

**TOWNSHIP OF LEBANON
COMMITTEE MEETING
REGULAR MEETING MINUTES
October 18, 2023
7:00 p.m.**

CALL TO ORDER

Mayor Beverly Koehler called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE AND MOMENT OF SILENCE

Mayor Koehler asked everyone to please stand for the Flag Salute and for a moment of silence in honor of Front-Line Workers, First Responders and Members of the Military.

ROLL CALL

The following officials were present:

Ms. Beverly Koehler
Mr. Tom McKee
Mr. Mike Schmidt
Mr. Brian Wunder
Mr. Abe Abuchowski

Also present were:

Mr. Mark Roselli, Esq., Township Attorney
Ms. Carolynn Budd, Township Clerk
Ms. Kim Jacobus, Deputy Township Clerk
22 Members of the Public

PRESENTATION OF MINUTES

None.

PUBLIC COMMENT – Agenda Items Only

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Wunder

Second: Mr. McKee
Ayes: Mr. Schmidt, Ms. Koehler, Mr. Abuchowski

Seeing and hearing no one wishing to speak, Ms. Koehler asked for a motion to close Public Comment for agenda items only.

Motion to Close: Mr. Wunder
Second: Mr. Abuchowski
Ayes: Mr. Schmidt, Mr. McKee, Ms. Koehler

RESOLUTIONS

RESOLUTION #120-2023 APPROVAL BY THE TOWNSHIP COMMITTEE TO SUBMIT A 6-MONTH EXTENSION WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE LITTLE BROOK ROAD IMPROVEMENT PROJECT

Ms. Koehler requested this Resolution be tabled so more information could be gathered.

Resolution #120-2023 was tabled.

RESOLUTION #121-2023 APPROVING CONTRACT WITH INTERSOFT TECHNOLOGIES INTERNATIONAL, LLC FOR PURCHASE, INSTALLATION AND MAINTENANCE OF PROPRIETARY GOVERNMENT TAX COLLECTION SOFTWARE

WHEREAS, the Township of Lebanon requires proprietary software for use by the Township's Tax Collector for the performance of tax collection related duties; and

WHEREAS, N.J.S.A. 40A:11-5 (dd) authorizes the Township to negotiate and award a contract without public advertising for bids and awarded by resolution for the provision or performance of goods or services for the support or maintenance of proprietary software; and

WHEREAS, the Township Tax Collector interviewed two prospective companies that provide government tax collection software and advised the Township Committee that she preferred the software and services provided by Intersoft Technologies International, LLC, 195 Carter Drive, Edison, New Jersey 08817 and recommend that the Township Committee award a contract to Intersoft Technologies International, LLC for the purchase, installation and maintenance of its government tax collection software; and

WHEREAS, based upon the Tax Collector's recommendation, the Township Committee desires to award a contract to Intersoft Technologies International, LLC, 195 Carter Drive, Edison, New Jersey 08817 for the purchase, installation and maintenance of its "Government Tax Collection Software" and in accordance with the terms and conditions of the Professional Software Sales and Maintenance Agreement, a copy of which is on file in the Office of the Municipal Clerk, subject to the final terms and conditions being agreed to by the Township Attorney, that includes the installation of 25 user non-transferable licenses, an initial licensing fee of \$7,500.00 and commencing in 2024, monthly maintenance charges of \$470 per month; and

WHEREAS, the Township of Lebanon has sufficient funding in place for this purchase as

evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does hereby award a contract to Intersoft Technologies International, LLC, 195 Carter Drive, Edison, New Jersey 08817 for the purchase, installation and maintenance of “Government Tax Collection Software” that includes the installation of 25 user non-transferable licenses, an initial licensing fee of \$7,500.00 and commencing in 2024, monthly maintenance charges of \$470 per month, and in accordance with the terms and conditions of the Professional Software Sales and Maintenance Agreement, a copy of which is on file in the Office of the Municipal Clerk, subject to the final terms and conditions of said agreement being agreed to by the Township Attorney.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute the final form of agreement on behalf of the Township of Lebanon and the Chief Financial Officer is hereby authorized to issue said purchase order on behalf of the Township.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township’s CFO, Accounts Payable Clerk and Township Tax Collector.

Ms. Koehler asked for a motion to approve the Resolution with a minor typographical change. Motion to approve as amended with the change of wording from “installation of 25 users” to “installation of up to 25 users”.

Motion to Approve: Mr. McKee

As Amended

Second: Mr. Abuchowski

Ayes: Mr. Schmidt, Ms. Koehler, Mr. Wunder

RESOLUTION #122-2023 AWARDING CONTRACT TO LIFE SAVERS, INC. FOR PURCHASE OF SIX DEFIBTECH LIFELINE AED PACKAGES WITH BATTERY PACKS FOR TOWNSHIP POLICE DEPARTMENT

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of at least two competitive quotations, if practicable, in certain instances where the contract for goods and services is less than the bid threshold, but 15% or more of that amount; and

WHEREAS, the Township is permitted in that instance to award a contract to the vendor whose response is most advantageous, price and other factors considered; and

WHEREAS, the Township’s Police Department solicited for and received 2 quotes for replacement of six (6) existing AEDs, which is required due to their age; and

WHEREAS, Life Savers, Inc., 39 Plymouth Street, Fairfield, New Jersey, submitted its quote for six (6) new AEDs, in the amount of \$5,370.00; and

WHEREAS, Life Savers, Inc.’s quote and proposal was most advantageous, price and other factors having been considered; and

WHEREAS, the Township Committee desires to award a contract to Life Savers, Inc., 39 Plymouth Street, Fairfield, New Jersey for the replacement of six (6) AEDs for the Township’s Police Department, in accordance with its quote dated October 6, 2023, a copy of which is on file in the Office of the Municipal Clerk, for the sum of \$5,370.00; and

WHEREAS, the Township of Lebanon has sufficient funding in place for this purchase as evidenced by the Chief Financial Officers certification of the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township

of Lebanon, County of Hunterdon, State of New Jersey that it does hereby award a contract to Life Savers, Inc., 39 Plymouth Street, Fairfield, New Jersey, in accordance with its quote dated October 6, 2023, a copy of which is on file in the Office of the Municipal Clark, for the purchase of six (6) AEDs for the Township's Police Department, for the sum of \$5,370.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township's CFO, Accounts Payable Clerk and Police Chief.

Ms. Koehler asked for a motion to approve.

Motion to Approve: Mr. Abuchowski
Second: Mr. Wunder
Ayes: Mr. Schmidt, Mr. McKee, Ms. Koehler

RESOLUTION #123-2023 RESOLUTION AUTHORIZING AND APPROVING SHARED SERVICES AGREEMENT BETWEEN TOWNSHIP OF LEBANON AND NORTH HUNTERDON-VOORHEES REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION FOR SPECIAL LAW ENFORCEMENT OFFICERS

WHEREAS, the Township of Lebanon (Provider) desires to enter a Shared Services Agreement with the North Hunterdon-Voorhees Regional High School District Board of Education (hereinafter "School District") (Recipient) for purposes of providing the School District with Class II or Class III Special Law Enforcement Officers (hereinafter "SLEOs") to perform law enforcement duties at Voorhees High School; and

WHEREAS, the Township of Lebanon has agreed to assign SLEOs to Voorhees High School for purposes of performing law enforcement duties at Voorhees High School for an amount not to exceed \$82,865 for each SLEO, for a term expiring June 30, 2024, unless extended for an additional one-year term upon formal action by both parties; and

WHEREAS, the Shared Services Agreement shall set forth the insurance requirements and indemnification clauses as agreed upon by the parties, as well as identifying the Township of Lebanon as the primary employer of the SLEOs; and

WHEREAS, the Township of Lebanon is authorized to enter into this Shared Services Agreement with the School District pursuant to the provisions of Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq; and

WHEREAS, the Township of Lebanon has the capabilities to efficiently and economically provide the services required by the School District; and

WHEREAS, both parties recognize the benefits of this program to the residents of the Township and students and staff of the School District; and

WHEREAS, it is in the best interests of the Township and School District to establish this program and to execute the Shared Services Agreement for same; and

WHEREAS, the agreement shall become effective upon adoption of the appropriate resolution by each governmental unit and execution of the agreement, pursuant to N.J.S.A. 40A:65-5 (c); and

WHEREAS, it is the desire of the Township of Lebanon and School District to enter into this agreement for the purposes set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon and State of New Jersey that the Shared Services Agreement between the Township of Lebanon and the North Hunterdon-Voorhees Regional High School District Board of Education for the provision of Class II or Class III Special Law Enforcement Officers to perform law enforcement duties at Voorhees High School is hereby approved and the Mayor and Clerk are hereby authorized to execute said agreement on behalf of the Township of Lebanon.

BE IT FURTHER RESOLVED that the agreement shall take effect upon adoption of an appropriate resolution by both parties and execution of said agreement by the parties in accordance with N.J.S.A 40A:65-5(c).

BE IT FURTHER RESOLVED that a copy of this resolution and agreement shall be filed with the Division of Local Government Services in accordance with N.J.S.A. 40A:65-4 b.

Ms. Koehler asked for a motion to approve the Resolution with a minor typographical change. Motion to approve as amended with the spelling of “Servies” in the first Whereas to “Services”.

Motion to Approve: Mr. Wunder

As Amended

Second: Mr. McKee

Ayes: Mr. Schmidt, Ms. Koehler, Mr. Abuchowski

RESOLUTION # 124-2023 RESOLUTION AUTHORIZING AND APPROVING SHARED SERVICES AGREEMENT BETWEEN TOWNSHIP OF LEBANON AND LEBANON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION FOR SPECIAL LAW ENFORCEMENT OFFICERS

WHEREAS, the Township of Lebanon (Provider) desires to enter a Shared Services Agreement with the Lebanon Township School District Board of Education (hereinafter “School District”) (Recipient) for purposes of providing the School District with Class II or Class III Special Law Enforcement Officers (hereinafter “SLEOs”) to perform law enforcement duties at Woodglen and Valley View Schools; and

WHEREAS, the Township of Lebanon has agreed to assign SLEOs to Woodglen and Valley View Schools for purposes of performing law enforcement duties at Woodglen and Valley View schools for an amount not to exceed \$82,365 for each SLEO, for a term expiring June 30, 2024, unless extended for an additional one year term upon formal action by both parties; and

WHEREAS, the Shared Services Agreement shall set forth the insurance requirements and indemnification clauses as agreed upon by the parties, as well as identifying the Township of Lebanon as the primary employer of the SLEOs; and

WHEREAS, the Township of Lebanon is authorized to enter into this Shared Services Agreement with the School District pursuant to the provisions of Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq; and

WHEREAS, the Township of Lebanon has the capabilities to efficiently and economically provide the services required by the School District; and

WHEREAS, both parties recognize the benefits of this program to the residents of the Township and students and staff of the School District; and

WHEREAS, it is in the best interests of the Township and School District to establish this program and to execute the Shared Services Agreement for same; and

WHEREAS, the agreement shall become effective upon adoption of the appropriate resolution by each governmental unit and execution of the agreement, pursuant to N.J.S.A. 40A:65-5 (c); and

WHEREAS, it is the desire of the Township of Lebanon and School District to enter into this agreement for the purposes set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon and State of New Jersey that the Shared Services Agreement between the Township of Lebanon and the Lebanon Township School District Board of Education for the provision of Class II or Class III Special Law Enforcement Officers to perform law enforcement duties at Woodglen and Valley View Schools is hereby approved and the Mayor and Clerk are hereby authorized to execute said agreement on behalf of the Township of Lebanon.

BE IT FURTHER RESOLVED that the agreement shall take effect upon adoption of an appropriate resolution by both parties and execution of said agreement by the parties in accordance with N.J.S.A 40A:65-5(c).

BE IT FURTHER RESOLVED that a copy of this resolution and agreement shall be filed with the Division of Local Government Services in accordance with N.J.S.A. 40A:65-4 b.

Ms. Koehler asked for a motion to approve the Resolution with a minor typographical change. Motion to approve as amended with the spelling of “Servies” in the first Whereas to “Services”.

Motion to Approve: Mr. Wunder
As Amended
Second: Mr. McKee
Ayes: Mr. Schmidt, Ms. Koehler, Mr. Abuchowski

RESOLUTION #125-2023 SUPPORTING ASSEMBLY BILL NO. 975 AND SENATE BILL NO. 2643 SPONSORED BY ASSEMBLY MINORITY LEADER JOHN DiMAO and SENATOR DOUG STEINHARDT

Requiring Certain Commercial Motor Vehicles to be Equipped with Global Positioning Systems.

WHEREAS, bipartisan Assembly Bill No. 975 sponsored by Assemblyman John DiMaio and Assemblyman Daniel Benson would require a commercial motor vehicle operating upon the public highways of this State, to be equipped with a global positioning system navigation program that provides information about upcoming highway infrastructure with low vertical clearance and weight restrictions and dynamic route directions that account for commercial motor vehicle restrictions; and

WHEREAS, the legislation defines a “commercial motor vehicle” as a select group of vehicles with a gross vehicle weight rating of 26,001 or more pounds, or that display a gross vehicle weight rating of 26, 001 or more pounds; and

WHEREAS, commercial motor vehicles have restricted routes of travel that are not readily displayed on civilian navigation systems that are sometimes used by operators of commercial motor vehicles; and

WHEREAS, because of limited information on civilian navigation systems, commercial motor vehicle operators often unintentionally end up on restricted weight roadways or are stopped along their route by a restricted weight bridge; and

WHEREAS, Hunterdon County has sustained damages to roadways and bridges as a result of overweight trucks traveling on them; and

WHEREAS, unless identified by a camera, or law enforcement personnel, Hunterdon County taxpayers are on the hook for the cost of repairs to infrastructure damaged by large trucks; and

WHEREAS, this legislation is also important given the number of historic bridges, culverts, and downtowns located throughout Hunterdon County that cannot accommodate large commercial vehicles and cause considerable disruption to local traffic flow; and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lebanon Committee does hereby support Assembly Bill No. 975 and Senate Bill No. 2643; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to members of the 15th, 16th and 23rd Legislative District; and

BE IT FURTHER RESOLVED, that the Clerk of the Township of Lebanon shall send a copy of this resolution to all 26 Hunterdon County municipalities, with a request that they adopt similar Resolutions in support of Assembly Bill No. 975 and Senate Bill No. 2643.

Mayor and Committee discussed the Resolution and the impact and need in Lebanon Township. After discussion Ms. Koehler asked for a motion to table the Resolution to the following Committee Meeting.

Motion to Table: Mr. Abuchowski
Second: Mr. McKee
Ayes: Ms. Koehler, Mr. Wunder
Nos: Mr. Schmidt

UNFINISHED BUSINESS

1. Quote – Lift Off – Township email IDs for Volunteers. The quote was provided to the Committee. After review Ms. Koehler asked for a motion to approve.

Motion to Approve: Mr. Schmidt
Second: Mr. McKee
Ayes: Ms. Koehler, Mr. Wunder, Mr. Abuchowski

2. Tree for Holiday Tree Lighting/Visit with Santa on 12/3. Ms. Koehler announced the tree that would be decorated.

NEW BUSINESS

1. Resignation from LTEOS. Ms. Koehler announced the resignation. Ms. Koehler advised Mr. Erik Henriksen submitted his resignation from LTEOS.

2. Appointments to LTEOS. Ms. Koehler announced the appointments. Mr. Koehler advised of the following appointments:

- a. Appointment of current Alternate Mr. Marty Collett to Regular Member. Term ending 12/31/2023.

- b. Appointment of current Regular Member Ms. Constance Grill to Alternate I position. Term ending 12/31/2023.
 - c. Appointment of Ms. Nina Weiland to the vacant Alternate II position. Term ending 12/31/2024.
3. EOSC – Lebanon Township Forest Stewardship – discussion re: Committee input. Ms. Sharon Petzinger, EOSC Chair spoke to Mayor and the Committee regarding the Municipal Forest Stewardship Master Plan. Ms. Petzinger reviewed the EOSC’s goals for the plan. After Ms. Petzinger’s presentation the Committee asked questions and commented on the plan. A follow up conversation and possible presentation will be held during the November 15th Committee Meeting.
 4. Quotes – Railing for Municipal Building. Mr. Wunder asked this discussion item be tabled. Ms. Koehler asked for a motion to table.
 - Motion to Table: Mr. Wunder
 - Second: Mr. Abuchowski
 - Ayes: Mr. Schmidt, Mr. McKee, Ms. Koehler
 5. Authorization for Mayor to sign – JCPL – Vegetation Management. Ms. Koehler asked for a motion authorizing her to sign.
 - Motion to Authorize: Mr. Wunder
 - Second: Mr. Abuchowski
 - Ayes: Mr. Schmidt, Mr. McKee, Ms. Koehler
 6. Electronics & Scrap Metal Recycling Event – Oct. 21 8:30-12:30 DWP BLD/ Proof of Residency
 7. Fall Clean up – Oct. 28 / 8am – 1pm DPW Building / Proof of Residency. Ms. Koehler announced the event.
 8. FREE Rabies Clinic – Nov. 4 9am -Noon / DPW Building. Ms. Koehler announced the event.
 9. Boy Scouts - Klondike Derby & Associated Required Water Testing. Mr. McKee spoke regarding the event which will be held 1/26/2024 – 1/28/2024. The Scouts need access to water that is tested regularly. Mr. McKee requested the water results be provided to the Scouts. Mr. McKee also advised the Fire Official requested the Scouts to get an Open Burn Permit. After discussion Mr. Roselli advised he would prepare a Resolution for this matter.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1,000.00.

Ms. Koehler asked for a motion to approve vouchers.

Motion to Approve: Mr. Schmidt
Second: Mr. McKee
Ayes: Ms. Koehler, Mr. Wunder, Mr. Abuchowski

The Township Committee approved the October 18, 2023 bill list in the amount of \$2,376,492.93.

CORRESPONDENCE

LTEOSC – September 12, 2023 Meeting Minutes.

PUBLIC COMMENT

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Abuchowski
Second: Mr. McKee
Ayes: Mr. Schmidt, Ms. Koehler, Mr. Wunder

Public Comment: Tree planting, Municipal Forest Stewardship Master Plan, Squiers Point and Grange Hall Building updates.

Seeing and hearing no one else wishing to speak, Ms. Koehler asked for a motion to close Public Comment.

Motion to Close: Mr. Wunder
Second: Mr. McKee
Ayes: Mr. Schmidt, Ms. Koehler, Mr. Abuchowski

EXECUTIVE SESSION

RESOLUTION #126-2023 RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

 A matter where the release of information would impair a right to receive funds from the federal government;

 A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

 X A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

 A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Investigations of violations or possible violations of the law;

 X Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is):

The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

 X Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: contracts OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

 X Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is:

And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists

 Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Ms. Koehler asked for a motion to open Executive Session.

Motion of Open: Mr. Abuchowski

Second: Mr. Schmidt

Ayes: Mr. McKee, Ms. Koehler, Mr. Wunder

Mayor and Committee entered Executive Session at 8:05 p.m.

Ms. Koehler asked for a motion to close Executive Session.

Motion of Close: Mr. Abuchowski
Second: Mr. Schmidt
Ayes: Mr. McKee, Ms. Koehler, Mr. Wunder

Mayor and Committee closed Executive Session at 8:47 p.m. and reconvened to Regular Session to conduct additional business.

RETURN TO REGULAR SESSION

Ms. Koehler asked for a motion to Reconstitute a CWA Sub Committee Member from Mr. Wunder to Mr. Abuchowski.

Motion of Approve: Mr. Wunder
Second: Mr. McKee
Ayes: Mr. Schmidt, Ms. Koehler, Mr. Abuchowski

ADJOURNMENT

Having no further business to conduct, Mayor Koehler asked for a motion to adjourn the meeting.


Motion to Adjourn: Mr. Wunder
Second: Mr. Abuchowski
Ayes: Mr. Schmidt, Mr. McKee, Ms. Koehler

Meeting adjourned at 8:49 p.m.

Respectfully Submitted:



Carolynn Budd, RMC



Beverly Koehler, Mayor

Date Approved: November 1, 2023