

**TOWNSHIP OF LEBANON  
COMMITTEE MEETING  
REGULAR MEETING MINUTES**

**July 17, 2024  
7:00 p.m.**

**CALL TO ORDER**

Mayor Beverly Koehler called the meeting to order at 7:00 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and as a courtesy posted on the Township website. Official action will be taken at this meeting.

**FLAG SALUTE AND MOMENT OF SILENCE**

Ms. Koehler asked everyone to please stand for the Pledge of Allegiance and for a moment of silence for the brave man who lost his life protecting his family during the assassination attempt on President Donald Trump as well as those injured during the event.

**ROLL CALL**

The following officials were present:

Mr. Abe Abuchowski  
Mr. Jay Wojcik  
Ms. Beverly Koehler  
Mr. Brian Wunder  
Mr. Tom McKee

Also present were:

Mr. Mark Roselli, Esq., Township Attorney  
Ms.Carolynn Budd, Township Clerk  
12 Members of the Public

**PRESENTATION OF MINUTES**

6/19/2024 Regular Session Meeting Minutes  
6/19/2024 Executive Session Meeting Minutes

Ms. Koehler asked for a motion to approve the 6/19/2024 Regular Session Meeting Minutes and 6/19/2024 Executive Session Meeting Minutes.

Motion to Approve: Mr. McKee  
Second: Mr. Wojcik  
Recuse: Mr. Abuchowski  
Ayes: Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**PUBLIC COMMENT – Agenda Items Only (limited to three minutes per speaker)**

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Wunder  
Second: Mr. McKee  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Seeing and hearing no one wishing to speak, Ms. Koehler asked for a motion to close Public Comment for agenda items only.

Motion to Close: Mr. Abuchowski  
Second: Mr. McKee  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**RESOLUTIONS**

**NO. 111-2024 RESOLUTION AUTHORIZING THE HIRING AND APPOINTMENT OF SEAN MCNERNEY AS POLICE OFFICER IN THE POLICE DEPARTMENT EFFECTIVE JULY 17, 2024**

**WHEREAS**, the Township of Lebanon Police Department has a need to hire a Police Officer; and

**WHEREAS**, after considering all interested and qualified candidates, Chief Jason Cronce has recommended that Sean McNerney be hired as a Police Officer, 5<sup>th</sup> Class, in the Police Department with an effective starting date of July 17, 2024, and an annual salary of \$78,829.09; and

**WHEREAS**, the Township’s Chief Financial Officer has certified the availability of funds for this hire; and

**WHEREAS**, the Township Committee desires to authorize the hiring of Sean McNerney based on the terms set forth herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does hereby authorize the hiring of Sean McNerney as a Police Officer, 5<sup>th</sup> Class, for the Police Department, commencing July 17, 2024, at an annual salary of \$78,829.09.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the Township’s Chief Financial Officer.

Ms. Koehler asked for a motion to adopt Resolution No. 111-2024.

Motion to Adopt: Mr. Wunder  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Chief Jason Crone provided background information on Mr. Sean McNerney and welcomed him to the Department.

Ms. Koehler performed the Oath of Office for Mr. Sean McNerney.

**NO. 112-2024 RESOLUTION PROVIDING ACCEPTANCE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FISCAL YEAR 2024 RECREATIONAL IMPROVEMENT GRANT IN THE AMOUNT OF \$66,000.00 AND AUTHORIZING EXECUTION OF GRANT AGREEMENT WITH NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

**WHEREAS**, on February 21, 2024, the Township Committee adopted Resolution No. 48-2024 authorizing the submission of an application to the New Jersey Department of Community Affairs for a New Jersey Department of Community Affairs Fiscal Year 2024 Recreational Improvement Grant; and

**WHEREAS**, the Township of Lebanon was awarded a grant from New Jersey Department of Community Affairs Fiscal Year 2024 Recreational Improvement Grant program and on June 14, 2024, New Jersey Department of Community Affairs advised the Township that was selected to receive grant funding in the amount of \$66,000.00; and

**WHEREAS**, the Township Committee has determined to accept said grant award provided under the New Jersey Department of Community Affairs Fiscal Year 2024 Recreational Improvement Grant and to authorize the Mayor and Township Clerk to execute a Grant Agreement with the New Jersey Department of Community Affairs.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does accept the grant funding from New Jersey Department of Community Affairs Fiscal Year 2024 Recreational Improvement Grant program in the amount of \$66,000.00.

**BE IT FURTHER RESOLVED** that the Township Committee hereby authorizes the Mayor and Township Clerk to execute, on behalf of the Township of Lebanon, such grant agreement as may be required by the Department of Community Affairs and does further authorize the expenditure of funds pursuant to the terms in the agreement between the Township of Lebanon and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the persons whose names, titles and signatures appear below are authorized to sign the agreement, and any other documents necessary in connection therewith.

Ms. Koehler asked for a motion to adopt Resolution No. 112-2024.

Motion to Adopt: Mr. Abuchowski  
Second: Mr. Wojcik  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 113-2024 RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MAPLE LANE RESURFACING PROJECT**

**WHEREAS** the Township of Lebanon Township has given Finelli Consulting Engineers approval to submit a grant application with the New Jersey Department of Transportation for the Maple Lane Resurfacing Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Committee of the Township of Lebanon formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2025 - Maple Lane Resurfacing Project - 00211** to the New Jersey Department of Transportation on behalf of the Township of Lebanon; and

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Lebanon and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Ms. Koehler asked for a motion to adopt Resolution No. 113-2024.

Motion to Adopt: Mr. Wunder  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 114-2024 RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE TEETERTOWN ROAD RESURFACING PROJECT**

**WHEREAS** the Township of Lebanon Township has given Finelli Consulting Engineers approval to submit a grant application with the New Jersey Department of Transportation for the Teetertown Road Resurfacing Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Committee of the Township of Lebanon formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2025 - Teetertown Road Resurfacing - 00210** to the New Jersey Department of Transportation on behalf of the Township of Lebanon; and

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Lebanon and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Ms. Koehler asked for a motion to adopt Resolution No. 114-2024.

Motion to Adopt: Mr. Wojcik  
Second: Mr. Wunder  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 115-2024 RESOLUTION AWARDDING CONTRACT TO HANNON FLOORS UNDER NEW JERSEY STATE CO-OP CONTRACT #65MCESCCPS AND**

**AUTHORIZING PURCHASE OF FLOORING FOR TOWNSHIP MUNICIPAL BUILDING**

**WHEREAS**, the Township of Lebanon desires to purchase flooring for the Township Municipal Building; and

**WHEREAS**, N.J.S.A. 40A:11-11 and N.J.S.A. 40A:11-12 permit the purchase of goods and services without advertising for bids when purchase under contract for good or services from a cooperative pricing system and where the contract for such goods and services is entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, Hannon Floors, 1119 Springfield Road, Union, New Jersey 07083 is an approved vendor under the New Jersey State Co-Op Contract #65MCESCCPS and has the ability to provide the flooring required by the Township; and

**WHEREAS**, the Township of Lebanon is a member of the New Jersey State Co-Op; and

**WHEREAS**, the Township Committee desires to authorize the purchase of the flooring as provided by Hannon Floors in accordance with its written proposal dated April 30, 2024, a copy of which is on file with the Township Clerk, for the sum of \$54,533.10; and

**WHEREAS**, the Township of Lebanon desires to use American Rescue Plan Act Grant Funds for this purchase and has sufficient funds in place as evidenced by the Chief Financial Officers Certificate of Available Funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does hereby award a contract to Hannon Floors, 1119 Springfield Road, Union, New Jersey 07083, under New Jersey State Co-Op Contract #65MCESCCPS in the amount of \$54,533.10 and in accordance with the April 30, 2024 provided by Hannon Floors.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be provided to the Township's CFO and Hannon Floors.

Ms. Koehler asked for a motion to adopt Resolution No. 115-2024.

Motion to Adopt:	Mr. Wunder
Second:	Mr. Abuchowski
Ayes:	Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 116-2024 RESOLUTION AWARDING CONTRACT TO HANNON FLOORS UNDER NEW JERSEY STATE CO-OP CONTRACT #65MCESCCPS AND AUTHORIZING PURCHASE OF FLOORING FOR TOWNSHIP POLICE DEPARTMENT**

**WHEREAS**, the Township of Lebanon desires to purchase flooring for the Township Police Department; and

**WHEREAS**, N.J.S.A. 40A:11-11 and N.J.S.A. 40A:11-12 permit the purchase of goods and services without advertising for bids when purchase under contract for good or services from a cooperative pricing system and where the contract for such goods and services is entered into on

behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, Hannon Floors, 1119 Springfield Road, Union, New Jersey 07083 is an approved vendor under the New Jersey State Co-Op Contract #65MCESCCPS and has the ability to provide the flooring required by the Township; and

**WHEREAS**, the Township of Lebanon is a member of the New Jersey State Co-Op; and

**WHEREAS**, the Township Committee desires to authorize the purchase of the flooring as provided by Hannon Floors in accordance with its written proposal dated June 11, 2024, a copy of which is on file with the Township Clerk, for the sum of \$29,499.06; and

**WHEREAS**, the Township of Lebanon desires to use American Rescue Plan Act Grant Funds for this purchase and has sufficient funds in place as evidenced by the Chief Financial Officers Certificate of Available Funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does hereby award a contract to Hannon Floors, 1119 Springfield Road, Union, New Jersey 07083, under New Jersey State Co-Op Contract #65MCESCCPS in the amount of \$29,499.06 and in accordance with the June 11, 2024 written proposal provided by Hannon Floors.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be provided to the Township's CFO and Hannon Floors.

Ms. Koehler asked for a motion to adopt Resolution No. 116-2024.

Motion to Adopt:	Mr. Abuchowski
Second:	Mr. Wojcik
Ayes:	Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 117-2024 RESOLUTION AUTHORIZING REFUND OF BOARD OF ADJUSTMENT ESCROW FOR 106 MT. LEBANON ROAD, BLOCK 50, LOT 8 (BULK VARIANCE)**

**WHEREAS**, Mr. Robert Campolattaro issued several checks for a Board of Adjustment Escrow (Bulk Variance) for 106 Mt. Lebanon Road, Block 50, Lot 8, dated from 2016 to 2021 with the Township of Lebanon; and

**WHEREAS**, there remains a balance of \$203.60 in the escrow account; and

**WHEREAS**, the Board of Adjustment adopted a Resolution at their August 26, 2020 regular meeting granting a bulk variance for a rear deck, front porch ramp and portable generator hookup pad to the existing trailer home.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey authorizes the Township Finance Office to refund the amount of \$203.60 to Mr. Robert Campolattaro.

Ms. Koehler asked for a motion to adopt Resolution No. 117-2024.

Motion to Adopt:	Mr. Wojcik
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Second: Mr. Wunder  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 118-2024 RESOLUTION AUTHORIZING REFUND OF BOARD OF ADJUSTMENT ESCROW FOR 320 TEETERTOWN ROAD, BLOCK 40, LOT 37 (BULK VARIANCE)**

**WHEREAS**, Mr. William Soltesz issued check number 1265, dated December 23, 2019 for a Board of Adjustment Escrow (Bulk Variance) for 320 Teetertown Road, Block 40, Lot 37, with the Township of Lebanon; and

**WHEREAS**, there remains a balance of \$392.50 in the escrow account; and

**WHEREAS**, the Board of Adjustment adopted a Resolution at their June 24, 2020 regular meeting granting a bulk variance as follows:

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey authorizes the Township Finance Office to refund the amount of \$392.50 to Mr. William Soltesz.

Ms. Koehler asked for a motion to adopt Resolution No. 118-2024.

Motion to Adopt: Mr. Wunder  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 119-2024 RESOLUTION DESIGNATING SPECIFIC TRACTS OF MUNICIPAL OWNED PARKS AND OPEN SPACES TO BE INCLUDED IN LEBANON TOWNSHIP'S DEER MANAGEMENT PROGRAM PURSUANT TO CHAPTER 269, ARTICLE 269-7 OF THE CODE OF THE TOWNSHIP OF LEBANON FOR THE HUNTING SEASON BEGINNING SEPTEMBER 2024 AND ENDING FEBRUARY 2025**

**WHEREAS**, as part of a comprehensive deer management plan and for the purpose of reducing the Township's white-tailed deer population, the Township Committee of the Township of Lebanon amended Chapter 269, "Park and playgrounds" of the Code of the Township of Lebanon to allow limited hunting on the Township's parks and open spaces for the purpose of managing white-tailed deer; and

**WHEREAS**, Chapter 269 of the Code authorizes the Township Committee to designate annually by resolution which parks and open spaces will be made available for hunting through the Township's municipal deer management program and during which dates; and

**WHEREAS**, a Lebanon Township Committee designate will execute the lottery selection for Fall Bow on August 23, 2024, Permit Bow on October 4, 2024, and Winter Bow on December 6, 2024. Lottery winners will be notified and given two (2) weeks to pick up permit documentation and deer harvest report forms; and

**WHEREAS**, a permittee is a licensed bow hunter who has been issued a permit to hunt deer through the Township's municipal deer management program; and

**WHEREAS**, the Deer Harvest report will be required to be returned to the municipal office by March 2025, failure to return this document will exclude applicants from the 2025-2026 season.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon as follows:

1. Pursuant to Chapter 269 of the Code of the Township of Lebanon, the hunting of white-tailed deer will be allowed on the properties listed below within the timeframes established by the New Jersey Department of Environmental Protection's Fish and Wildlife Program ("State"). The anticipated hunting season will be from September 14, 2024 to February 15, 2025 subject to the restrictions and conditions set forth below. In the event any of the dates below are inconsistent with any dates established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution.

A. Anthony Preserve

Designation: Block 49 Lot 89.01

Location: 41.6 acres

Seasons/dates: This property shall be open to bow hunting during all regular deer hunting seasons established by the State for Deer Management Zone 8 for 2024-2025, including fall bow, permit bow, winter bow. The specific dates on which hunting will be permitted are established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution:

Permits: No more than four (4) municipal deer management permits shall be issued for this property.

Hunting on Sundays shall be strictly prohibited. Permittees using elevated tree stands on Township property should use a full-body safety harness.

B. Anthony Preserve

Designation: Block 49 Lot 89.02

Location: 15.16 acres

Seasons/dates: This property shall be open to bow hunting during all regular deer hunting seasons established by the State for Deer Management Zone 8 for 2024-2025, including fall bow, permit bow, winter bow. The specific dates on which hunting will be permitted are established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution:

Permits: No more than three (3) municipal deer management permits shall be issued for this property.

Hunting on Sundays shall be strictly prohibited. Permittees using elevated tree stands on Township property should use a full-body safety harness.

C. Woodglen-Miquin Trail

Designation: Block 36 Lot 17

Location: 25 acres

Seasons/dates: This property shall be open to bow hunting during all regular deer hunting seasons established by the State for Deer Management Zone 8 for 2024-2025, including fall bow, permit bow, winter bow. The specific dates on which hunting will be permitted are established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution:



Permits: No more than three (3) municipal deer management permits shall be issued for this property.

Hunting on Sundays shall be strictly prohibited. Permittees using elevated tree stands on Township property should use a full-body safety harness.

D. Sun Mountain Preserve

Designation: Block 24 Lot 2.01

Location: 65 acres

Seasons/dates: This property shall be open to bow hunting during all regular deer hunting seasons established by the State for Deer Management Zone 8 for 2024-2025, including fall bow, permit bow, winter bow. The specific dates on which hunting will be permitted are established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution:

Permits: No more than five (5) municipal deer management permits shall be issued for this property.

Hunting on Sundays shall be strictly prohibited. Permittees using elevated tree stands on Township property should use a full-body safety harness.

E. Anthony Preserve

Designation: Block 49 Lot 4.02

Location: 57 acres

Seasons/dates: This property shall be open to bow hunting during all regular deer hunting seasons established by the State for Deer Management Zone 8 for 2024-2025, including fall bow, permit bow, winter bow. The specific dates on which hunting will be permitted are established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution:

Permits: No more than five (5) municipal deer management permits shall be issued for this property.

Hunting on Sundays shall be strictly prohibited. Permittees using elevated tree stands on Township property should use a full-body safety harness.

F. Red Mill Race Preserve

Designation: Block 35 Lot 88

Location: 10 acres

Seasons/dates: This property shall be open to bow hunting during all regular deer hunting seasons established by the State for Deer Management Zone 8 for 2024-2025, including fall bow, permit bow, winter bow. The specific dates on which hunting will be permitted are established by the State for the appropriate season, the State's dates shall apply, unless limited in specific instances by the Township of Lebanon in accordance with paragraph 2 of this Resolution:

Permits: No more than three (3) municipal deer management permits shall be issued for this property.

Hunting on Sundays shall be strictly prohibited. Permittees using elevated tree stands on Township property should use a full-body safety harness.

2. Except as otherwise set forth, hunting shall be allowed only during the dates designated by the State for the applicable seasons listed above. The specific dates shall be set forth on each permit. Any dates set forth on the permits notwithstanding, the Township may make

- it a condition of any permit that hunting not take place on certain days as may be necessary to protect the health and safety of the public.
- a. Fall bow: September 14 - October 25, 2024
  - b. Permit bow: October 26 – December 24; December 26-31, 2024
  - c. Winter bow: January 1 - February 15, 2025
3. The hunting, shooting or killing any other game is strictly prohibited.
  4. Hunting may take place only pursuant to the requirements set forth in Chapter 269 of the Code of the Township of Lebanon and all applicable State and local regulations. In the event of any inconsistency, the more restrictive standard shall govern.
  5. Warning signs shall be posted at the entrances to the properties designated above; in addition, the properties shall be posted in accordance with any specific terms and conditions of the individual permits.
  6. A press release and a legal notice in a form approved by the Township Attorney notifying the public of the above designated dates and locations shall be published on the Township’s website and shall be submitted to the Township’s officially-designated newspaper(s) as well as such others newspaper(s) as may be deemed advisable to publicize the above-referenced dates and locations as widely as possible.
  7. The Township reserves the right to modify the conditions and restrictions set forth above at any time, including after issuance of the 2024-2025 permits, in the interests of the public health, safety and welfare of Township residents.
  8. Permittees are limited to the use of one portable tree stand per permittee.
  9. No person shall be awarded multiple permits for a single property.
  10. A person may only be awarded a single permit across all properties as part of the lottery for that season. After the lottery, a person may seek permits for additional properties if available
  11. Any permittee who harvests at least two deer on a single permit, one of which must be a doe, shall be offered the right of first refusal in purchasing a permit for the same season and property during the 2025-2026 deer management program.
  12. The Township Committee is considering amending the rules and regulations set forth in §269-7 of the Township Code to include a type of “hunter mentoring program” for the 2024-2025 bow hunting season. Therefore, the following shall apply only to the September 2024 to February 2025 bow hunting season: Any licensed bow hunter permittee who is at least twenty-one (21) years of age or older shall be permitted to have one (1) additional licensed bow hunter per day who is under the age of eighteen (18) years of age accompany the licensed bow hunter permittee, provided that the hunter under the age of eighteen years of age has obtained the requisite State license and complied with all conditions of that license, provides a copy of a certificate of insurance confirming general liability insurance, and obeys all rules and laws regarding hunting in NJ pursuant to N.J.A.C. 7:25-5, other applicable laws, and Township requirements. All licensed bow hunter permittees who elect to have a licensed bow hunters under the age of eighteen (18) years of age accompany them must 1) obtain, possess and provide to the Township, written permission and a Hold Harmless and Indemnification Agreement in a form provided by the Township and in favor of the Township of Lebanon, from the parent or guardian of the hunter under the age of eighteen (18) years of age, 2) accompany and supervise the licensed bow hunter under the age of eighteen (18) years of age and remain within sight of, and in direct voice contact with, that hunter at all times while in the field, 3) not have any prior Fish and Wildlife

violations in NJ or any other state, and 4) agree to be held responsible for any/all violations committed by the licensed bow hunter under the age of eighteen (18) years of age.

Ms. Koehler asked for a motion to adopt Resolution No. 119-2024.

Motion to Adopt: Mr. Abuchowski  
Second: Mr. Wojcik  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 120-2024 RESOLUTION AUTHORIZING CONTINUED EMPLOYMENT OF FRANCES SUCHOVIC AS PER DIEM EMPLOYEE FOR BUNNVALE LIBRARY**

**WHEREAS**, N.J.S.A. Title 40 and 40A provides for the appointment of certain officers, appointees and employees to Township positions to carry out lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township of Lebanon has a need for per diem employees at the Bunnvale Library; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of compensation, salary and wages for certain officers, appointees and employees of the Township; and

**WHEREAS**, Ms. Frances Suchovic was initially hired as a per diem employee for the Bunnvale Library on January 11, 2024; and

**WHEREAS**, the Township's Chief Financial Officer has certified the availability of funds for this purpose; and

**WHEREAS**, the Township Committee desires to continue the employment of Ms. Frances Suchovic as a per diem employee for the Bunnvale Library on the terms set forth herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon that it does hereby authorize the continued employment of Ms. Frances Suchovic as a per diem employees for the Bunnvale Library at an hourly rate of \$15.30, not to exceed 20 hours per week.

**BE IT FURTHER RESOLVED** the duration of employment for Ms. Frances Suchovic shall be 90 days from adoption of this Resolution, subject to the Township Committee further extending the term of employment.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the Township's Chief Financial Officer.

Ms. Koehler asked for a motion to adopt Resolution No. 120-2024.

Motion to Adopt: Mr. Wojcik  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 121-2024 RESOLUTION APPROVING THE RENEWAL OF A LIQUOR LICENSES FOR ONOROSA INC. FOR THE 2024-2025 LICENSING TERM**

**WHEREAS**, the holder of liquor license in the Township of Lebanon has filed a renewal application with the Division of Alcoholic Beverage Control and with the Township Clerk for the 2024-2025 licensing term; and

**WHEREAS**, the Township Clerk has confirmed that the license renewal application has been completed in all respects, that the New Jersey Division of Taxation has issued a Tax Clearance Certificate as required for the licensees, and that all applicable fees have been paid and satisfied; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, that they are satisfied that all requirements have been met and hereby approve the renewal of the following liquor license for the 2024-2025 licensing term:

**PLENARY RETAIL CONSUMPTION LICENSES**

- 1019-33-002-005 OnoRosa Inc.

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized to file a certified copy of this Resolution with the Director of the Division of Alcoholic Beverage Control and is further authorized to issue an annual liquor license on the form and certificate approved by the Alcoholic Beverage Control Commission in the State of New Jersey for the herein approved license for the 2024-2025 licensing term.

Ms. Koehler advised the spelling of OnaRosa in the title of the Resolution was incorrect and should be OnoRosa.

Ms. Koehler asked for a motion to adopt Resolution No. 121-2024 as amended.

Motion to Adopt as Amended:	Mr. Wojcik
Second:	Mr. Abuchowski
Ayes:	Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 122-2024 RESOLUTION AUTHORIZING A FULLY DISABLED VETERAN EXEMPTION, CANCELLATION OF TAXES AND REFUND OF TAX OVERPAYMENT FOR NICHOLAS SMART, 198 MUSCONETCONG RIVER ROAD, BLOCK 59, LOT 5**

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

**WHEREAS**, Mr. Nicholas Smart having property at 198 Musconetcong River Road, Block 59, Lot 5 has applied for a property tax exemption as a totally disabled veteran; and

**WHEREAS**, the Township Tax Assessor has reviewed and approved said application as qualifying for the tax exemption as of May 30, 2024; and

**WHEREAS**, the Township Tax Collector has certified that the cancellation of taxes has caused an overpayment and is requesting a refund in the amount of \$1,034.11.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey authorizes the cancellation of taxes and refund of tax overpayment to Mr. Nicholas Smart having property at 198 Musconetcong River Road, Block 59, Lot 5 in the amount of \$1,034.11.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the Township's Tax Assessor, Tax Collector and Chief Financial Officer.

Ms. Koehler asked for a motion to adopt Resolution No. 122-2024.

Motion to Adopt: Mr. Abuchowski  
Second: Mr. Wojcik  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 123-2024 RESOLUTION AUTHORIZING A FULLY DISABLED VETERAN EXEMPTION, CANCELLATION OF TAXES AND REFUND OF TAX OVERPAYMENT FOR DANNY EDLING, 19 SHADY LANE, BLOCK 49, LOT 85**

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

**WHEREAS**, Mr. Danny Edling having property at 19 Shady Lane, Block 49, Lot 85 has applied for a property tax exemption as a totally disabled veteran; and

**WHEREAS**, the Township Tax Assessor has reviewed and approved said application as qualifying for the tax exemption as of May 30, 2024; and

**WHEREAS**, the Township Tax Collector has certified that the cancellation of taxes has caused an overpayment and is requesting a refund in the amount of \$1,554.28.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey authorizes the cancellation of taxes and refund of tax overpayment to Mr. Danny Edling having property at 19 Shady Lane, Block 49, Lot 85 in the amount of \$1,554.28.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be provided to the Township's Tax Assessor, Tax Collector and Chief Financial Officer.

Ms. Koehler asked for a motion to adopt Resolution No. 123-2024.

Motion to Adopt: Mr. Wojcik  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**NO. 124-2024 RESOLUTION AUTHORIZING AND APPROVING PERSON TO PERSON PLENARY RETAIL CONSUMPTION LIQUOR LICENSE TRANSFER APPLICATION FROM A.T.K., INC. TO LAM RESTAURANT GROUP, LLC**

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1019-33-001-003 from A.T.K., Inc. to LAM Restaurant Group, LLC to be utilized at premises located at 419 Route 513, Lebanon Township, New Jersey; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulation promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey approves, effective July 17, 2024, the transfer of aforesaid Plenary Retail Consumption License to LAM Restaurant Group , LLC to be utilized at premises located at 419 Route 513, Lebanon Township, New Jersey and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: “This license, subject to all its terms and conditions, is hereby transferred to effective July 17, 2024.”

Ms. Koehler advised the transfer is not ready to occur and asked for a motion to table Resolution No. 124-2024.

Motion to Table: Mr. Abuchowski  
Second: Mr. Wojcik  
Recuse: Mr. Wunder  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. McKee, Ms. Koehler

### **NEW BUSINESS**

1. Solicitor’s License Application – Trinity Solar, LLC – Committee Approval.

Ms. Koehler asked for a motion to approve the Solicitor’s License.

Motion to Approve: Mr. Wunder  
Second: Mr. McKee  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

2. The ARC of Hunterdon County Donation Request – Suggested \$100.00.

The Committee discussed and wanted to know if a donation had been made the ARC in the past and if so, how much. Also, what budget account line this donation would come out of. Ms. Koehler will check with Mr. Greg Della Pia, CFO and asked for a motion to table the request until more information can be acquired.

Motion to Table: Mr. Abuchowski  
Second: Mr. Wojcik  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

3. NJ Department of Agriculture – (LDD, formally known as Gypsy Moth) – Egg Mass Survey Request

Ms. Sharon Petzinger, EOSC Chair, spoke regarding the LDD and the request for the egg mass survey. Ms. Petzinger provided pros and cons to spraying of the LDD if it was necessary based on the egg mass survey. After discussion Ms. Koehler asked for a motion to request the egg mass survey.

Motion to Approve: Mr. Abuchowski  
Second: Mr. Wojcik  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. McKee, Ms. Koehler  
No: Mr. Wunder

Ms. Budd to submit the survey request to the Department of Agriculture.

4. DPW Purchase Request for Fire Alarm System at Station 3 Using ARPA Funds \$6,485.00

Motion to Approve: Mr. McKee  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

5. Mayoral Appointment – Celia Vuocolo to Environmental & Open Space Commission – Alternate Position – Term Ending 12/31/2025.

Ms. Sharon Petzinger, EOSC Chair, provided background information for Ms. Celia Vuocolo. Ms. Koehler approved the appointment of Ms. Celia Vuocolo to EOSC as an Alternate Member.

6. Historian’s Request to Have Fascia Board and Soffits Repaired/Painted at the Museum.

Mr. McKee made a motion to table this discussion in order to revisit and review the quotes. Discussion will be moved to the 8/21 Committee Meeting.

Motion to Table: Mr. McKee  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

7. Update on use of \$750,000 HUD Program Road Improvement Grant.

Ms. Koehler advised the Township Engineer is reviewing the grant details and what roads are included in the grant award.

8. Municipal Door Quote Review

Mr. Abuchowski provided details on the quote received from Access Doors. Access’s quote is just to replace the doors, not the frames. The Committee discussed the three quotes received and agreed to remove the quote from Firstline Door due to it being the highest quote. Mr. Wunder will confirm with All Seasons if their quotes is just replacement of the doors or both replacement of the doors and framing. Discussion to be placed on the 8/21 Committee Meeting Agenda.

9. Lebanon Township Well Testing Results.

Ms. Constance Grill, EOSC Member, provided a review of the well testing results.

10. 4 Day Walking Pilgrimage from SS Peter & Paul Church, Thursday, August 8, 2024.

Ms. Koehler read the letter regarding the Pilgrimage.

11. Update on Pursuit of LAIF Grant.

Mr. Wojcik confirmed the LAIF Grant can be used for road resurfacing. Ms. Budd to reach out to the State for details on the application process.

12. Hunterdon County Board of County Commissioners Municipal Parks and Recreation Grant Program Opportunity – Use of Finelli Engineers for Conceptual Site Plan and Millenium Strategies for Grant Submission.

Ms. Koehler provided some details on the grant. An estimate from the Township Engineer needs to be obtained for the Conceptual Site Plan that is required for the grant. Ms. Koehler asked the discussion and approval for use of the Grant Writer and Engineer be moved to the 8/21 Committee Meeting.

13. CivicPlus Mass Notification System Update

Ms. Budd provided an update on deployment of the mass notification system. The system is up and running, please sign up.

### **PRESENTATION OF VOUCHERS**

Committee Members provided a description of vouchers exceeding \$1,000.00.

Ms. Koehler reviewed the Bill List and questioned a payment to the local schools that was not on the list. Ms. Koehler to follow up with Mr. Greg Della Pia, CFO, to confirm payment and if it will be added to the following Bill List.

Ms. Koehler asked for a motion to approve vouchers and the bill list.

Motion to Approve: Mr. McKee  
Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

The Township Committee approved the July 17, 2024, bill list in the amount of \$227,147.87.

### **PUBLIC COMMENT (limited to three minutes per speaker)**

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Wojcik



Second: Mr. Abuchowski  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Seeing and hearing no one wishing to speak, Ms. Koehler asked for a motion to close Public Comment.

Motion to Close: Mr. Abuchowski  
Second: Mr. Wunder  
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

### **CORRESPONDENCE**

June 2024 Department Head Report.

### **EXECUTIVE SESSION**

#### **NO. 125-2024 RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

**WHEREAS**, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

**WHEREAS**, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

**WHEREAS**, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

A matter where the release of information would impair a right to receive funds from the federal government;

A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

A collective bargaining agreement, or the terms and conditions thereof.

A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Investigations of violations or possible violations of the law, \_\_\_\_\_;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is) NAR Group, LLC. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: legal advice. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; the employee(s) and/or general nature of discussion is: employment, part time hourly employee compensation pay. And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore, this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists;

Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit.

**BE IT FURTHER RESOLVED** that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Ms. Koehler asked for a motion to open Executive Session and adopt Resolution No. 110-2024.

Motion of Open/Adopt:	Mr. Abuchowski
Second:	Mr. Wunder
Ayes:	Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Mayor and Committee entered Executive Session at 8:21 p.m.

Mayor and Committee closed Executive Session at 10:30 p.m.

Ms. Koehler asked for a motion to reconvene into Regular Session.

Motion to Reconvene:	Mr. Abuchowski
Second:	Mr. Wojcik

Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

**ADJOURNMENT**

Having no further business to conduct, Ms. Koehler asked for a motion to adjourn the meeting.

Motion to Adjourn: Mr. Wunder

Second: Mr. Wojcik

Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Meeting adjourned at 10:30 p.m.

Respectfully Submitted:

\_\_\_\_\_  
Carolynn Budd, RMC  
Township Clerk

\_\_\_\_\_  
Beverly Koehler, Mayor

\_\_\_\_\_  
Date Approved