

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 29-2025

**RESOLUTION APPOINTING DIANE LAUDENBACH AS
CERTIFIED TAX COLLECTOR**

WHEREAS, a vacancy currently exists in the office of the Municipal Tax Collector for the Township of Lebanon; and

WHEREAS, Diane Laudenbach is currently employed by the Township of Lebanon as Part Time Accounts Payable Clerk; and

WHEREAS, Diane Laudenbach also holds a Tax Collector Certificate issued by the State of New Jersey and is a duly Certified Tax Collector; and

WHEREAS, after review and consideration, the Township Committee has determined that it would be in the best interest of the Township of Lebanon to fill the vacancy in office of the Municipal Tax Collector office by appointing Diane Laudenbach as Certified Tax Collector for the Township of Lebanon effective January 16, 2025 and expiring December 31, 2025, with an annual salary of \$31,500.00; and

WHEREAS, effective January 16, 2025, Ms. Laudenbach will no longer serve as the Township's Accounts Payable Clerk; and

WHEREAS, the Township Committee desires to authorize the appointment of Diane Laudenbach based on the terms set forth herein.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, that it does hereby appoint Diane Laudenbach to the position of Certified Tax Collector effective January 16, 2025, and expiring December 31, 2025, at an annual salary of \$31,500.00.

Dated: January 15, 2025

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held January 15, 2025.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 30-2025

**RESOLUTION NAMING LORRAINE ENGLAND, CMFO AS LEBANON TOWNSHIP
CERTIFIED MUNICIPAL FINANCE OFFICER**

WHEREAS, by Resolution No. 28-2025, adopted January 3, 2025, the Township Committee of the Township of Lebanon authorized the Township of Lebanon to enter a Shared Services Agreement with the Township of Andover for the provision of Chief Financial Officer Services for a term effective January 7, 2025 and terminating December 31, 2027, in accordance with the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq* (the “Shared Services Agreement:”); and

WHEREAS, Article 1, paragraph C of the Shared Services Agreement requires that as a condition of the Shared Services Agreement that the Township of Lebanon name Lorraine England, CMFO, to be the Township of Lebanon’s Certified Municipal Finance Officer at a public meeting of the Township Committee; and

WHEREAS, in accordance with the terms of the Shared Services Agreement, the Township Committee desires to name Lorraine England, CMFO, to be the Township of Lebanon’s Certified Municipal Finance Officer.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, that it in accordance with the terms and conditions of that certain Shared Service Agreement Between the Township of Andover and the Township of Lebanon for Certified Municipal Finance Officer executed by each respective municipality, it does hereby name Lorraine England, CMFO, to be the Township of Lebanon’s Certified Municipal Finance Officer.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Municipal Clerk for the Township of Andover.

Dated: January 15, 2025

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held January 15, 2025.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 31-2025

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; *N.J.S.A. 10:4-6 et seq.*, declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the *N.J.S.A. 40:4-12*; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by *N.J.S.A. 40:4-12*:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

A matter where the release of information would impair a right to receive funds from the federal government;

A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

A collective bargaining agreement, or the terms and conditions thereof.

A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Investigations of violations or possible violations of the law, _____;

Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is) Tax Collector Contract Terms. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (The general nature of the matter is: _____ OR _____ the public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; the employee(s) and/or general nature of discussion is: Tax Collector, CFO, salary adjustments. And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore, this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists;

Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit.

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Dated: January 15, 2025

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held January 15, 2025.

Carolynn Budd, RMC
Township Clerk