

Meeting audio can be found at lebanontownship.net.
Timestamp in blue.

Lebanon Township Committee
April 19, 2023

Minutes of Regular Meeting

CALL TO ORDER

Mayor Beverly Koehler called the meeting to order at 7:00 p.m. and stated that in compliance with the "Open Public Meeting Act" this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and distributed to the Hunterdon Review, Courier News, the Express Times, the Hunterdon County Democrat and the Star Ledger.

FLAG SALUTE

Mayor Koehler asked everyone to please stand for the Flag Salute and for a moment of silence in honor of friends that are in the hospital.

ROLL CALL

Present - Beverly Koehler Thomas McKee
 Mike Schmidt Brian Wunder Abe Abuchowski

Absent-

Also Present - Attorney Mark Roselli, Clerk Karen Sandorse, and 22 members of the public.

PRESENTATION OF MINUTES

1:16

Minutes of the Special and Special Executive Session Minutes of April 5, 2023

Motion by Mr. Schmidt, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved the minutes of the April 5, 2023 Special and Special Executive Session meetings.

Minutes of the Regular and Executive Session Meetings of April 5, 2023

Motion by Mr. Abuchowski, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee approved the minutes of the Regular and Executive Session meetings of April 5, 2023.

REORDER AGENDA

6:10

Motion by Mr. Schmidt, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee reordered the agenda.

EAGLE SCOUT PROCLAMATIONS

6:25

Motion by Mr. Abuchowski, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee endorsed the Proclamation for Eagle Scout Christopher Saam as written below.

Christopher Saam

TO CHRISTOPHER SAAM
FOR RECEIVING THE EAGLE SCOUT AWARD

WHEREAS, the conferring of an Eagle Scout is one of the highest awards that can be bestowed upon a Boy Scout; and

WHEREAS, such award is an earned award in that the recipient must perform and successfully complete and pass the rigid requirements exacted to achieve an Eagle Scout Award; and

WHEREAS, Christopher Saam, Boy Scouts of America, Troop 92, attained the designation of "Eagle Scout"; and

WHEREAS, Christopher Saam is to be commended for his Eagle Scout Service Project which involved the revitalization of the Hampton Public School Outdoor Classroom by building new benches and a podium, removal of the old picnic tables with the replacement of 4 new ones and laying down new mulch; and

WHEREAS, the Borough teachers and students will truly benefit from Christopher Saam's efforts in beautifying their outdoor learning environment; and

WHEREAS, Christopher Saam will be honored and receive his award at an Eagle Court of Honor Recognition Ceremony on April 29, 2023; and

WHEREAS, the Lebanon Township Committee wishes to recognize this noteworthy achievement of Christopher Saam.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Lebanon hereby extend their congratulations to Eagle Scout, Christopher Saam for having an Eagle Scout Award conferred upon him by the Boy Scouts of America.

Motion by Mr. Abuchowski, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee endorsed the Proclamations for Eagle Scout Matthew DiGiovanni as written below.

Matthew DiGiovanni

TO MATTHEW DIGIOVANNI
FOR RECEIVING THE EAGLE SCOUT AWARD

WHEREAS, the conferring of an Eagle Scout is one of the highest awards that can be bestowed upon a Boy Scout; and

WHEREAS, such award is an earned award in that the recipient must perform and successfully complete and pass the rigid requirements exacted to achieve an Eagle Scout Award; and

WHEREAS, Matthew DiGiovanni, Boy Scouts of America, Troop 92, attained the designation of "Eagle Scout"; and

WHEREAS, Matthew DiGiovanni is to be commended for his Eagle Scout Service Project which involved creating the first phase of a meditative pathway for the Lower Valley Presbyterian Church, entailing the clearing of a field of overgrown brush and weeds and reseeding it with native plants that help to create a sustainable environment; and

WHEREAS, the Church members will truly benefit from Matthew DiGiovanni's efforts in initiating the formation of a site that will inspire a sense of calm, peace and balance; and

WHEREAS, Matthew DiGiovanni will be honored and receive his award at an Eagle Court of Honor Recognition Ceremony on April 29, 2023; and

WHEREAS, the Lebanon Township Committee wishes to recognize this noteworthy achievement of Matthew DiGiovanni.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Lebanon hereby extend their congratulations to Eagle Scout, Matthew DiGiovanni for having an Eagle Scout Award conferred upon him by the Boy Scouts of America.

JCP&L STORM RESTORATION PRESENTATION

12:12

Ms. Amy Overman of JCP&L was present to provide the Committee and public with an overview of the process that is followed during storms and the restoration process following a storm.

PUBLIC COMMENT – Agenda Items Only

47:44

Motion by Mr. Wunder seconded by Mr. Abuchowski and carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting at 7:48 p.m.

There were no comments from the public.

Motion by Mr. Wunder, seconded by Mr. Abuchowski and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 7:49 p.m.

ORDINANCE

48:27

Ordinance No. 2023-04 – Repealing and Replacing Ordinance 2020-09

Motion by Mr. Schmidt, seconded by Mr. Abuchowski and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2023-04 was opened.

There were no comments from the public.

Motion by Mr. McKee, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the public hearing for Ordinance No. 2023-04 was closed.

Motion by Mr. Wunder, seconded by Mr. Abuchowski and carried by unanimous favorable roll call vote, the Township Committee adopted Ordinance No. 2023-04 as written below.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
ORDINANCE NO. 2023-04

AN ORDINANCE REPEALING AND REPLACING ORDINANCE 2020-09 ENTITLED "AN ORDINANCE REPEALING EXISTING CHAPTER 77 ENTITLED 'POLICE DEPARTMENT,' OF MUNICIPAL CODE OF THE TOWNSHIP OF LEBANON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, AND ADOPTING NEW CHAPTER 77 ENTITLED 'POLICE DEPARTMENT'" AND ADOPTING A NEW CHAPTER 77 ENTITLED "POLICE DEPARTMENT"

WHEREAS, by Ordinance No. 2020-09, the Township Committee of Lebanon Township sought to update Chapter 77 of the Township of Lebanon Municipal Code, entitled "Police Department"; and

WHEREAS, after reviewing Ordinance No 2020-09, it was determined that it is necessary and appropriate to repeal said ordinance and to adopt an ordinance to replace Ordinance No. 2020—09 and create a new Chapter 77 of the Township of Lebanon Municipal Code entitled "Police Department."

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, that Ordinance No. 2020-09 entitled "An Ordinance Repealing Existing Chapter 77 Entitled 'Police Department.' Of Municipal Code Of The Township of Lebanon, County of Hunterdon, State of New Jersey, And Adopting New Chapter 77 Entitled 'Police Department' And Adopting A New Chapter 77 Entitled 'Police Department' be and is hereby repealed and replaced as follows:

SECTION 1. CHAPTER 77 Police Department

§ 77-1 Established.

Department continued; responsibilities. Pursuant to N.J.S.A. 40A:14-118, the Lebanon Township Police Department heretofore established is hereby continued under the name "Lebanon Township Police Department," and the Department shall be regulated by applicable law, the provisions of this section and the rules and regulations established pursuant to § 77-3.

§ 77-2 Personnel; appointment; salary; oath.

Within the Lebanon Township Police Department there shall be, in addition to the Chief of Police, the following official position titles, in descending order of rank: Lieutenant, Sergeant, Corporal, Patrol Officer/Detective, Special Officer and Recruit. All members, officers and personnel shall be appointed by resolution of the Township Committee and shall receive such salaries as may be specified in the Township's Salary Ordinance. Every person appointed to the Police Department shall, prior to entering on their duties, take and subscribe to an oath or affirmation as required by New Jersey law.

§ 77-3 Powers and duties of Chief of Police; line of authority.

The Chief of Police shall be the head of the Police Department and shall be directly responsible to the Township Committee for its efficiency and day-to-day operations. Pursuant to policies established by the Township Committee, the Chief of Police shall:

- (1) Administer and enforce rules and regulations of the Police Department and any special emergency directive for the disposition and discipline of the Department and its members and officers.
- (2) Have, exercise and discharge the functions, powers and duties of the Police

Department.

- (3) Prescribe the duties and assignments of all members and officers.
- (4) Delegate such authority as may be deemed necessary for the efficient operation of the Police Department to be exercised under the Chief's direction and control.
- (5) Report at least monthly to the Township Committee, in such form as shall be prescribed by the Township Committee, on the operation of the Police Department during the preceding month and make such other reports as may be requested by the Township Committee.

§ 77-4 Appropriate authority; rules and regulations.

The Township Committee shall be, and hereby is, designated as the appropriate authority as provided in the New Jersey Statutes. The Township Committee shall be responsible for the overall performance of the Police Department and shall by way of adoption of a resolution by a majority of the members of the Township Committee, adopt and promulgate rules and regulations for the government of the Police Department and for the discipline of its members. The rules and regulations may also be amended, updated, revised and/or replaced from time to time by the Township Committee by way of adoption of a resolution by a majority of its members. The members of the Police Department shall be subject to said rules, regulations and penalties. Said rules and regulations may include but not be limited to the following subjects:

- (1) The duties of the Police Department.
- (2) General rules for operation of the Police Department.
- (3) Rules of discipline.
- (4) The duties of the superior officers.
- (5) The procedure on arrests.
- (6) Uniforms and equipment requirements.
- (7) Leave of absence procedures.
- (8) Special duties.
- (9) The procedure for the proper enforcement of this section.
- (10) Probationary patrolmen requirements.

§ 77-5 Appointments and promotions.

All appointments to and promotions within the Police Department shall be made by the Township Committee upon the recommendation of the Chief of Police. All promotions, including for Chief of Police, shall be in accordance with applicable provisions of the laws of the State of New Jersey and in accordance with the hiring and promotion policies and procedures promulgated by the Chief of Police and approved by the Township Committee.

§ 77-6 Special law enforcement officers.

A. The Township Committee may appoint from time-to-time special law enforcement officers in accordance with N.J.S.A. 40A:14-146.8 et seq., and further subject to the Lebanon Township Rules and Regulations referenced herein, for terms not exceeding one year.

B. Special law enforcement officer (SLEO) shall mean any person appointed annually by the governing body pursuant to N.J.S.A. 40A:14-146.8 et seq. to temporarily or intermittently perform duties similar to those performed regularly by members of a municipal police department, or to provide assistance to a police department during unusual or emergency circumstances, and to provide security in a school system within Lebanon Township. Nothing here in shall be construed to require reappointment at the expiration of the term.

C. No special law enforcement officer, by virtue of his/her appointment as such, shall be or become a regular member of the police department.

D. Special law enforcement officers shall be at-will part-time employees assigned for not more than the number of hours prescribed by applicable provisions of the Special Law Enforcement Officers Act except that pursuant to N.J.S.A. 40A:14-146.16, the Township

Committee may designate one special law enforcement officer to whom the limitation on hours employed shall not apply. Special law enforcement officers can be terminated for cause after adequate hearing unless the appointment is for four months or less, in which event the appointment may be revoked without cause or hearing.

E. Not more than seven special law enforcement officers may be employed by the Township. The number of SLEO Class II officers employed by the Lebanon Township Department shall not exceed 25% of the total number of regular police officers pursuant to N.J.S.A. 40A:14-146-17.

F. Every special law enforcement officer, while on duty, shall abide by the Police Department Rules and Regulations and those policies, general order or standard operating procedures established by the Chief of Police.

G. No person shall be appointed as a special law enforcement officer unless the person meets the criteria of N.J.S.A. 40A:14-146.10, including but not limited to the provision that the person:

- (1) Is legally permitted to work in the United States.
 - (2) Is a resident of the State of New Jersey during the term of appointment.
 - (3) Is at least 18 years of age.
 - (4) Shall possess and maintain a valid New Jersey driver's license.
 - (5) Shall be able to read, write and speak the English language well and intelligently and have a high school diploma or its equivalent.
 - (6) Shall be sound in body and of good health and be able to perform the physical functions of the duties assigned.
 - (7) Shall be of good moral character and shall not have been convicted of any crime or offense involving moral turpitude (dishonesty) or a crime or offense that would render him/her unfit for duty.
 - (8) Shall successfully undergo the same psychological testing that is required of full-time police officers.
 - (9) Additionally, SLEO III personnel:
 - a. Must be retired law enforcement officers who are less than 65 years of age. For the purposes of this subsection, a law enforcement officer shall not be considered retired if the officer's return to employment violates any federal or state law or regulation, which would deem the officer's retirement as not being bona fide;
 - b. Must have served as a duly qualified, fully trained, full-time officer in any municipality or county of this state or as a member of the New Jersey State Police and was separated from that prior service in good standing, within three years of appointment. Good standing means to exclude a retirement resulting from injury or incapacity;
 - c. Must be physically capable of performing the functions of the position, determined in accordance with PTC guidelines;
 - d. Must possess a valid New Jersey PTC basic police officer certification or New Jersey State Police Academy certification; and
 - e. Must be hired only in a part-time capacity.
- H. Classification of special law enforcement officers/duties.
- (1) SLEO Class I Officers shall be authorized to perform routine traffic detail, spectator control and similar duties. Class I officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of

municipal ordinances and violations of Title 39 of the Revised Statutes. The use of a firearm by an officer of this class shall be strictly prohibited and no Class I officer shall be assigned any duties which may require the carrying or use of a firearm.

- (2) SLEO Class II (SLEO II) are authorized to perform all duties of regular full-time police officers subject to the authorization of the Chief of Police.
 - a. SLEO II are authorized to carry firearms and must qualify and demonstrate proficiency with the same frequency as regular police officers.
 - b. SLEO II are authorized to carry designated mechanical and enhanced mechanical force weapons while on duty and must qualify and demonstrate proficiency with the same frequency as regular police officers.
 - c. SLEO II are authorized to utilize handcuffs and other restraining devices consistent with this department's policies and only after demonstrating proficiency in the use of these devices.
 - d. SLEO II have the power of arrest and the authority to issue summonses and uniform traffic tickets the same as regular full-time police officers. SLEO II can enforce crimes, disorderly person offenses, petty disorderly person offenses and Township ordinances.
- (3) SLEO Class III (SLEO III) are authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer while providing security at a public or nonpublic school premises while occupied by the public or nonpublic school students and/or its staff.
 - a. SLEO III are authorized to carry a handgun and must qualify and demonstrate proficiency with the handgun and any other authorized firearms with the same frequency as regular police officer but must first comply with the requirements of N.J.S.A. 2C:39-6 authorizing a retired law enforcement officer to carry a handgun.
 - b. SLEO III are authorized to carry designated mechanical and enhanced mechanical force weapons while on duty and must qualify and demonstrate proficiency with the same frequency as regular police officers.
 - c. SLEO III are authorized to utilize handcuffs and other restraining devices consistent with this department's policies and only after demonstrating proficiency in the use of these devices.
 - d. SLEO III are not eligible for health care benefits or enrollment in any state-administered retirement system.
 - e. The Township Committee shall make appointments upon recommendation by the Chief of Police or his/her designee. The Chief of Police or his/her designee shall certify the eligibility and qualifications of all applicants, in writing, to the Township Committee prior to appointment.

SECTION 2. All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall remain valid and effective.

SECTION 4. This ordinance shall take effect immediately upon final passage and publication according to law.

RESOLUTIONS

50:46

**Resolution No. 55-2023 – Approving Forest Planning and Management Agreement
with New Jersey Audubon Society**

Motion by Mr. McKee, seconded by Mr. Wunder and carried by unanimous favorable roll call vote,
the Township Committee approved Resolution No. 55-2023 as written below and authored the
Mayor and Clerk to sign.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 55-2023

APPROVING FOREST PLANNING AND MANAGEMENT AGREEMENT WITH NEW
JERSEY AUDUBON SOCIETY

WHEREAS, the Township of Lebanon is either the owner or co-owner of approximately
253 acres of municipal forested land and an additional 98 acres of forested land that are included
in the forest inventory and Municipal Forest Stewardship Master Plan (MFSHMP); and

WHEREAS, the Township of Lebanon is need of MFSMP for the approximately 253
acres of municipal forested land and an individual Forest Stewardship Plan (FSP) for the
approximately 98 acres of forest land; and

WHEREAS, the Township of Lebanon has negotiated a Forest Planning and
Management Plan agreement with the New Jersey Audubon Society for the provision of the
MFSMP and FSP for the Township, a copy of which is on file in the Office of the Municipal
Clerk, at a cost not to exceed \$36,250.00 (the "Agreement"); and

WHEREAS, the Township's Chief Financial Officer has provided the requisite
certification of funds for Agreement; and

WHEREAS, the Township Committee desires to approve the Agreement and authorize
the Mayor to execute the Agreement on behalf of the Township of Lebanon.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township
of Lebanon that it does hereby approve of the professional services agreement with the New
Jersey Audubon Society for the provision of professional services that includes the development
of a Municipal Forest Stewardship Master Plan for approximately 253 acres of Township forest
lands identified in the Agreement and a Forest Stewardship Plan for approximately 98 acres of
Township forest lands identified in the agreement, in an amount not to exceed \$36,250.00.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and are hereby
authorized to execute said Agreement on behalf of the Township of Lebanon.

UNFINISHED BUSINESS

59:19

No Unfinished Business

NEW BUSINESS

59:26

Master Plan Reexamination Report Proposal for Professional Services

Motion by Mr. Schmidt, seconded by Mr. Wunder and carried by unanimous favorable roll call vote,
the Township Committee approved Planner James Kyle's proposal for the preparation of the Master

Plan Reexamination Report, at a total cost of \$12,000, and authorized that a letter to be sent to the Highlands Council requesting the funds.

Email Accounts for Volunteers

The Township has acquired 60 Microsoft 365 email accounts. There are spare accounts that may be used by the volunteers that have a need for them. Discussion held.

Hunterdon Land Trust – Request for Donation

Motion by Mr. Schmidt, seconded by Mr. Abuchowski and carried by unanimous favorable roll call vote, the Township Committee approved a donation of \$500 to the Hunterdon Land Trust in support of their land preservation efforts.

LTFD Request to Conduct a Coin Toss

Motion by Mr. McKee, seconded by Mr. Abuchowski and carried by unanimous favorable roll call vote, the Township Committee approved the Fire Department's request to conduct a Coin Toss on May 28, 2023, to be held at the intersection of County Route 513 and County Route 628 from 8:00 a.m. to 4:00 p.m.

Appointments to the Historians

Mayor Koehler appointed Heidi McKee and Laramie Silber to fill vacancies on the Historian Committee, term expiring 12/31/2023.

PRESENTATION OF VOUCHERS

1:07:24

Committee Members provided a description of vouchers exceeding \$1000.00.

Motion by Mr. Schmidt, seconded by Mr. Abuchowski carried by unanimous favorable roll call vote, the Township Committee approved the April 19, 2023 bill list in the amount of \$2,149,590.44.

CORRESPONDENCE

1:09:35

- a. Curator's Report
- b. Upcoming Recreation Programs
- c. Historian's Minutes –
September 8, 2022, December 8, 2022, January 12, 2023 and February 9, 2023

PUBLIC COMMENTS

1:11:00

Motion by Mr. McKee, seconded by Mr. Abuchowski carried by unanimous favorable roll call vote, the Township Committee opened the Public Comment portion of the meeting at 8:12 p.m.

Comments were received from the public regarding Verizon service, letters to be sent to other government agencies seeking assistance regarding Ash Trees, appraisal costs for Anthony Road

properties, the Little Brook Road property, the private club on Route 31, contacting the Highlands to seek grant funds for the review the Township's ordinances with regard to warehousing.

Motion by Mr. Abuchowski, seconded by Mr. Wunder and carried by unanimous favorable roll call vote, the Township Committee closed the public comment portion of the meeting at 8:29 p.m.

EXECUTIVE SESSION

1:29:42

Resolution No. 56-2023

Motion by Mr. Wunder, seconded by Mr. Schmidt and carried by unanimous favorable roll call vote, the Township Committee approved Resolution No. 56-2023 and convened in executive session at 8:31 p.m.

Action is not anticipated.

TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION NO. 56-2023

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

_____ A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon:

_____);

_____ A matter where the release of information would impair a right to receive funds from the federal government;

_____ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

_____ A collective bargaining agreement, or the terms and conditions thereof (Specify contract: _____);

_____ A matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Investigations of violations or possible violations of the law;
 X Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is): **Quick**

Copper

The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.)

_____ Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

X Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; (The employee(s) and/or general nature of discussion is: _____ And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists

_____ Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit;

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion by Mr. Abuchowski, seconded by Mr. McKee and carried by unanimous favorable roll call vote, the Township Committee reconvened the public meeting at 9:54 p.m.

ADJOURNMENT

Having no further business to come before the Committee a motion was made by Mr. Abuchowski, seconded by Mr. Wunder and carried by unanimous favorable roll call vote to adjourn the meeting 9:54 p.m.

Respectfully submitted,


Karen J. Sandorse, RMC/CMC
Municipal Clerk


Beverly Koehler, Mayor

Approved: May 17, 2023

Treasurer Certification as to Bills and Claims

Resolved that the Bills and Claims against the Township of Lebanon for a period ending **April 19, 2023** as enumerated on this list for materials, supplies and services furnished, delivered and /or performed have been certified by the Departments as correct. Each Voucher has been reviewed for the availability of funds, compliance with local and state regulations, accuracy of account coding and completeness by the CFO and/or Treasurer, therefore:

Be it resolved, by the Township Committee of the Township of Lebanon, that the following be paid by the Finance Department:

Current Account & Trust Accounts	\$ 2,148,562.94
Developer Escrow	\$ <u>1,027.50</u>
TOTAL	\$ 2,149,590.44

Recommended,

JoAnn Fascenelli
Accounts Payable

P.O. Type: All
 Range: First to Last
 Format: Detail with Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Include Non-Budgeted: Y
 Open: N
 Rcvd: Y
 Bid: Y
 Paid: N
 Held: Y
 State: Y
 Void: N
 Aprv: N
 Other: Y
 Exempt: Y

Vendor #	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl		
ALVEH005 AL VEHICLE INSPECTIONS OF NJ																	
	23000382	04/14/23	INV. 127 EMISSIONS TEST			240.00	3-01-26-290-299	B	Road Repair/Maint OE	R	04/14/23	04/14/23		127	N		
	1	INV. 127 EMISSIONS TEST	TRUCK # 2, 12, & 3)														
						Vendor Total:										240.00	

ABS02 ABSOLUTE SHREDDING																	
	23000296	03/24/23	INV. 037405 SECURITY TOTER			50.00	3-01-26-310-299	B	Public Bldgs & Grnds OE	R	03/24/23	04/14/23		037405	N		
	1	INV. 037405 SECURITY TOTER	(MUN BLDG. PAPER TOTER)														
						Vendor Total:										50.00	

ALLEG005 ALLEGIANCE TRUCKS FLEMINGTON																	
	23000322	03/24/23	X312001272:01 & 02			64.38	3-01-26-290-299	B	Road Repair/Maint OE	R	03/24/23	04/14/23		X312001272:01	N		
	1	X312001272:01	TANK ASSY														
	2	X312001272:01	SUPPORT TANK														
	3	X312001272:01	SUPPORT TANK														
	4	X312001272:01	FUEL FILTER														
	5	X312001272:02	FENDER EXTENSION														
						Vendor Total:										1,200.38	

AMAN01 AMANJ																	
	23000295	03/17/23	2023 MEMBERSHIP DUES			75.00	3-01-20-150-299	B	Assessment of Taxes OE	R	03/17/23	04/14/23		2023 DUES	N		
	1	2023 MEMBERSHIP DUES	MUNICIPAL DISTRICT (ERICA BRANDMAIER)														
						Vendor Total:										75.00	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099	Excl		
AMAZON005 AMAZON CAPITAL SERVICES																				
23000354	04/06/23	1HD1-KDMY-HP3X	(BOOKS)																	
1	1HD1-KDMY-HP3X	(BOOKS)			110.37	3-01-29-390-299		B Aid to Library			R	04/06/23	04/14/23			1HD1-KDMY-HP3X		N		
Vendor Total:					110.37															
BBPRE005 B&B PRESS, INC.																				
23000325	03/31/23	INV. 17166 & 17172																		
1	INV. 17166	SIGNATURE STAMP			79.00	3-01-25-240-299		B Police Dept OE			R	03/31/23	04/14/23			17166		N		
2	INV. 17172	BUSINESS CARDS			142.75	3-01-25-240-299		B Police Dept OE			R	03/31/23	04/14/23			17172		N		
					(1,000)															
Vendor Total:					221.75															
C M01 C & M AUTO PARTS																				
23000353	04/06/23	ACT. 1436	MARCH 2023																	
1	INV. 687914	ALTERNATOR			320.99	3-01-25-240-299		B Police Dept OE			R	04/06/23	04/14/23			687914		N		
2	INV. 687914	CORE DEPOSIT			66.00	3-01-25-240-299		B Police Dept OE			R	04/06/23	04/14/23			687914		N		
3	INV. 688107	CORE DEPOSIT CR.			66.00	3-01-25-240-299		B Police Dept OE			R	04/06/23	04/14/23			688107		N		
4	INV. 688109	PREMIXED 5 GAL			189.98	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688109		N		
5	INV. 688109	STARTING FLUID			15.98	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688109		N		
6	INV. 688109	BODY HARDWARE			8.99	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688109		N		
7	INV. 688109	RETAINER			8.99	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688109		N		
8	INV. 688379	CHUCK			14.99	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688379		N		
9	INV. 688379	FT CHUCK			6.49	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688379		N		
10	INV. 688379	FITTINGS			17.78	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688379		N		
11	INV. 688379	ADAPTER			7.99	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688379		N		
12	INV. 688379	2.5 DEF			83.94	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688379		N		
13	INV. 688563	WASHER FLUID CAP			10.69	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688563		N		
14	INV. 688563	FREIGHT			16.88	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688563		N		
15	INV. 688563	OIL FILTER			28.15	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688563		N		
16	INV. 688563	HYDRAULIC FILTER			14.37	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688563		N		
17	INV. 688563	AIR FILTER			65.82	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688563		N		
18	INV. 688698	OIL FILTER			12.43	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688698		N		
19	INV. 688698	TOUCH UP TUBE			22.49	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688698		N		
20	INV. 688795	UTIL BAR			227.98	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688795		N		
21	INV. 688795	FREIGHT			21.15	3-01-26-290-299		B Road Repair/Maint OE			R	04/06/23	04/14/23			688795		N		

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl		
LEB01 LEBANON TOWNSHIP BRD OF ED												
	23000128 02/03/23 2023 SCHOOL TAX			B								
	5 2023 SCHOOL TAX MAY		1,110,860.50	3-01-55-001-001	B Local_School Tax Payable	R	03/24/23 04/14/23	MAY 2023		N		
	Vendor Total:		1,110,860.50									
LEBAN TOWNSHIP OF LEBANON												
	23000363 04/06/23 ESCROW CHECK DEPOSITED INTO											
	1 ESCROW CHECK DEPOSITED INTO		100.00	3-01-21-185-299	B Board of Adjustment OE	R	04/06/23 04/14/23	ERROR		N		
	BOA IN ERROR 1/13/23 (WIRASNIK)											
	Vendor Total:		100.00									
LMRD005 LMR DISPOSAL												
	23000343 03/31/23 INV. 000658902 MEMORIAL PARK											
	1 INV. 000658902 MEMORIAL PARK		150.00	T-16-56-850-800	B Memorial Park	R	03/31/23 04/14/23	000658902		N		
	4 YD CONTAINER APRIL 2023											
	Vendor Total:		150.00									
MARTU005 MARTUCCI ENGINEERING, LLC												
	23000360 04/06/23 6408.1-01,6416-01,6808.2-01											
	1 6408.1-01 PROF. SERVICES		375.00	3-01-20-165-299	B Engineering OE	R	04/06/23 04/14/23	6408.1-01		N		
	RENDERED 2/1/23 & 2/3/23											
	89 SLIKER ROAD											
	2 6416-01 PROF. SERVICES		250.00	3-01-20-165-299	B Engineering OE	R	04/06/23 04/14/23	6416-01		N		
	RENDERED 2/15/23 - FLOOD PLAIN ORD & REPORT											
	3 6408.2-01 PROF. SERVICES		125.00	3-01-20-165-299	B Engineering OE	R	04/06/23 04/14/23	6408.2-01		N		
	RENDERED 3/14/23 - HIGHLANDS EXEMPTION											
	497 WEST HILL ROAD											
	Vendor Total:		750.00									

Vendor #	Name	PO #	PO Date	Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
NJ01005 NJ STATE ASSOC OF CHIEFS OF														
23000324 03/31/23 INV. 15218 ANNUAL TRAINING Continued														
CHIEF CRONCE														
Vendor Total:													425.00	
NJS02 NJ STATE DEPT OF HEALTH														
23000362 04/06/23 MARCH 2023 DOG LICENSE														
1	MARCH 2023 DOG LICENSE				21.00	T-12-56-850-800		B Reserve for Dog	R	04/06/23	04/14/23		MARCH 2023	N
2	MARCH 2023 PILOT CLINIC				4.20	T-12-56-850-800		B Reserve for Dog	R	04/06/23	04/14/23		MARCH 2023	N
3	MARCH 2023 ANIMAL POPULATION				9.00	T-12-56-850-800		B Reserve for Dog	R	04/06/23	04/14/23		MARCH 2023	N
Vendor Total:													34.20	
NOR01 N HUNTERDON VOORHEES REG HS														
23000209 02/24/23 2023 SCHOOL TAX														
3	MAY 2023 SCHOOL TAX				1,013,901.00	3-01-55-001-002	B	Regional School Taxes Payable	R	02/24/23	04/14/23		MAY 2023	N
Vendor Total:													1,013,901.00	
PAD01 PADIK AUTO PARTS														
23000345 03/31/23 INV. 8848-312878 & 313570														
1	INV. 8848-312878 LONG STROKE				129.78	3-01-26-290-299		B Road Repair/Maint OE	R	03/31/23	04/14/23		8848-312878	N
2	INV. 8848-312878 SERVICE CHAMBER				74.14	3-01-26-290-299		B Road Repair/Maint OE	R	03/31/23	04/14/23		8848-312878	N
3	INV. 8848-313570 RUB COMPOUND				9.79	3-01-26-290-299		B Road Repair/Maint OE	R	03/31/23	04/14/23		8848-313570	N
Vendor Total:													213.71	
PAT03 PATRIOTIC OFFICE CLEANING CO.														
23000121 02/03/23 2023 CLEANING SERVICE														
9	INV. 1616 MARCH 2023 POLICE DEPARTMENT				850.00	3-01-26-310-299	B	Public Bldgs & Gnnds OE	R	03/03/23	04/14/23		1616	N
10	INV. 1616 MARCH 2023 (LIBRARY)				250.00	3-01-29-390-299		B Aid to Library	R	02/03/23	04/14/23		1616	N

TOWNSHIP OF LEBANON
Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
STA02 STAPLES CREDIT PLAN																
Continued																
23000348	03/31/23	3188451581 & 3189230511		Continued												
2	3188451581	COFFEE	37.49	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		3188451581	N
3	3188451581	MINUS COUPON	6.80	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		3188451581	N
4	3189230511	CLOROX	5.09	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		3189230511	N
5	3189230511	AIRWICK	29.98	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		3189230511	N
6	3189230511	MINUS COUPON	1.00	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		3189230511	N
			95.52													
23000349	03/31/23	317889391,317700103,317632517														
1	317889391	CORK BOARD	75.74	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		317889391	N
2	317889391	SHIPPING	12.75	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		317889391	N
3	317700103	BLACK TONER	44.89	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		317700103	N
4	317632517	HALF & HALF	21.37	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		317632517	N
5	317632517	COPY PAPER	51.99	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		317632517	N
6	317632517	PLASTIC FORKS	12.39	2-01-25-240-299					B	Police Dept OE	R	03/31/23	04/14/23		317632517	N
			219.13													
23000356	04/06/23	INV. 3192124721 5 GAL. WATER														
1	INV. 3192124721	5 GAL. WATER DISPENSER	183.99	2-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3192124721	N
23000357	04/06/23	3201171281,3203721691,32058232														
1	3201171281	COFFEE	37.49	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3201171281	N
2	3201171281	BATTERIES	24.99	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3201171281	N
3	3201171281	FILE FOLDERS	34.49	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3201171281	N
4	3201171281	MINUS COUPONS	3.50	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3201171281	N
5	3203721691	HAND SOAP	8.58	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3203721691	N
6	3203721691	BATTERIES	22.99	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3203721691	N
7	3203721691	PENS	44.94	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3203721691	N
8	3203721691	MINUS COUPONS	28.00	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3203721691	N
9	3205823221	POLAND SPRING WATER	22.69	3-01-25-240-299					B	Police Dept OE	R	04/06/23	04/14/23		3205823221	N
			164.67													

Vendor Total: 663.31

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
STATE030 STATE OF NEW JERSEY													
	23000375 04/14/23	EIN 0-226-002-024/000-00											
	1	EIN 0-226-002-024/000-00	17.01	T-21	T-21-56-850-800	B SUI	R	04/14/23	04/14/23	5/7/23		N	
	REIMBURSEMENT BILLING												
	QTR END: 3/31/21												
	DUE 5/7/23												
			Vendor Total:										17.01
STERL005 STERLING DESANTO & ASSOC. LLC													
	23000338 03/31/23	INV. SDA2023-02 CELL TOWER											
	1	INV. SDA2023-02 CELL TOWER	1,925.00	2-01	20-150-299	B Assessment of Taxes OE	R	03/31/23	04/14/23	SDA2023-02		N	
	REVIEW & ANALYSIS - PROF. SERVICES												
	RENDERED 11/15/22 - 12/29/22												
	2	INV. SDA2023-02 CELL TOWER	1,181.25	3-01	20-150-299	B Assessment of Taxes OE	R	03/31/23	04/14/23	SDA2023-02		N	
	REVIEW & ANALYSIS - PROF. SERVICES												
	RENDERED 1/4/23 & 1/9/23												
			Vendor Total:										3,106.25
			Vendor Total:										3,106.25
TRE02 TREASURER, STATE OF NJ													
	23000380 04/14/23	INV. 230418500 ENVIRONMENTAL											
	1	INV. 230418500 ENVIRONMENTAL	500.00	3-01	26-290-299	B Road Repair/Maint OE	R	04/14/23	04/14/23	230418500		N	
	REGULATIONS - NJEMS BILL 000000253579400												
	STORMWATER DISCHARGE DUE 5/7/23												
	PROGRAM INTEREST ID 203093												
			Vendor Total:										500.00
TRE05 TREASURER, NJ DOMESTIC PARTNER													
	23000379 04/14/23	1ST. QTR. 2023 JAN-MARCH 2023											
	1	1ST. QTR. 2023 JAN-MARCH 2023	25.00	3-01	55-004-002	B Marriage License fee Due NJ	R	04/14/23	04/14/23	1ST QTR.		N	
			Vendor Total:										25.00

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TOWNSHIP OF LEBANON
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Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 EXCL
UNITE005 UNITED SITE SERVICES												
	23000159	02/10/23 2023 TEMPORARY RESTROOM		B								
	4	0006702314 TEMP. RESTROOM	43.75		3-01-28-370-299	B Recreation Committee OE	R	02/10/23	04/14/23		0006702314	N
		3/1/23 - 3/31/23										
		Vendor Total:	43.75									
WEBBA005 WEBB APPRAISAL, LLC												
	22-01218	12/30/22 23002010 APPRAISAL SERVICES										
	1	23002010 APPRAISAL SERVICES	1,900.00		T-30-56-850-800	B OPEN SPACE	R	12/30/22	04/14/23		23002010	N
		GREEN ACRES PROJECT #1019-17-054										
		25-31 ANTHONY ROAD										
		BLOCK 49 LOT 72										
		NOT TO EXCEED \$ 1,900.00										
		Vendor Total:	1,900.00									

Total Purchase Orders: 47 Total P.O. Line Items: 131 Total List Amount: 2,148,562.94 Total Void Amount: 0.00

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND BUDGET	2-01	2,423.64	0.00	2,423.64	0.00	2,423.64		
CURRENT FUND BUDGET	3-01	2,144,038.09	0.00	2,144,038.09	0.00	2,144,038.09		
ANIMAL CONTROL FUND	T-12	34.20	0.00	34.20	0.00	34.20		
MEMORIAL PARK	T-16	150.00	0.00	150.00	0.00	150.00		
SUI	T-21	17.01	0.00	17.01	0.00	17.01		
OPEN SPACE	T-30	1,900.00	0.00	1,900.00	0.00	1,900.00		
Year Total:		2,101.21	0.00	2,101.21	0.00	2,101.21		
Total of All Funds:		2,148,562.94	0.00	2,148,562.94	0.00	2,148,562.94		

ESCROW BILL LIST

MANUAL CHECKS

APRIL 19, 2023

VENDOR	INVOICE #	AMOUNT	APPLICANT	CHECK #
Bayer-Risse	13423	\$260.00	NAR Group	978
John Gallina	23-13	\$375.00	Wayne Ingram	979
Gil Levy	Refund	\$392.50	Gil Levy	980
TOTAL		\$1,027.50		