

**TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ORDINANCE NO. 01-2024**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)  
FOR CALENDAR YEAR 2024**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Township Committee of the Township of Lebanon in the County of Hunterdon finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$48,699.31 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Lebanon shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$170,447.59, and that the CY 2024 municipal budget for the Township of Lebanon be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

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Introduced: January 17, 2024  
Public Hearing: February 7, 2024  
Adopted: February 7, 2024

ATTEST

\_\_\_\_\_  
Carolynn Budd, RMC  
Township Clerk

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Beverly Koehler  
Mayor

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of an Ordinance introduced by the Lebanon Township Committee at a meeting held January 17, 2024 and adopted by the Township Committee on February 7, 2024.

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Carolynn Budd, RMC  
Township Clerk

**TOWNSHIP OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ORDINANCE NO. 02-2024**

**ORDINANCE AMENDING CHAPTER 63 OF THE CODE OF THE TOWNSHIP OF  
LEBANON BY ESTABLISHING A NEW ARTICLE VIII THEREUNDER ENTITLED  
“PURCHASING AGENT” AND NEW §§63-38 TO 63-42 REGULATING THE  
PURCHASING AGENT POSITION**

**BE IT ORDAINED** by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, that it does hereby amend Chapter 63 of the Code of the Township of Lebanon entitled “Officers and Employees” by establishing a new Article VIII thereunder entitled “Purchasing Agent” and new §§63-38 to 63-42 therein for purposes of regulating the newly created Purchasing Agent position, as follows (additions are bolded and underlined):

SECTION 1. Chapter 63 **Officers and Employees**

**Article VIII Purchasing Agent**

**§ 63-38 Position created.**

**There is hereby created the position of Purchasing Agent for the Township of Lebanon.**

**§ 63-39 Appointment.**

**The Purchasing Agent shall be appointed by way of resolution by the Township Committee of Lebanon Township.**

**§ 63-40 Qualifications.**

**The Purchasing Agent is required to possess a valid Qualified Purchasing Agent certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.**

**§ 63-41 Duties.**

**The Purchasing Agent shall have, on behalf of the Township Committee of the Township of Lebanon, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by state regulatory agencies; and conduct any activities as may be necessary or appropriate to the purchasing function of the Township of Lebanon.**

**§ 63-42      Bid Threshold.**

**The Purchasing Agent appointed by the Township Committee shall be permitted to award any contract, without public advertising for bids, the cost or price of any contract awarded by the Township in the aggregate that does not exceed in a contract year the threshold amount established by the Governor pursuant to N.J.S.A. 40A;11-3 (c) and shall be permitted to award all contracts that are in the aggregate less than 15 percent of the bid threshold established herein, without soliciting competitive quotations pursuant to N.J.S.A. 40A;11-6.1 (c).**

SECTION 2. INCONSISTENT ORDINANCES

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. PARTIAL INVALIDITY

If any section, paragraph, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, clause or provision so adjudged and the remainder shall be deemed valid and effective.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect immediately upon final passage and publication according to law.

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Public Hearing:        February 7, 2024  
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ATTEST

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Carolynn Budd, RMC  
Township Clerk

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Beverly Koehler  
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Carolynn Budd, RMC  
Township Clerk