

**TOWNSHIP OF LEBANON
COMMITTEE MEETING
REGULAR MEETING MINUTES**

February 21, 2024

7:00 p.m.

CALL TO ORDER

Mayor Beverly Koehler called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and as a courtesy posted on the Township website. Official action will be taken at this meeting.

FLAG SALUTE AND MOMENT OF SILENCE

Mayor Koehler asked everyone to please stand for the Flag Salute and for a moment of silence in honor of Front-Line Workers, First Responders and Members of the Military.

ROLL CALL

The following officials were present:

Mr. Jay Wojcik
Ms. Beverly Koehler
Mr. Brian Wunder
Mr. Tom McKee

Also present were:

Mr. Mark Roselli, Esq., Township Attorney
Ms.Carolynn Budd, Township Clerk
13 Members of the Public

PRESENTATION OF MINUTES

2/6/2024 Special Meeting Executive Session Meeting Minutes
2/7/2024 Regular Session Meeting Minutes
2/7/2024 Executive Session Meeting Minutes

Ms. Koehler asked for a motion to approve the 2/6/2024 Special Meeting Executive Session Meeting Minutes.

Motion to Approve: Mr. McKee
Second: Mr. Wojcik
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Ms. Koehler asked for a motion to approve the 2/7/2024 Regular Session and Executive Session Meeting Minutes.

Motion to Approve: Mr. McKee
 Second: Mr. Wunder
 Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler *(Ms. Koehler was not present at the 2/7/2024 Committee Meeting but she listened to the audio recording of the meeting)*

PUBLIC COMMENT – Agenda Items Only (limited to three minutes per speaker)

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Wunder
 Second: Mr. McKee
 Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Seeing and hearing no one wishing to speak, Ms. Koehler asked for a motion to close Public Comment for agenda items only.

Motion to Close: Mr. Wunder
 Second: Mr. McKee
 Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

ORDINANCE FOR PUBLIC HEARING AND ADOPTION

NO. 03-2024 ORDINANCE ESTABLISHING OFFICER AND NEW EMPLOYEE POSITIONS WITHIN THE TOWNSHIP OF LEBANON AND AUTHORIZING AND SETTING THE SALARY RANGE FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LEBANON FOR CALENDAR YEAR 2024

BE IT ORDAINED by the Township Committee of the Township of Lebanon, Hunterdon County, New Jersey, that the following new employee positions are hereby established for and within the Township of Lebanon and the 2024 annual salary range for each officer and employee position within the Township of Lebanon shall be as set forth hereafter (additions are bolded and underlined):

Position	Salary Range	
Mayor	\$4,000.00	\$6,000.00
Committee	\$3,000.00	\$6,000.00
Open Space Coordinator	\$4,000.00	\$6,000.00
Tax Assessor	\$26,000.00	\$55,000.00
Municipal Clerk	\$40,000.00	\$111,000.00
Deputy Clerk	\$30,000.00	\$70,000.00
Tax Collector	\$28,000.00	\$55,000.00
Chief Financial Officer	\$2,000.00	\$40,000.00

Treasurer	\$30,000.00	\$40,000.00
Planning Board Clerk	\$15,000.00	\$35,000.00
Zoning Officer	\$11,000.00	\$35,000.00
Board of Adjustment Secretary	\$15,000.00	\$35,000.00
Administrative Assistant	\$30,000.00	\$50,000.00
Planning Board Clerk/Board of Adjustment Secretary/Administrative Assistant	\$45,000.00	\$75,000.00
Police Office Manager	\$29,000.00	\$60,000.00
Certified Public Works Manager	\$55,000.00	\$120,000.00
Assistant Road Supervisor	\$40,000.00	\$90,000.00
Chief Mechanic	\$29,000.00	\$75,000.00
Road Employee	\$27,000.00	\$80,000.00
Police Chief	\$86,000.00	\$160,000.00
Police Sergeant	\$66,000.00	\$145,000.00
Police Officer	\$32,000.00	\$135,000.00
Office of Emergency Management	\$2,000.00	\$6,000.00
Dog Census	\$2,000.00	\$6,500.00

SECTION C. The hourly wage of the following employees of the Township of Lebanon shall be set forth hereafter:

Position	Salary Range	
Buildings and Grounds	\$15.13	\$20.00
Library Clerk	\$19.00	\$26.00
Assistant Library Clerk	\$15.13	\$18.00
Museum Curator	\$15.13	\$21.00
Associate Museum Curator	\$15.13	\$18.00
Special Police Class II & Matrons	\$20.00	\$30.00
Dog Wardens	\$15.13	\$18.00
Mechanic Helper - Over Base Pay	\$2.00	\$4.00
Fire Official	\$30.00	\$36.00
Fire Inspector	\$30.00	\$36.00
Perc Test Witness	\$100.00	\$125.00
Per-Diem Substitutes	\$15.13	\$18.00
Road Department - Temporary Labor	\$15.30	\$20.00
Special Traffic Guards	\$25.00	\$42.58
SLEO Class III	\$32.00	\$40.00
Office Assistants	\$15.30	\$20.00
Accounts Payable	\$20.00	\$30.00

Section D. The rate for mileage shall be the current federal limit.
This ordinance shall take effect upon final passage and publication as provided by law.

Ms. Koehler asked for a motion to open Public Hearing for Ordinance No. 03-2024.

Motion to Open: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Seeing and hearing no one wishing to speak, Ms. Koehler asked for a motion to close Public Hearing.

Motion to Close: Mr. Wunder
Second: Mr. Wojcik
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Ms. Koehler asked for a motion to Adopt Ordinance No. 03-2024.

Motion to Adopt: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

RESOLUTIONS

NO. 44-2024 RESOLUTION RENEWING 2022 – 2023 PLENARY RETAIL CONSUMPTION LICENSE FOR NEW HAMPTON INN INC.

WHEREAS, the below listed Plenary Retail Consumption Licensee has submitted an application to the State of New Jersey Division of Alcoholic Beverage Control “ABC”; and

WHEREAS, the applicant is qualified to be licensed according to all statutory, regulatory and local government ABC Laws and regulations; and

WHEREAS, the licensee has paid a filing fee of \$200.00 to the State of New Jersey and a Township License Fee of \$2,500.00; and

WHEREAS, the license has been in an inactive status and the licensee has petitioned the Director of the Division of ABC for a Special Ruling pursuant to N.J.S.A. 33:1-12.39; and

WHEREAS, the licensee has been granted Special Ruling by the Director of the Division of ABC to renew the license for the 2022 – 2023 license term.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that the licensee shall be granted a license renewal for 2022 – 2023:

1019-33-005-002 NEW HAMPTON INN INC.
t/a New Hampton Inn, 23 Musconetcong River Road

Ms.Carolynn Budd, Township Clerk, provided details on the license status and the need for the Resolution.

Ms. Koehler asked for a motion to approve Resolution No. 44-2024.

Motion to Approve: Mr. Wunder
Second: Mr. McKee

Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 45-2024 RESOLUTION RENEWING 2023 – 2024 PLENARY RETAIL CONSUMPTION LICENSE FOR NEW HAMPTON INN INC.

WHEREAS, the below listed Plenary Retail Consumption Licensee has submitted an application to the State of New Jersey Division of Alcoholic Beverage Control “ABC”; and

WHEREAS, the applicant is qualified to be licensed according to all statutory, regulatory and local government ABC Laws and regulations; and

WHEREAS, the licensee has paid a filing fee of \$200.00 to the State of New Jersey and a Township License Fee of \$2,500.00; and

WHEREAS, the license has been in an inactive status and the licensee has petitioned the Director of the Division of ABC for a Special Ruling pursuant to N.J.S.A. 33:1-12.39; and

WHEREAS, the licensee has been granted Special Ruling by the Director of the Division of ABC to renew the license for the 2023 – 2024 license term.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that the licensee shall be granted a license renewal for 2023 – 2024:

1019-33-005-002 NEW HAMPTON INN INC.
t/a New Hampton Inn, 23 Musconetcong River Road

Ms. Budd provided details on the license status and the need for the Resolution.

Ms. Koehler asked for a motion to approve Resolution No. 45-2024.

Motion to Approve: Mr. Wojcik
Second: Mr. McKee
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 46-2024 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF TERRENCE LAWLER AS FIRE OFFICIAL EFFECTIVE FEBRUARY 22, 2024

WHEREAS, N.J.S.A. Titles 40 and Title 40A provide for the appointment of certain officers, appointees, and employees to Township positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, Township Fire Official Mr. David Sulpy resigned effective December 15, 2023, creating a vacancy in the position of Fire Official; and

WHEREAS, the Township Committee desires to fill the position of Fire Official; and

WHEREAS, the Township Committee has determined that Mr. Terrence Lawler is qualified to hold the position and desire to appoint Mr. Terrence Lawler as Fire Official for the Township of Lebanon effective February 22, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, Hunterdon County, New Jersey that Mr. Terrence Lawler is hereby appointed Fire Official for the Township of Lebanon, effective February 22, 2024, with compensation at the rate of \$32.50 per hour, with no other benefits.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township’s Chief Financial Officer, Township Clerk, Payroll Clerk and New Jersey Department of Community Affairs.

Ms. Koehler provided background information on Mr. Terrence Lawler.

Ms. Koehler asked for a motion to approve Resolution No. 46-2024.

Motion to Approve: Mr. McKee
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. McKee

NO. 47-2024 RESOLUTION ENABLING SUPPLEMENTAL FUNDING REQUEST FROM THE DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM AND AUTHORIZING EXECUTION OF A GREEN ACRES AGREEMENT

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Lebanon has previously obtained a Green Acres grant of \$850,000 from the State to fund the following project(s):

#1019-14-054 – Lebanon Township Preservation Priorities; and

WHEREAS, the State and the Township of Lebanon intend to increase Green Acres funding by \$350,000, to increase Green Acres funding to a total of \$1,200,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, Hunterdon County, New Jersey that:

1. The Mayor and Township Clerk are hereby authorized to execute an agreement and any amendment(s) thereto with the State of New Jersey Department of Environmental Protection; and
2. The applicant agrees to provide its matching share to the Green Acres funding, if a match is required, in the amount of \$1,200,000; and
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
4. This resolution shall take effect immediately.

Mr. McKee provided details on the Grant.

Ms. Koehler asked for a motion to approve Resolution No. 47-2024.

Motion to Approve: Mr. McKee
Second: Mr. Wojcik
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 48-2024 RESOLUTION AUTHORIZING SUBMISSION OF A GRANT PROPOSAL TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FISCAL YEAR 2024 RECREATIONAL IMPROVEMENT GRANT PROGRAM

WHEREAS, the Township of Lebanon desires to apply for and obtain a grant from the New Jersey Department of Community Affairs in the amount of \$100,000.00 to carry out a project to perform park and playground improvements at Memorial Park, 67 Bunnvale Road, Block 29, Lot 32.03; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey does hereby authorize the application for such a grant; and

BE IT FURTHER RESOLVED that the Mayor and Committee recognize and accept that the Department of Community Affairs may offer a lesser or great amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement and also, upon receipt of the fully executed agreement from the Department of Community Affairs, does further authorize the expenditure of funds pursuant to the terms in the agreement between the Township of Lebanon and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

Mr. Wojcik provided details on the Grant.

Ms. Koehler asked for a motion to approve Resolution No. 48-2024.

Motion to Approve: Mr. Wunder
Second: Mr. Wojcik
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 49-2024 RESOLUTION ACCEPTING THE RETIREMENT OF CORPORAL RONALD J. UNKERT JR. FROM THE POLICE DEPARTMENT

WHEREAS, Corporal Ronald J. Unkert Jr. has been a valued employee for the Township of Lebanon Police Department for 26 years, most recently as Corporal; and

WHEREAS, by written notice dated February 14, 2024, Corporal Ronald J. Unkert Jr. notified the Township Committee that he would be retiring from the Township of Lebanon Police Department effective February 29, 2024; and

WHEREAS, the Township Committee desires to accept the retirement of Corporal Ronald J. Unkert Jr. from the Township of Lebanon Police Department, effective February 29, 2024 by way of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon that it does hereby accept the resignation of Corporal Ronald J. Unkert Jr. from the Lebanon Township Police Department, effective February 29, 2024.

Ms. Koehler read the Resolution and thanked Corporal Unkert for his service to the Township.

Ms. Koehler asked for a motion to approve Resolution No. 49-2024.

Motion to Approve: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

UNFINISHED BUSINESS

1. Employee Manual and Volunteer Manual – Status Update. Ms. Koehler advised the Manuals have been reviewed by Mr. Mark Roselli, Esq., Township Attorney. Ms. Koehler will e-mail the Manuals to the Committee for their review.
2. Park Committee 5 Year Plan Review. Ms. Joann Letters, Park Committee Chair presented the Committee’s 5 Year Plan. Ms. Letters provided details on what issues exist at Memorial Park and the items the Park Committee would like to address over the next 5 years.
3. Memorial Park Baseball Field Enhancements – LTAA/Jr. Vikes Baseball Program. Ms. Joann Letters spoke regarding the project and next steps. Mr. Mark Roselli, Esq. advised of the needed items, including insurance that will be needed from the LTAA to move forward. Mr. Roselli will provide a Hold Harmless Agreement for the project.
4. Millennium Strategies Fee of \$2,500.00 to Submit NJ Department of Community Affairs Local Recreation Grant. Mr. Wojcik advised that Millennium will prepare and submit the grant on behalf of the Township. Mr. Wojcik asked for the Committee to approve.

Ms. Koehler asked for a motion to approve the \$2,500.00 fee for Millennium Strategies.

Motion to Approve: Mr. Wunder
Second: Mr. Wojcik
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NEW BUSINESS

1. Dates for Budget Meetings - Thursday’s 3/7, 3/14, 3/21, 3/28 and 4/4. Ms. Koehler asked for a motion to approve the Budget Meeting dates.

Motion to Approve: Mr. Wunder
Second: Mr. McKee
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

2. Committee Vote on Engineering Fees of Approximately \$1,000.00 for Cost Estimate and Specifications for Playground Maintenance and Improvements. Mr. Wojcik explained the services Finelli Engineering will be providing in conjunction with the Playground

Maintenance and Improvements Project. Ms. Koehler asked for a motion to approve the Engineering fees.

Motion to Approve: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

3. Moving Park Projects Forward, Utilization of Open Space Funds for Park Maintenance and Improvements. Mr. Wojcik requested additional information regarding Ordinance No. 2019-09. Ms. Budd to review files and provide needed information. Move discussion to 3/6/2024 Agenda.
4. Creation of a Permanent Funding Source for Grant Writing. Mr. Wojcik explained interest in having funds available going forward for grant writing professionals. Mr. Roselli explained this could be accomplished with a Professional Service Agreement.
5. IT Contract and Meeting Room Audio System Upgrade – Form Sub-Committee – Committee Vote Needed. Ms. Koehler recommend Mr. Wojcik and Ms. Budd be the Sub-Committee. Ms. Koehler made a motion to approve the IT Contract and Meeting Room Audio Sub-Committee.

Motion to Approve: Ms. Koehler
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

6. Move of Polling Location – Districts 1,2,3 Remain at 528 W. Hill Road, District 4 Moving to 528 W. Hill Road, Districts 5 and 6 Moving to Municipal Building Meeting Room. Ms. Budd provided details on the need to move Districts and her meeting with the Hunterdon County Board of Elections.
7. NJ Ag Development Committee Request for any ROW Needs at 329- 335 Teetertown Road, Block 46, Lot 15. Ms. Koehler advised Warren Gabriel, Department of Public Works Supervisor, did not have any additional ROW needs. Ms. Koehler asked for motion to allow her to execute the letter from the NJ Department of Agriculture.

Motion to Execute: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

8. Request to Epoxy Bay Floors at Fire Station #3. Mr. Roselli advised a Resolution will be needed to award the epoxying of the floors. Resolution to be placed on the 3/6/2024 Agenda.
9. Request for DPW Monthly Report. Mr. Wunder reviewed sample reports for various departments he would like to see presented to the Committee on a monthly basis. Mr. Wunder to work with those departments and request the reports.

10. Tree Removal – NJ Statutes/DEP Regulations Parameter Discussion, Form Sub-Committee. Mr. Roselli reviewed what is currently in the Township’s Code. Mr. Roselli to draft an Ordinance relating to trees on Township ROW’s.
11. Hunterdon Land Trust Request for Donation. Ms. Koehler read from Hunterdon Land Trust. Mr. Roselli advised a Resolution will be needed to make the donation. Resolution to be placed on the 3/6/2024 Agenda.
12. EOSC Discussion Items, Ms. Sharon Petzinger, EOSC Chair – Well Testing, Plant Swap, Stormwater Management Ordinances. Ms. Sharon Petzinger, EOSC Chair provided details on the Raritan Headwater Well Testing which will take place on 5/11/2024. Ms. Petzinger also provided details on the Plant Swap which is new this year and will take place on 6/1/2024.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1,000.00.

Ms. Koehler asked for a motion to approve vouchers.

Motion to Approve: Mr. McKee
 Second: Mr. Wunder
 Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

The Township Committee approved the February 21, 2024 bill list in the amount of \$93,534.92.

CORRESPONDENCE

1. Buildings & Grounds Improvement E-Mails from Brian Wunder.

Correspondence were provided to the Committee.

PUBLIC COMMENT (limited to three minutes per speaker)

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Wojcik
 Second: Mr. Wunder
 Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Public Comment: Guardrails at Memorial Park, Proposed Fence at Baseball Fields at Memorial Park, Powers of the Park Committee.

Seeing and hearing no one else wishing to speak, Ms. Koehler asked for a motion to close Public Comment.

Motion to Close: Mr. Wojcik
Second: Mr. McKee
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

EXECUTIVE SESSION

NO. 50-2024 RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A.* 10:4-6 *et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A.* 40:4-12; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A.* 40:4-12:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

A matter where the release of information would impair a right to receive funds from the federal government;

A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

A collective bargaining agreement, or the terms and conditions thereof.

A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Investigations of violations or possible violations of the law, _____;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is): Escrow Billing, Personnel and Employee Manual. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the

matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; the employee(s) and/or general nature of discussion is: Planning Board and Board of Adjustment Clerk/General Administrative Assistant Search Update, PBA Items Outside Contract, Library E-Mail, Salaries. And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore, this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists;

Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit.

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Ms. Koehler asked for a motion to open Executive Session.

Motion of Open: Mr. Wunder
Second: Mr. McKee
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Mayor and Committee entered Executive Session at 8:32 p.m.

Mayor and Committee closed Executive Session at 9:37 p.m.

Ms. Koehler asked for a motion to reconvene into Regular Session.

Motion of Close: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

ADJOURNMENT

Having no further business to conduct, Ms. Koehler asked for a motion to adjourn the meeting.

Motion to Adjourn: Ms. Wojcik
Second: Mr. McKee
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Meeting adjourned at 9:37 p.m.

Respectfully Submitted:

Carolynn Budd, RMC
Township Clerk

Beverly Koehler, Mayor

Date Approved