

**TOWNSHIP OF LEBANON
BOARD OF HEALTH
REORGANIZATION MEETING MINUTES**

March 6, 2024

6:30 p.m.

CALL TO ORDER

Mr. Brian Wunder, Chairman, called the Board of Health Meeting to order at 6:30 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township of Lebanon Board of Health as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and as a courtesy posted on the Township website. Official action will be taken at this meeting.

FLAG SALUTE AND MOMENT OF SILENCE

Mr. Brian Wunder asked everyone to please stand for the Flag Salute and for a moment of silence in honor of Front-Line Workers, First Responders and Members of the Military.

ROLL CALL

The following officials were present:

Ms. Erica Brandmaier, Tax Assessor
Mr. Abe Abuchowski
Mr. Jay Wojcik
Ms. Beverly Koehler
Mr. Brian Wunder
Mr. Tom McKee
Ms. Patrica Pane, Medical Professional

Also present were:

Ms.Carolynn Budd, Board of Health Secretary
4 Members of the Public

NOMINATION OF 2024 BOARD CHAIR

Ms. Koehler made a motion to appoint Mr. Jay Wojcik as 2024 Board of Health Chair. Mr. Abuchowski seconded the motion.

Motion to Appoint:	Ms. Koehler
Second:	Mr. Wojcik
Ayes:	Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

PRESENTATION OF MINUTES

12/6/2023 Regular Session Meeting Minutes

Mr. Wojcik asked for a motion to approve the 12/6/2023 Regular Session Meeting Minutes

Motion to Approve: Mr. Wunder
Second: Mr. McKee
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee
Abstain: Ms. Pane

PUBLIC COMMENT – Agenda Items Only

Mr. Wojcik asked for a motion to open Public Comment.

Motion to Open: Mr. Wunder
Second: Ms. Brandmaier
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

Seeing and hearing no one wishing to speak, Mr. Wojcik asked for a motion to close Public Comment for agenda items only.

Motion to Close: Mr. Wunder
Second: Ms. Brandmaier
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

RESOLUTIONS

NO. 01-2024 RESOLUTION SETTING THE ANNUAL MEETING SCHEDULE FOR TOWNSHIP BOARD OF HEALTH MEETINGS FOR CALENDAR YEAR 2024

WHEREAS the Open Public Meetings Act (Ch 231, P.L. 1975) provides for the giving of annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year, and

WHEREAS the Open Public Meetings Act (Ch 231, P.L. 1975) hereinafter referred to as the Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith:

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Health of Lebanon, County of Hunterdon and State of New Jersey as follows:

Regular meetings of this Board shall be held during the 2024 calendar year at 6:30 p.m. at the Lebanon Township Municipal Building, 530 West Hill Road, Glen Gardner,

(Lebanon Township) New Jersey, on the first Wednesday of each month, as needed. The following newspapers are hereby designated as the newspapers to receive any and all notice required or permitted to be given under the Act including but not limited to this Annual Notice and 48 hour notices:

- a. The Hunterdon Review which is the official newspaper of this public body and
- b. The Hunterdon County Democrat, Express Times and Star Ledger which are hereby determined to be the other newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

Copies of the Resolution and any revisions or modifications thereof, certified to be true copies by the Board Secretary of this municipality, be disseminated and distributed as required by the Act as follows:

- a. Posted and maintained throughout the 2024 calendar year on the bulletin board at the Lebanon Township Municipal Building;
- b. Emailed to the newspapers designated in paragraph 2 of this Resolution;
- c. Filed with the Clerk of this Municipality, and
- d. Mailed, faxed or emailed to such other persons as may be entitled thereto under the terms of the Act and this Resolution.

The Board Secretary of the Municipality is hereby authorized and directed to mail such notice as may be required and authorized to any person requesting the same providing that person has first complied with the following terms and conditions:

- e. Any and all requests for notice shall be made in writing either by letter or by signing a Request List to be maintained in the Board of Health office; and
- b. Any person requesting such notice, other than the news media which expressly excluded from payment of any fee hereunder, shall pay to the Township of Lebanon a fee in the amount of which is calculated solely to reimburse this Township for the costs incurred in providing the said notice; including, but not limited to photocopying costs and postage.

Mr. Wojcik asked for a motion to approve Resolution No. 01-2024.

Motion to Approve: Mr. Abuchowski

Second: Ms. Koehler

Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

NEW BUSINESS

Septic System Alteration Waiver
227 Musconetcong River Road
Block 60, Lot 19

The following waivers will need to be acted on by the Board:

1. The proposed disposal field is not the minimum 25 feet to the existing dwelling. The proposed disposal field is shown 23 feet from the existing dwelling.
2. The toe of the slope is not the counties policy of a minimum 10 feet from the property line. The toe of the slope is shown 6 feet from the property.

The Board will need to act or acknowledge the following as a condition of making the application to the DEP.

1. A sewage ejector pump is being proposed for a single basement bathroom, the pump discharges to the gravity piping within the interior of the dwelling and the pumping volume per cycle is small, a waiver for the disposal area size not being oversized by 50 percent is being requested, a TWA permit will need to be obtained from the DEP.

Mr. Kurt Hoffman, P.E. provided details on the system and requested waivers and TWA Permit.

Mr. Wojcik asked for a motion to approve the 2 waivers and permission for the applicant to submit a TWA Permit application to the State of New Jersey.

Motion to Approve: Mr. Wunder
Second: Mr. McKee
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

PUBLIC COMMENT

Mr. Wojcik asked for a motion to open Public Comment.

Motion to Open: Ms. Koehler
Second: Ms. Brandmaier
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

Public comment: Mumps outbreak, septic system in Right of Way, street parking.

Seeing and hearing no one else wishing to speak, Mr. Wojcik asked for a motion to close Public Comment.

Motion to Open: Mr. Wunder
Second: Ms. Brandmaier
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

ADJOURNMENT

Having no further business to conduct, Mr. Wojcik asked for a motion to adjourn the meeting.

Motion to Adjourn: Mr. Wunder
Second: Mr. Abuchowski
Ayes: Ms. Brandmaier, Mr. Abuchowski, Mr. Wojcik, Ms. Koehler, Mr. Wunder, Mr. McKee, Ms. Pane

Meeting adjourned at 6:55 p.m.

Respectfully Submitted:

Carolynn Budd, RMC
Board of Health Secretary

Jay Wojcik
Board of Health Chair

Date Approved: