,489.74.*

## **CORRESPONDENCE**

Historians Meeting Minutes of April 5, 2007

Marcia Karrow – Received LT Resolution No. 27-2007 Opposing RCA's Compliance

Hunterdon County Cultural Heritage Comm. – Special Projects Grant Swack Church  
Grant to be held until a later date.

### **Tax Assessor Correspondence-**

The Clerk is to request that the Tax Assessor be in attendance at the May 16, 2007 meeting to discuss the status of assessments in the Township.

## **PUBLIC COMMENTS**

*Motion by Mr. Weeks seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting.*

Mr. Art Gerlich presented the Committee with specifications for the new Library roof. The specifications were prepared by the Township Engineer Steve Risse. Mr. Risse informed Mr. Gerlich that he does not feel that it will be necessary to request bids for the project but did not provide an estimated cost. There was \$10,000.00 budgeted for the project during the budget process. Discussion was held on amending the capital budget, quotes and bids specifications. The Committee requested that the Clerk contact Mr. Risse to see if it was possible to obtain an estimate for the project and to speak to the CFO regarding the capital budget and bidding process. Attorney Bernstein will review the technical specifications.

*Motion by Mr. Weeks, seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee closed the Public Comment portion of the meeting.*

## **EXECUTIVE SESSION**

*Motion by Mr. Weeks, seconded by Mr. Piazza and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 44-2007 and convened in executive session at 7:40 p.m. It is anticipated that formal action may be taken upon the reconvening of the meeting.*

TOWNSHIP OF LEBANON  
RESOLUTION NO. 44-2007

BE IT RESOLVED by the Mayor and Township Committee of the Township of

Lebanon, that in compliance with N.J.S.A. 10:4-12, this meeting will be closed to the Public to discuss the following matters:

Attorney Client Privilege  
Personnel – Police Chief Pam Schell  
Possible or Anticipated Litigation – Roasters/Davara

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee reconvened the Regular Committee meeting at 7:59 p.m.*

Attorney Bernstein stated that there was a brief discussion in a matter involving Roaster located at the Davara property on Route 31. The Mayor will communicate with the Zoning Officer and the Clerk will have a discussion with the Planning Board Secretary regarding this issue. There was a brief discussion on the LTFAS audit which is being preformed by the Township Auditor, Anthony Ardito. The Clerk has been given direction relative to the discussion and the agreement made at the prior Committee meeting. There has been a request by the Police Chief regarding the accumulative leave time. The Clerk has been authorized to advise the Chief as to payment of any unused time at the time of retirement. The time given will be for vacation only, not personal or sick time. The Clerk is to ask the Chief to advise the Committee as to the status of the Chief's promotion process and her retirement.

*Motion by Mr. Piazza, seconded by Mr. Weeks and carried by unanimous favorable roll call vote, the Township Committee authorized the Clerk to advise the Chief as to payment of any unused time at the time of retirement. The time given will be for vacation only, not personal or*

*sick time. The Clerk is to ask the Chief to advise the Committee, as to the status of the Chief's promotion process and her retirement.*

## **ADJOURN**

Having no further business to come before the Committee a motion was made by Mr. Weeks, seconded by Mr. Piazza and carried by unanimous favorable roll call vote to adjourn the meeting at 8:01 p.m.

Respectfully submitted,

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Karen J. Sandorse, RMC/CMC  
Municipal Clerk

Approved

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Edward L. Post III, Mayor

