

**TOWNSHIP OF LEBANON
COMMITTEE MEETING
AGENDA
September 6, 2023 Meeting
7:00 p.m.**

CALL TO ORDER

- a. Statement of Compliance
- b. Flag Salute
- c. Moment of Silence
- d. Roll Call

PRESENTATION OF MINUTES

- a. Meeting Minutes of the Regular and Executive Sessions of June 21, 2023

PUBLIC COMMENTS

Limited to Agenda Items Only

ORDINANCES – Public Hearing – Ordinance No. 2023-06 and Ordinance No. 2023-07

PUBLIC HEARING – Ordinance No. 2023-06

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
ORDINANCE NO. 2023-06**

AN ORDINANCE AMENDING CHAPTER 214, ARTICLE I, §214-7
OF THE CODE OF THE TOWNSHIP OF LEBANON ENTITLED
“APPOINTMENTS; TERM OF OFFICE; REMOVAL”

PUBLIC HEARING - Ordinance No. 2023-07 Amend Salary Ordinance

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
ORDINANCE NO. 2023-07**

AN ORDINANCE AMENDING ORDINANCE NO. 2023-03 ENTITLED
“AN ORDINANCE AUTHORIZING THE 2023 SALARY FOR OFFICERS AND EMPLOYEES
OF THE TOWNSHIP OF LEBANON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY”

RESOLUTIONS

- a. Resolution No. 105-2023 – Appointment of Fire Inspector

UNFINISHED BUSINESS

Newsletter – Discussion/Decision – use of outside publisher icw/township content provider

NEW BUSINESS

Resignation - Bruce Terzuolo-Board of Adjustment
Short term rentals – Committee discussion

PRESENTATION OF VOUCHERS

CORRESPONDENCE

- a. Museum – Curator’s report
- b. Air BnB/Short term rental zoning

PUBLIC COMMENT

EXECUTIVE SESSION

Resolution No. 106-2023
Personnel
Attorney-Client
Contracts

ADJOURNMENT

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
ORDINANCE NO. 2023-06**

AN ORDINANCE AMENDING CHAPTER 214, ARTICLE I, §214-7 OF THE CODE OF THE TOWNSHIP OF LEBANON ENTITLED “APPOINTMENTS; TERM OF OFFICE; REMOVAL”

WHEREAS, the Township Committee of Lebanon Township finds it necessary to make certain amendments to Chapter 214 (Fire Prevention), Article I (Enforcement of Uniform Fire Code), §214-7 of the Code of the Township of Lebanon to accurately reflect the officials responsible for enforcing the Uniform Fire Code within the Township of Lebanon.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Lebanon, County of Hunterdon and State of New Jersey that Chapter 214, Article 1, §214-7 of the Code of the Township of Lebanon entitled “Appointments; term of office; removal” is hereby amended as follows (additions are bolded and underlined; deletions have strikethrough):

SECTION 1. §214-7 Appointments; term of office; removal.

- A. Appointment of Fire Official. The local enforcing agency shall be under the direct supervision of the Fire Official, ~~who shall be the Construction Official.~~
- B. Term of office. The Fire Official shall serve at the pleasure of the Township Committee, **subject to paragraph D below.**
- C. **Fire** Inspectors and employees. Such ~~Fire i~~nspectors and other employees as may be necessary in the local enforcing agency shall be appointed by Township Committee of the Township of Lebanon upon the recommendation of the Fire Official.
- D. **In the absence of a Fire Official, the Fire Inspector will be the Acting Fire Official and if a vacancy of 45 days or more for the Fire Official exists, the Township Committee shall appoint a new Fire Official.**
- ~~D~~ E. Removal from office. **Fire** Inspectors and other employees of the enforcing agency shall be subject to removal by the Lebanon Township Committee for inefficiency or misconduct. Each inspector or employee to be so removed shall be afforded an opportunity to be heard by the appointing authority or a designated hearing officer.

SECTION 2. All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision,

clause or provision so adjudged and the remainder of the Ordinance shall remain valid and effective.

SECTION 4. This ordinance shall take effect immediately upon final passage and publication according to law.

INTRODUCTION: August 2, 2023
PUBLIC HEARING: September 6, 2023
ADOPTION: September 6, 2023

Beverly Koehler, Mayor

ATTEST:

Kimberly S. Jacobus, Deputy Clerk

I certify that the foregoing Ordinance is a true and accurate copy of an Ordinance adopted by the Lebanon Township Committee on September 6, 2023.

Kimberly S. Jacobus, Deputy Clerk

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
ORDINANCE NO. 2023-07

AN ORDINANCE AMENDING ORDINANCE NO. 2023-03 ENTITLED “AN ORDINANCE AUTHORIZING THE 2023 SALARY FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LEBANON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY”

BE IT ORDAINED by the Township Committee of the Township of Lebanon, Hunterdon County, New Jersey, that Ordinance No. 2023-03 entitled “An Ordinance Authorizing the 2023 Salary for Officers and Employees of the Township of Lebanon, County of Hunterdon, State of New Jersey” be and is hereby amended as follows (deletions have strikethrough; additions are bolded and underlined):

SECTION A. This Ordinance shall be known and may be referred to be its short title which is "The 2023 Salary Ordinance."

SECTION B. The annual salary of the following officers and employees of the Township of Lebanon shall be as set forth hereafter:

Employee	Salary Ranges	
Mayor	4,000.00	6,000.00
Committee	3,000.00	6,000.00
Township Administrator	52,000.00	110,000.00
Open Space Coordinator	4,000.00	6,000.00
Tax Assessor	26,000.00	55,000.00
Municipal Clerk	40,000.00	111,000.00
Deputy Clerk	30,000.00	60,000.00
Tax Collector	28,000.00	55,000.00
Chief Financial Officer	2,000.00	40,000.00
Treasurer	30,000.00	40,000.00
Planning Board Clerk	15,000.00	35,000.00
Zoning Officer	11,000.00	35,000.00
Board of Adjustment Secretary	15,000.00	35,000.00
Police Office Manager	29,000.00	60,000.00
Certified Public Works Manager	55,000.00	116,000.00
Assistant Road Supervisor	40,000.00	85,000.00
Chief Mechanic	29,000.00	75,000.00
Road Employee	27,000.00	75,000.00
Police Chief	86,000.00	146,000.00
Police Sergeant	66,000.00	125,000.00
Police Officer	32,000.00	115,000.00
Office of Emergency Management	2,000.00	6,000.00
Dog Census	2,000.00	6,000.00

SECTION C. The hourly wage of the following employees of the Township of Lebanon shall be set forth hereafter:

Employee	Salary Ranges	
Buildings and Grounds	13.00	16.00
Library Clerk	19.00	26.00
Assistant Library Clerk	13.00	18.00
Museum Curator	13.00	21.00
Associate Museum Curator	13.00	18.00
Special Police Class II & Matrons	20.00	30.00
Dog Wardens	13.00	15.00
Mechanic Helper - over base pay	2.00	4.00
Fire Official	24.00	30.00
Fire Inspector	<u>24.00</u>	<u>30.00</u>
Perc Test Witness	100.00	125.00
Per-Diem Substitutes	13.00	15.30
Road Department -Temporary Labor	15.30	20.00
Special Traffic Guards	25.00	42.58
SLEO Class III	32.00	35.00
Office Assistants	15.30	20.00
Accounts Payable	20.00	26.00

Section D. The rate for mileage shall be the current federal limit.

This ordinance shall take effect upon final passage and publication as provided by law.

Beverly Koehler, Mayor

ATTEST:

Kimberly S. Jacobus, Deputy Clerk

INTRODUCTION: August 16, 2023
PUBLIC HEARING: September 6, 2023
ADOPTION: September 6, 2023

I certify that the foregoing Ordinance is a true and accurate copy of an Ordinance adopted by the Lebanon Township Committee on September 6, 2023.

Kimberly S. Jacobus, Deputy Clerk

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

RESOLUTION NO. 105-2023

APPOINTING FIRE INSPECTOR

WHEREAS, N.J.S.A. Titles 40 and Title 40A provide for the appointment of certain officers, appointees, and employees to Township positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Committee desires to fill the position of Fire Inspector; and

WHEREAS, the Township Committee has determined that Sean R. Smith is qualified to hold the position and desire to appoint Sean R. Smith as Fire Inspector for the Township of Lebanon effective September 6, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, Hunterdon County, New Jersey that Sean R. Smith be and is hereby appointed Fire Inspector for the Township of Lebanon, effective September 6, 2023, with compensation at the rate of \$29.72 per hour, with no other benefits.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township's Chief Financial Officer, Township Clerk, Payroll Clerk, Township Fire Official and the New Jersey Department of Community Affairs.

September 6, 2023

ATTEST:

Kimberly Jacobus
Deputy Clerk

CERTIFICATION

I, Kimberly Jacobus, Deputy Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held September 6, 2023.

Kimberly Jacobus
Deputy Clerk