

**TOWNSHIP OF LEBANON
COMMITTEE MEETING
REGULAR MEETING MINUTES**

December 4, 2024

7:00 p.m.

CALL TO ORDER

Mayor Beverly Koehler called the meeting to order at 7:14 p.m. and stated that in compliance with the “Open Public Meeting Act” this is a Regular Meeting of the Township Committee as published in the Hunterdon Review, the agenda has been posted at the Municipal Building and as a courtesy posted on the Township website. Official action will be taken at this meeting.

FLAG SALUTE AND MOMENT OF SILENCE

Ms. Koehler asked everyone to please stand for the Flag Salute and for a moment of silence in honor of Front-Line Workers, First Responders, Members of the Military and those in North Carolina still suffering from the effects of hurricane devastation.

ROLL CALL

The following officials were present:

Mr. Abe Abuchowski
Mr. Jay Wojcik
Ms. Beverly Koehler
Mr. Brian Wunder
Mr. Tom McKee

Also present were:

Mr. Mark Roselli, Esq., Township Attorney
Ms.Carolynn Budd, Township Clerk
14 Members of the Public

PRESENTATION OF MINUTES

11/6/2024 Regular Session Meeting Minutes
11/6/2024 Executive Session Meeting Minutes

Ms. Koehler asked for a motion to approve the 11/6/2024 Regular Session Meeting Minutes.

Motion to Approve: Mr. Wojcik
Second: Mr. Abuchowski
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Ms. Koehler asked for a motion to approve the 11/6/2024 Executive Session Meeting Minutes.

Motion to Approve: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

PUBLIC COMMENT – Agenda Items Only (limited to three minutes per speaker)

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Abuchowski
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Public comment: Ordinance #17-2024, Land Use, Fire Truck.

Seeing and hearing no one else wishing to speak, Ms. Koehler asked for a motion to close Public Comment for agenda items only.

Motion to Close: Mr. Wunder
Second: Mr. McKee
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

ORDINANCE FOR INTRODUCTION

Ms. Koehler asked to reorder the Agenda, moving Ordinance No. 17-2024 up to discuss.

NO. 17-2024 ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LEBANON AND GRANTING TO THE PLANNING BOARD OF THE TOWNSHIP OF LEBANON THE POWERS FORMERLY HELD BY THE LEBANON TOWNSHIP ZONING BOARD OF ADJUSTMENT

WHEREAS, the Municipal Land Use Law, N.J.S.A. 40:55D-25 c. (1), specifically allows municipalities having a population of 15,000 or less, if provided by ordinance, to grant to a nine-member Planning Board, to the same extent and subject to the same restrictions, all the powers of a board of adjustment operating within such a municipality, except that the Class I and Class III members are not permitted to participate in the consideration of applications for development which involve relief pursuant to section d. of section 57 of P.L. 1975, c.291 (N.J.S.A. 40:55D-70;; and

WHEREAS, the Township of Lebanon has a population of 15,000 or less; and

WHEREAS, it is the desire of the Township Committee of Lebanon Township to reduce tax burdens on the township taxpayers by eliminating the dual expenses of having both a planning board and board of adjustment; and

WHEREAS, it is further the desire of the Lebanon Township Committee to consolidate zoning matters into one body so that uniform and consistent zoning in accordance with the Municipal Land Use Law would be advanced within the Township; and

WHEREAS, when the Planning Board exercises the powers of the former Lebanon Township Zoning Board of Adjustment, any Class I and Class III member of said Planning Board shall not participate in the consideration of any applications for development which involve relief pursuant to subsection (d) of N.J.S.A. 40:55D-70; and

WHEREAS, any matters pending before the Township Zoning Board of Adjustment prior to February 1, 2025, and the adoption of this ordinance shall be heard in accordance with N.J.S.A. 40:55D-72.1; and

WHEREAS, the Lebanon Township Municipal Code will require amendment to incorporate the changes as contemplated by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Lebanon, County of Hunterdon, and State of New Jersey as follows:

SECTION 1. As of January 1, 2025, the Zoning Board of Adjustment of the Township of Lebanon is hereby abolished, except that any applications then pending before said Zoning Board of Adjustment will continue to be heard in accordance with N.J.S.A. 40:55D-72.1.

SECTION 2. The purpose of this Ordinance is to grant the powers of the former Zoning Board of Adjustment to the Municipal Planning Board. To that extent, this Ordinance may not be all inclusive so that if there is any section of the Code of Lebanon Township, or ordinance, whether the same be a Municipal Land Use Ordinance or otherwise, which grants powers to the Municipal Zoning Board of Adjustment, said powers shall now lie with the Planning Board.

SECTION 3. Any Class I and Class III member of the Planning Board shall not participate in the consideration of any applications of development which involve relief pursuant to subsection (d) of N.J.S.A. 40:55D-70.

SECTION 4. Amendment of Chapter 45 of the Code of the Township of Lebanon entitled “Land Use Procedures”: All sections and references to the Zoning Board of Adjustment shall be deleted to the extent that any provisions thereof may now be redundant, and any powers, criteria and jurisdiction contained therein shall now lie with the Municipal Planning Board.

SECTION 5. Chapter 45, §45-24 of the Lebanon Township Municipal Code entitled “Membership” is hereby amended, pursuant to N.J.S.A. 40:55D-23.1 to provide for four alternate members. The revisions to this section are as follows (deletions have strikethrough; changes in **boldface** and underlined):

§45-24 Membership.

A. The Planning Board shall consist of nine regular members and up to ~~two~~ **four** alternate members, all of whom, except for the Class II members set forth below, shall be municipal residents. For purposes of appointment, the membership shall be divided and appointed as per the following classes:

(1) Class I: the Mayor or the Mayor’s designee in the absence of the Mayor.

(2) Class II: one of the officials of the municipality other than a member of the governing body, to be appointed by the Mayor; provided that, if there be an Environmental Commission, the member of the Environmental Commission who is also a member of the Planning Board as required by § 1 of P.L. 1968, c. 245 (N.J.S.A. 40:56A-1), shall be deemed to be the Class II Planning Board member for purposes of this article in the event that there be among the Class IV or alternate members of the Planning Board both a member of the Zoning Board of Adjustment and a member of the Board of

Education.

(3) Class III: a member of the Township Committee to be appointed by it.

(4) Class IV: other citizens of the municipality, to be appointed by the Mayor.

B. *No changes.*

C. Alternate members. The Mayor may appoint up to ~~two~~ **four** alternate members to the Planning Board in the same vein as Class IV members and shall be Township residents. The members shall be designated by the Mayor as "Alternate No. 1" and "Alternate No. 2" **and so on**. No alternate member shall be permitted to act on any matter in which he has either directly or indirectly any personal or financial interest. An alternate member may, after public hearing if he requests one, be removed by the governing body for cause. Alternate members may participate in all matters but may not vote except in the absence or disqualification of a regular member of any class. Participation of alternate members shall not be deemed to increase the size of the Planning Board established by ordinance of the governing body pursuant to § 14 of P.L. 1975, c. 291 (N.J.S.A. 40:55D-23). A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote.

SECTION 6. When necessary for the purposes of implementing this ordinance and the election to have the Municipal Planning Board exercise, to the same extent and subject to the same restrictions, all the powers of a Zoning Board of Adjustment, the term "Planning Board" shall be substituted for the term "Zoning Board of Adjustment" or equivalent in each and every instance where "Zoning Board of Adjustment" or equivalent appears in any section of the Code of the Township of Lebanon, Township Ordinance, Resolution, rule, regulation or amendments thereto.

SECTION 7. Where the substitution of "Planning Board" for "Zoning Board of Adjustment" or equivalent results in an apparent duplication, redundancy, or conflict in any section of the Code of the Township of Lebanon, Township Ordinance, Resolution, rule or regulation, the same shall be liberally construed and interpreted in accordance with the intent and purpose of N.J.S.A. 55D-25 c. (1) as adopted herein, whereby the Municipal Planning Board replaces and to the same extent and subject to the same restrictions exercises all the powers of the Zoning Board of Adjustment.

SECTION 8. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 9. Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 10. This ordinance shall take effect immediately upon adoption and publication according to law.

Ms. Koehler advised more work and review needs to be done before the Ordinance can be introduced. After discussion Ms. Koehler asked for a motion to table Ordinance No. 17-2024.

Motion to Table: Mr. Wojcik
Second: Mr. McKee
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 16-2024 ORDINANCE AMENDING ORDINANCE 04-2024 ENTITLED “AN ORDINANCE ESTABLISHING OFFICER AND NEW EMPLOYEE POSITIONS WITHIN THE TOWNSHIP OF LEBANON AND AUTHORIZING AND SETTING THE SALARY RANGE FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LEBANON FOR CALENDAR YEAR 2024”

BE IT ORDAINED by the Township Committee of the Township of Lebanon, Hunterdon County, New Jersey, that Ordinance 04-2024 entitled “An Ordinance Establishing Officer and New Employee Positions within the Township of Lebanon and Authorizing and Setting the Salary Range for Officers and Employees of the Township of Lebanon for Calendar Year 2024” be and is hereby amended to establish a new employee position for and within the Township of Lebanon and to establish a corresponding salary range and to amended the 2024 annual salary range for certain employee position within the Township of Lebanon, as set forth hereafter (amendments are **bold**):

Position	Salary Range	
Mayor	\$4,000.00	\$6,000.00
Committee	\$3,000.00	\$6,000.00
Open Space Coordinator	\$4,000.00	\$6,000.00
Tax Assessor	\$26,000.00	\$55,000.00
Municipal Clerk	\$40,000.00	\$111,000.00
Deputy Clerk	\$30,000.00	\$80,000.00
Tax Collector	\$28,000.00	\$55,000.00
Chief Financial Officer	\$14,000.00	\$56,000.00
Treasurer	\$30,000.00	\$40,000.00
Planning Board Clerk	\$15,000.00	\$35,000.00
Zoning Officer	\$11,000.00	\$35,000.00
Board of Adjustment Secretary	\$15,000.00	\$35,000.00
Administrative Assistant	\$30,000.00	\$70,000.00
Planning Board Clerk/Board of Adjustment Secretary	\$20,000.00	\$60,000.00
Planning Board Clerk/Board of Adjustment Secretary/Administrative Assistant	\$45,000.00	\$75,000.00
Police Office Manager	\$29,000.00	\$60,000.00
Certified Public Works Manager	\$55,000.00	\$140,000.00
Assistant Road Supervisor	\$40,000.00	\$100,000.00
Chief Mechanic	\$29,000.00	\$75,000.00
Road Employee	\$27,000.00	\$80,000.00
Police Chief	\$86,000.00	\$170,000.00
Police Sergeant	\$66,000.00	\$145,000.00
Police Officer	\$32,000.00	\$135,000.00
Office of Emergency Management	\$2,000.00	\$6,000.00
Dog Census	\$2,000.00	\$7,000.00

SECTION C. The hourly wage of the following employees of the Township of Lebanon shall be set forth hereafter:

Position	Salary Range	
Buildings and Grounds	\$15.13	\$20.00
Library Clerk	\$19.00	\$31.00
Assistant Library Clerk	\$15.13	\$22.00
Museum Curator	\$15.13	\$21.00
Associate Museum Curator	\$15.13	\$18.00
Special Police Class II & Matrons	\$20.00	\$30.00
Dog Wardens	\$15.13	\$18.00
Mechanic Helper - Over Base Pay	\$2.00	\$4.00
Fire Official	\$30.00	\$39.00
Fire Inspector	\$30.00	\$36.00
Perc Test Witness	\$100.00	\$125.00
Per-Diem Substitutes	\$15.13	\$20.00
Road Department -Temporary Labor	\$15.30	\$20.00
Special Traffic Guards	\$25.00	\$42.58
SLEO Class III	\$32.00	\$40.00
Office Assistants	\$15.30	\$20.00
Accounts Payable	\$20.00	\$33.00

Section D. The rate for mileage shall be the current federal limit.
This ordinance shall take effect upon final passage and publication as provided by law.

Ms. Koehler advised Mr. McKee had some questions on the ranges and wanted more time to review. Mr. Roselli advised the Ordinance only covers salary ranges in 2024 and a new one would need to be done in 2025. After discussion Ms. Koehler asked for a motion to table Ordinance No. 16-2024.

Motion to Table: Mr. McKee
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

ORDINANCES FOR PUBLIC HEARING AND ADOPTION

NO. 15-2024 ORDINANCE AUTHORIZING VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE TOWNSHIP, APPROPRIATING THEREFOR THE SUM OF \$125,000 AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE 2024 CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP

BE IT ORDAINED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, as follows:

Section 1. The Township of Lebanon, County of Hunterdon, State of New Jersey (the "Township") is hereby authorized to undertake the following public improvements and acquisitions in, by and for the Township: (A) undertaking of improvements in the Municipal

Building. Said improvements and acquisitions shall include all equipment, work, materials and appurtenances necessary and suitable therefor.

Section 2. The sum of \$125,000.00 is hereby appropriated to the payment of the cost of the improvements and acquisitions authorized and described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be raised from the 2024 Capital Improvement Fund of the Township. The sum of \$125,000.00 is hereby appropriated from the 2024 Capital Improvement Fund of the Township to the payment of the cost of said purpose.

Section 3. Said improvements and acquisitions are lawful capital improvements of the Township having a period of usefulness of at least five (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefitted.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 5. This Ordinance shall take effect at the time and in the manner provided by law.

Ms. Koehler asked for a motion to open Public Comment.

Motion to Open: Mr. Wojcik
Second: Mr. Abuchowski
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Seeing and hearing no one wishing to speak, Ms. Koehler asked for a motion to close Public Comment for agenda items only.

Motion to Close: Mr. Abuchowski
Second: Mr. McKee
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Ms. Koehler asked for a motion to adopt Ordinance No. 15-2024.

Motion to Adopt: Mr. Wojcik
Second: Mr. McKee
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

RESOLUTIONS

NO. 179-2024 RESOLUTION AUTHORIZING PURCHASE OF EMERGENCY RESPONSE ALL-WELDED EQUIPMENT LOCKERS FROM GLOBAL INDUSTRIAL UNDER HUNTERDON ESC CO-OP CONTRACT #HCESC-CAT-22-04 FOR THE TOWNSHIP POLICE DEPARTMENT

WHEREAS, Global Industrial, having an address at 11 Harbor Park Drive, Port Washington, NY 11050, is an authorized vendor and participating contractor in the Hunterdon County Education Services Commission “ESC” Co-Op; and

WHEREAS, the Township of Lebanon, wishes to purchase from Global Industrial, twelve (12) Hallowell Emergency Response All-Welded Equipment Lockers under Hunterdon County ESC Co-Op, Contract #HCESC-Cat-22-04, for an amount not to exceed \$13,070.08, in accordance with Global Industrial’s written proposal dated October 16, 2024, a copy of which is on file in the Office of the Township Clerk; and

WHEREAS, the Township of Lebanon is a member of the Hunterdon County ESC Co-Op and the use of the Hunterdon County ESC Co-Op shall result in cost savings, after all factors, including charges for service, material and delivery have been considered; and

WHEREAS, the Hunterdon County ESC Co-Op bidding process for contractors meets the requirements of the “fair and open” definition required by N.J.S.A. 19:44a-20.07; and

WHEREAS, the Township Committee of Lebanon Township wishes to approve of the purchase of the aforesaid Hallowell Emergency Response All-Welded Equipment Lockers for reasons set forth herein.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey as follows:

1. Contract #HCESC-Cat-22-04 is hereby approved with Global Industrial, located at 11 Harbor Park Drive, Port Washington, NY 11050, pursuant to the Hunterdon County ESC Co-Op, in the amount not to exceed \$13,070.08, for the purchase of a twelve (12) Hallowell Emergency Response All-Welded Equipment Lockers, in accordance with the written proposal received from Global Industrial dated October 16, 2024, a copy of which is on file with the Township Clerk.
2. The Chief Financial Officer shall be authorized to issue the appropriate Purchase Order to Global Industrial for same from the 2024 Police Department Budget.

Ms. Koehler asked for a motion to adopt Resolution No. 179-2024.

Motion to Adopt: Mr. Wunder

Second: Mr. Wojcik

Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 180-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION “NJDOT” GRANT IN THE AMOUNT OF \$162,000.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the State of New Jersey for the New Jersey Department of Transportation “NJDOT” Fiscal Year 2025 Municipal Aid Program for LA-2025, Teetertown Road Resurfacing in the amount of \$162,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$162,000.00, received from the State of New Jersey, New Jersey Department of Transportation “NJDOT”; and

BE IT FURTHER RESOLVED that the like sum of \$162,000.00 be appropriated under the title “NJDOT Teetertown Road Resurfacing”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

Ms. Koehler asked for a motion to adopt Resolution No. 180-2024.

Motion to Adopt: Mr. Wunder
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 181-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$490.34

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$490.34; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$490.34, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$490.34 be appropriated under the title “Alcohol Education and Rehab”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

Ms. Koehler asked for a motion to adopt Resolution No. 181-2024.

Motion to Adopt: Mr. Wunder

Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 182-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION “NJDEP” FOR THE CLEAN COMMUNITIES GRANT IN THE AMOUNT OF \$34,977.51

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the State of New Jersey Department of Environmental Protection “NJDEP” for the Clean Communities Grant Fiscal Year 2024 Municipal Aid Program in the amount of \$34,977.51; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$34,977.51, received from the State of New Jersey Department of Environmental Protection “NJDEP”; and

BE IT FURTHER RESOLVED that the like sum of \$34,977.51 be appropriated under the title “2024 Clean Communities”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

Ms. Koehler asked for a motion to adopt Resolution No. 182-2024.

Motion to Adopt: Mr. Wojcik
Second: Mr. Wunder
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 183-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION “NJDEP” FOR THE RECYCLING TONNAGE GRANT IN THE AMOUNT OF \$4,638.09

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the State of New Jersey Department of Environmental Protection “NJDEP” for the Recycling Tonnage Grant Fiscal Year 2024 Municipal Aid Program in the amount of \$4,638.09; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$4,638.09, received from the State of New Jersey Department of Environmental Protection “NJDEP”; and

BE IT FURTHER RESOLVED that the like sum of \$4,638.09 be appropriated under the title “2024 Recycling Tonnage”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

Ms. Koehler asked for a motion to adopt Resolution No. 183-2024.

Motion to Adopt:	Mr. Abuchowski
Second:	Mr. Wojcik
Ayes:	Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 184-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW JERSEY FOR THE NEW JERSEY DEPARTMENT OF TRANSPORTATION “NJDOT” GRANT IN THE AMOUNT OF \$50,504.25

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the State of New Jersey for the New Jersey Department of Transportation “NJDOT” Fiscal Year 2024 Municipal Aid Program, Hollow Beam Guard Rail in the amount of \$50,504.25; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$50,504.25, received from the State of New Jersey Department of Transportation “NJDOT”; and

BE IT FURTHER RESOLVED that the like sum of \$50,504.25 be appropriated under the title “NJDOT Hollow Beam Guard Rail”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director's approval.

Ms. Koehler asked for a motion to adopt Resolution No. 184-2024.

Motion to Adopt: Mr. Abuchowski
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 185-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$1,120.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$1,120.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$1,120.00, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$1,120.00 be appropriated under the title "Drunk Driving Fund"; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director's approval.

Ms. Koehler stated Resolution No. 185-2024 through No. 190-2024 are for the same Drunk Driving Fund from Somerset County totaling \$10,640.00 and made a motion to adopt Resolution No. 185-2024 through No. 190-2024.

Motion to Adopt: Ms. Koehler
Second: Mr. Wunder
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 186-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$1,400.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$1,400.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$1,400.00, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$1,400.00 be appropriated under the title “Drunk Driving Fund”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

NO. 187-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$1,050.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$1,050.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$1,050.00, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$1,050.00 be appropriated under the title “Drunk Driving Fund”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

NO. 188-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$700.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of

any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$700.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$700.00, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$700.00 be appropriated under the title “Drunk Driving Fund”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

NO. 189-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$2,450.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$2,450.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$2,450.00, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$2,450.00 be appropriated under the title “Drunk Driving Fund”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

NO. 190-2024 RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE COUNTY OF SOMERSET IN THE AMOUNT OF \$3,920.00

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the County of Somerset in the amount of \$3,920.00; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lebanon, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$3,920.00, received from the County of Somerset; and

BE IT FURTHER RESOLVED that the like sum of \$3,920.00 be appropriated under the title “Drunk Driving Fund”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

NO. 191-2024 RESOLUTION AUTHORIZING A REFUND OF TAX OVERPAYMENT FOR MELISSA BOBB, 300 DOGWOOD DRIVE, BLOCK 73, LOT 34

WHEREAS, the Township Tax Collector has verified that Ms. Melissa Cobb having property at 300 Dogwood Drive, Block 73, Lot 34 made a tax overpayment of \$2,067.89 and is requesting a refund.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, authorizes the refund of a tax overpayment to Ms. Melissa Cobb having property at 300 Dogwood Drive, Block 73, Lot 34 in the amount of \$2,067.89.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Tax Collector and Chief Financial Officer.

Ms. Koehler asked for a motion to adopt Resolution No. 191-2024.

Motion to Adopt:	Mr. Wojcik
Second:	Mr. McKee
Ayes:	Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 192-2024 RESOLUTION AWARING CONTRACT TO LMR DISPOSAL LLC FOR TRASH DISPOSAL SERVICES FOR THE MUNICIPAL BUILDING AND THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, N.J.S.A. 40A:11-6.1, authorizes the solicitation of at least two competitive quotations, if practicable, in certain instances where the contract for goods and services is less than the bid threshold, but 15% or more of that amount; and

WHEREAS, the Township is permitted in that instance to award a contract to the vendor whose response is most advantageous, price and other factors considered; and

WHEREAS, the Township Clerk solicited for and received 2 quotes for the installation of trash dumpster and weekly removal of trash for the Municipal Building and Department of Public Works; and

WHEREAS, LMR Disposal LLC, PO Box 309, Phillipsburg, New Jersey, 08865

submitted its quote to provide a 6-yard trash dumpster with weekly trash pickup for the Municipal Building and provide a 3-yard trash dumpster with weekly trash pickup for the Department of Public Works as follows:

	<u>Municipal Building</u>	<u>Department of Public Works</u>	<u>Total Annual Amount</u>
2025*	\$230.00 per month	\$119.28 per month	\$4,191.36
2026	\$230.00 per month	\$119.28 per month	\$4,191.36
2027	\$236.90 per month	\$122.85 per month	\$4,317.00
2028	\$243.98 per month	\$126.53 per month	\$4,446.12
2029	\$251.29 per month	\$130.32 per month	\$4,579.32

* \$100.00 one-time delivery charge per dumpster; and

WHEREAS, based upon the Township Clerk’s review of each vendor, and review of the quotes, LMR Disposal LLC quote and proposal was most advantageous, price and other factors having been considered; and

WHEREAS, the Township Committee desires to award a contract to LMR Disposal LLC, PO Box 309, Phillipsburg, New Jersey, 08865 to provide a 6-yard trash dumpster with weekly trash pickup for the Municipal Building and a 3-yard trash dumpster with weekly trash pickup for the Department of Public Works, in accordance with its quote dated September 2024, a copy of which is on file in the Office of the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does hereby award a contract to LMR Disposal LLC, PO Box 309, Phillipsburg, New Jersey 08865, in accordance with its quote dated September 2024, a copy of which is on file in the Office of the Municipal Clerk, to provide a 6-yard trash dumpster with weekly trash pickup for the Municipal Building and a 3-yard trash dumpster with weekly trash pickup for the Department of Public Works, for a five-year term commencing January 1, 2025 and terminating December 31, 2029, and for the annual amounts stated herein above, the total cost not to exceed \$21,725.16.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township’s CFO, Accounts Payable Clerk and Township Clerk.

Ms. Koehler asked for a motion to adopt Resolution No. 192-2024.

Motion to Adopt: Mr. Wunder
 Second: Mr. Wojcik
 Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

NO. 193-2024 RESOLUTION AWARDING BID CONTRACT #2024-01 TO WHITMOYER BUICK-CHEVROLET, INC. FOR A 2023 CHEVROLET TAHOE

WHEREAS, a notice of advertisement for bids and invitation to bid was prepared and advertised in accordance with the Local Public Contracts Law; and

WHEREAS, one (1) sealed bid for Contract #2024-01 was opened and read on Tuesday, November 12, 2024, at 11:00 a.m. in accordance with the requirement of the Local Public Contract Law; and

WHEREAS, the Township Qualified Purchasing Agent, Township Attorney and Chief of Police have reviewed the bid package and recommend award of contract to Whitmoyer Buick-Chevrolet, Inc. for their bid of a 2023 Chevrolet Tahoe in the amount of \$50,000.00; and

WHEREAS, funds are available to make such purchase from the 2024 Capital Improvement Budget, Adopted Ordinance No. 10-2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, that Bid Contract #2024-01 for the 2023 Chevrolet Tahoe be awarded to Whitmoyer Buick-Chevrolet, Inc. in the amount of \$50,000.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer shall be authorized to issue the appropriate Purchase Order to Whitmoyer Buick-Chevrolet, Inc. for same from the 2024 Capital Improvement Budget.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute the contracts for same.

Ms. Koehler asked for a motion to adopt Resolution No. 193-2024.

Motion to Adopt: Mr. Wunder
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

UNFINISHED BUSINESS

1. Fire Department Capital Request – Fire Engine/Pumper Truck. Mr. Warren Gabriel, Fire Department Chief, spoke regarding the need for the Fire Truck and reviewed the truck specs. with the Committee. Mr. Gabriel advised the frame of the 2014 Fire Truck is rotted. After discussion Mr. McKee stated that the Committee needs to decide how to handle the purchase of the Fire Truck; bond ordinance, build capital over the next couple years.

Ms. Koehler asked to move the discussion of the Fire Departments Five Year Plan up from New Business since Mr. Gabriel was at the table. Mr. Gabriel presented the departments plan with the Committee.

NEW BUSINESS

1. Finance Purchase Request – Edmunds Purchase Requisition Module, \$3,000.00. Ms. Budd provided details on the need for the purchase requisition module and advised this this would be a budget request for 2025. Ms. Koehler asked for a motion to approve the request.

Motion to Approve: Mr. Wunder
Second: Mr. McKee
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

2. Approval Request for Finelli Consulting Engineers to Complete Surveys/Plans for 2024 and 2025 NJDOT Grants – Not to Exceed \$5,000.00 for each Year. Ms. Koehler provided details on the request. Ms. Koehler asked for a motion to approve.

Motion to Approve: Mr. Abuchowski

Second: Mr. McKee

Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

3. Millennium Strategies Grant Writing Services. Mr. Wojcik and Ms. Budd provided information regarding Millennium’s service. Ms. Budd advised a Professional Service Agreement would be done in 2025 to bring Millennium on as the Township Grant Writing Service.
4. Affordable Housing – 4th Round Obligation Update. Mr. McKee spoke regarding the last round of affordable housing and advised on the obligation numbers. Mr. Roselli provided further details and explanation regarding the 4th round of affordable housing. Ms. Koehler stated it would be helpful to have Ms. Jessica Caldwell, P.P., Township Planner speak to the Committee regarding the 4th round affordable housing. Ms. Koehler and Ms. Budd to work on scheduling.

PRESENTATION OF VOUCHERS

Committee Members provided a description of vouchers exceeding \$1,000.00.

Ms. Koehler asked for a motion to approve vouchers and the bill list.

Motion to Approve: Mr. Wojcik

Second: Mr. McKee

Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

The Township Committee approved the December 4, 2024, bill list in the amount of \$1,313,438.69.

CORRESPONDENCE

1. November 12, 2024 New Jersey Department of Agriculture Letter Regarding Gypsy Moths. Ms. Koehler read the letter.

PUBLIC COMMENT (limited to three minutes per speaker)

Ms. Koehler made a motion to open Public Comment.

Public comment: Review of Township Zoning Ordinance, Land Use Board Ordinance.

Seeing and hearing no one else wishing to speak, Ms. Koehler made a motion to close public comment.

EXECUTIVE SESSION

NO. 194-2024 RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by N.J.S.A. 40:4-12:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

A matter where the release of information would impair a right to receive funds from the federal government;

A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

A collective bargaining agreement, or the terms and conditions thereof.

A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Investigations of violations or possible violations of the law, _____;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is) The NAR Group, cell tower, escrows. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: . The public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; the employee(s) and/or general nature of discussion is: CFO position, retirement, out of title pay . And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore, this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists;

Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit.

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Ms. Koehler asked for a motion to open Executive Session and adopt Resolution No. 194-2024.

Motion of Open/Adopt: Mr. Abuchowski
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Mayor and Committee entered Executive Session at 9:31 p.m.

Mayor and Committee closed Executive Session at 11:08 p.m.

Ms. Koehler made a motion and asked for a second to reconvene into Regular Session.

Motion to Reconvene: Mr. Abuchowski
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

ADJOURNMENT

Having no further business to conduct, Ms. Koehler made a motion to adjourn the meeting.

Motion to Adjourn: Mr. Abuchowski
Second: Mr. Wojcik
Ayes: Mr. Abuchowski, Mr. Wojcik, Mr. Wunder, Mr. McKee, Ms. Koehler

Meeting adjourned at 11:08 p.m.

Respectfully Submitted:

Carolynn Budd, RMC
Township Clerk

Beverly Koehler, Mayor

Date Approved