

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 124-2026

**RESOLUTION CERTIFYING RECEIPT AND REVIEW OF THE
ANNUAL AUDIT REPORT FOR YEAR 2025**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2025 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date a fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars

(\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

CERTIFICATION OF GOVERNING BODY OF 2025 ANNUAL AUDIT

GROUP AFFIDAVIT FORM

STATE OF NEW JERSEY

COUNTY OF HUNTERDON

We, members of the governing body of the Township of Lebanon, County of Hunterdon, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Township of Lebanon, County of Hunterdon, State of New Jersey;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Township Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2023;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

Jay Wojcik, Mayor (L.S.)

Tom McKee, Deputy Mayor (L.S.)

Abe Abuchowski, Committeeman (L.S.)

Richard Webb, Committeeman (L.S.)

Beverly Koehler, Committeewomen (L.S.)

Sworn to and subscribed before me this _____ day of _____, 2026.

Carolynn Budd, RMC
Township Clerk

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 125-2026

**RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR
2025 AUDIT REPORT**

WHEREAS, Local Finance Notice #92-15 issued July 8, 1992, requires that all municipalities prepare and submit a Corrective Action Plan as part of their annual audit process and in accordance with OMB Circulars and #92-15; and

WHEREAS, this resolution is submitted to the Division of Local Government Services, Department of Community Affairs and placed on file with the Township Clerk sixty (60) days from the date the audit is received by the governing body; and

WHEREAS, the Audit Report was received on July 30, 2026; and

WHEREAS, Lorraine England, Township Chief Financial Officer, has prepared a Corrective Action Plan for findings in the 2025 Audit Report; and

WHEREAS, the Chief Financial Officer has provided the Township Committee with a copy of said Corrective Action Plan; and

WHEREAS, the Township Committee has reviewed the findings and the corrective actions of this plan; and

WHEREAS, the Corrective Action Plan Resolution has been prepared by the Township Chief Financial Officer and approved by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey approves the Corrective Action Plan and that the Township Chief Financial Officer is hereby directed to carry out the Corrective Action Plan for the 2025 Audit Report and the Township Clerk shall forward a copy of this resolution to the Department of Community Affairs.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 126-2026

**RESOLUTION AUTHORIZING EXTENSIONS OF 3RD QUARTER TAX
REMITTANCE GRACE PERIOD**

WHEREAS, the provisions of N.J.S.A. 54:4-64 require that the grace period must be extended to cover a minimum of twenty five days from the date of mailing; and

WHEREAS, due to the delay in receiving the certified tax rate from the County of Hunterdon for the year 2026, tax bill mailing was delayed; and

WHEREAS, the tax bills were mailed out on or before June 27, 2026; and

WHEREAS, the tax bills will have a grace period that ends on August 28, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that the grace period for the 3rd quarter tax collection only, has been extended until August 28, 2026, within which time said bills may be paid without interest and any payment received after the date of August 28, 2026, interest will revert back to August 1, 2026.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to the Township Tax Collector and Chief Financial Officer.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held on August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 127-2026

**RESOLUTION AUTHORIZING THE REDEMPTION OF A TAX SALE CERTIFICATE
#20-7 FOR 20 BUNNVALE ROAD, BLOCK 26, LOT 45**

WHEREAS, the Tax Collector did sell a Tax Sale Certificate #20-7 on December 21, 2021 to Christiana T C/F CEI/Firsttrust; and

WHEREAS, the amount of \$122,302.71 has been collected for 20 Bunnvale Road, Block 26, Lot 45 for the redemption of Tax Sale Certificate #20-7; and

WHEREAS, the lienholder paid a premium at the time of the tax sale in the amount of \$56,700.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey authorizes the Chief Financial Officer to prepare and the Mayor and Clerk are authorized to sign a check in the amount of \$179,002.71 payable to Christiana T C/F CEI/Firsttrust, PO Box 5021, Philadelphia, PA 19111.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 128-2026

**RESOLUTION AUTHORIZING THE REDEMPTION OF A TAX SALE CERTIFICATE
#26-002 FOR 394 ROUTE 513, BLOCK 21, LOT 7.01**

WHEREAS, the Tax Collector did sell a Tax Sale Certificate #26-002 on July 15, 2026 to G-Tech Capital LLC; and

WHEREAS, the amount of \$194.40 has been collected for 394 Route 513, Block 21, Lot 7.01 for the redemption of Tax Sale Certificate #26-002; and

WHEREAS, the lienholder paid a premium at the time of the tax sale in the amount of \$18,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey authorizes the Chief Financial Officer to prepare and the Mayor and Clerk are authorized to sign a check in the amount of \$18,194.40 payable to G-Tech Capital LLC, 474 May Allen Way, Mountainside, NJ 07092.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 129-2026

**RESOLUTION AUTHORIZING CANCELLATION OF REAL ESTATE TAXES
FOR FULLY EXEMPT DISABLED VETERAN PURSUANT TO N.J.S.A 54:4-3.30
ET SEQ. AND TOWNSHIP CODE §63-21.5 FOR BLOCK 16, LOT 17.02, 25
HOFFMANS CROSSING ROAD**

WHEREAS, N.J.S.A. 54:3.30 has established the Disabled Veteran's Taxation Exemption, and

WHEREAS, the Lebanon Township Tax Assessor received and finds acceptable an application, including a copy of a declaration by the United State Veterans Administration determining a veteran to be 100% disabled, filed pursuant to N.J.S.A. 54:4-3.31 for an exemption of real property taxes for Block 16 Lot 17.02 known as 25 Hoffmans Crossing Road (the "Property"); and

WHEREAS, the Tax Assessor has requested that the Township Committees approve the application for the property tax exemption; and

WHEREAS, the Tax Collector received notification of the exemption from the Tax Assessor; and

WHEREAS, real estate taxes for the remainder of 2026 shall be cancelled as more fully stated herein below.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey as follows:

1. That the Tax Collector is hereby authorized to cancel the real estate taxes as stated below for Block 16, Lot 17.02 known as 25 Hoffmans Crossing Road, effective as of the date that the Township Committee approves the requested exemption by way of adoption of this resolution.
 - Amount to be canceled for the remainder of 2026: \$7,847.73

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Township Tax Collector, Tax Assessor and Chief Financial Officer.

Dated: August 12, 2026

ATTEST

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 130-2026

**RESOLUTION AUTHORIZING CANCELLATION OF REAL ESTATE TAXES
FOR FULLY EXEMPT DISABLED VETERAN PURSUANT TO N.J.S.A 54:4-3.30
ET SEQ. AND TOWNSHIP CODE §63-21.5 FOR BLOCK 35, LOT 16.01,
2 COUNTRY LANE**

WHEREAS, N.J.S.A. 54:3.30 has established the Disabled Veteran's Taxation Exemption, and

WHEREAS, the Lebanon Township Tax Assessor received and finds acceptable an application, including a copy of a declaration by the United State Veterans Administration determining a veteran to be 100% disabled, filed pursuant to N.J.S.A. 54:4-3.31 for an exemption of real property taxes for Block 35 Lot 16.01 known as 2 Country Lane (the "Property"); and

WHEREAS, the Tax Assessor has requested that the Township Committees approve the application for the property tax exemption; and

WHEREAS, the Tax Collector received notification of the exemption from the Tax Assessor; and

WHEREAS, real estate taxes for the remainder of 2026 shall be cancelled as more fully stated herein below.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey as follows:

1. That the Tax Collector is hereby authorized to cancel the real estate taxes as stated below for Block 35, Lot 16.01 known as 2 Country Lane, effective as of the date that the Township Committee approves the requested exemption by way of adoption of this resolution.
 - Amount to be canceled for the remainder of 2026: \$8,487.41

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Township Tax Collector, Tax Assessor and Chief Financial Officer.

Dated: August 12, 2026

ATTEST

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 131-2026

**RESOLUTION AUTHORIZING CANCELLATION OF REAL ESTATE TAXES
FOR FULLY EXEMPT DISABLED VETERAN PURSUANT TO N.J.S.A 54:4-3.30
ET SEQ. AND TOWNSHIP CODE §63-21.5 FOR BLOCK 41, LOT 16.01,
2 DAN-LY-WAY ROAD**

WHEREAS, N.J.S.A. 54:3.30 has established the Disabled Veteran's Taxation Exemption, and

WHEREAS, the Lebanon Township Tax Assessor received and finds acceptable an application, including a copy of a declaration by the United State Veterans Administration determining a veteran to be 100% disabled, filed pursuant to N.J.S.A. 54:4-3.31 for an exemption of real property taxes for Block 41 Lot 16.01 known as 2 Day-Ly-Way Road (the "Property"); and

WHEREAS, the Tax Assessor has requested that the Township Committees approve the application for the property tax exemption; and

WHEREAS, the Tax Collector received notification of the exemption from the Tax Assessor; and

WHEREAS, real estate taxes for the remainder of 2026 shall be cancelled as more fully stated herein below.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey as follows:

1. That the Tax Collector is hereby authorized to cancel the real estate taxes as stated below for Block 41, Lot 16.01 known as 2 Dan-Ly-Way Road, effective as of the date that the Township Committee approves the requested exemption by way of adoption of this resolution.
 - Amount to be canceled for the remainder of 2026: \$6,033.76

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Township Tax Collector, Tax Assessor and Chief Financial Officer.

Dated: August 12, 2026

ATTEST

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 132-2026

**RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL
ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW
JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION “NJDEP” FOR
THE RECYCLING TONNAGE GRANT IN THE AMOUNT OF \$2,210.14**

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the State of New Jersey Department of Environmental Protection “NJDEP” for the Recycling Tonnage Grant Fiscal Year 2023 Municipal Aid Program in the amount of \$2,210.14; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2026 in the sum of \$2,210.14, received from the State of New Jersey Department of Environmental Protection “NJDEP”; and

BE IT FURTHER RESOLVED that the like sum of \$2,210.14 be appropriated under the title “2023 Recycling Tonnage”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

Dated: August 12, 2026

ATTEST

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 133-2026

**RESOLUTION REQUESTING APPROVAL OF THE INSERTION OF A SPECIAL
ITEM OF REVENUE IN THE BUDGET RECEIVED FROM THE STATE OF NEW
JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION “NJDEP” FOR
THE CLEAN COMMUNITIES GRANT IN THE AMOUNT OF \$32,287.92**

WHEREAS, N.J.S.A 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Lebanon has received funding from the State of New Jersey Department of Environmental Protection “NJDEP” for the Clean Communities Grant Fiscal Year 2026 Municipal Aid Program in the amount of \$32,287.92; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2026 in the sum of \$32,287.92, received from the State of New Jersey Department of Environmental Protection “NJDEP”; and

BE IT FURTHER RESOLVED that the like sum of \$32,287.92 be appropriated under the title “2026 Clean Communities”; and

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward the Director of the Division of Local Government Services the appropriate documentation required for the Director’s approval.

Dated: August 12, 2026

ATTEST

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 134-2026

**RESOLUTION APPOINTING ARTHUR HERRING, JR. AS FIRE OFFICIAL FOR
TOWNSHIP OF LEBANON**

WHEREAS, Terrance Lawler, Fire Official for the Township of Lebanon resigned effective July 31, 2026, creating a vacancy in the position of Fire Official; and

WHEREAS, the Township of Lebanon therefore has a need to appoint a Fire Official in accordance with Section 214-7 of the Township Code to fill said vacancy; and

WHEREAS, Arthur Herring, Jr. is currently the Fire Inspector for the Township and applied for the position of Fire Official; and

WHEREAS, Arthur Herring, Jr. holds the required State of New Jersey Department of Community Affairs Certifications for the position of Fire Official; and

WHEREAS, the Township Committee has determined that Arthur Herring, Jr. is qualified to hold the position and desire to appoint him as Fire Official for the Township of Lebanon effective August 12, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that Arthur Herring, Jr. be and is hereby appointed Fire Official for the Township of Lebanon, effective August 12, 2026, with compensation at the rate of \$39.00 per hour, with no other benefits.

BE IT FURTHER RESOLVED that for period from August 1, 2026 to August 11, 2026, Arthur Herring, Jr. shall be compensated at the rate of \$36.00 per hour as Fire Inspector, with no other benefits.

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to Arthur Herring, Jr., the Township Chief Financial Officer and the New Jersey Department of Community Affairs.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 135-2026

**RESOLUTION AWARDING “NON-FAIR AND OPEN” SERVICE CONTRACT
AGREEMENT TO COLD SPRING LAWN & LANDSCAPE FOR SNOW AND ICE
CONTROL FOR WINDING BROOK LANE AND PINE RIDGE ROAD**

WHEREAS, the Township of Lebanon entered into a Settlement Agreement and Release dated December 19, 2021 with Little Brook Lane Property Owners Association for snow removal and salt application on Winding Brook Lane and Pine Ridge Road, which are paved private roads (the “Agreement”); and

WHEREAS, per the Agreement and Municipal Services Act, N.J.S.A. 40:67-23.1 et seq., (the “Act”), the Township is required to either provide directly or indirectly to qualified private communities’ certain municipal services, including snow and ice removal on private roads; and

WHEREAS, Little Brook Lane Property Owners Association meets the definition of a qualified private community under the Act; and

WHEREAS, in accordance with the Agreement and the Act, the Township is required to provide either directly or indirectly snow and ice removal on Winding Brook Lane and Pine Ridge Road, excluding parking lot areas and driveways, in the same fashion as the Township provides said services on public roads and streets, ; and

WHEREAS, N.J.S.A. 40A:11-6.1 authorizes the solicitation of at least two competitive quotations, if practicable, in certain instances where the contract for services is less than the bid threshold, but 15% or more of that amount; and

WHEREAS, the Township is permitted in that instance to award a contract to the vendor whose response is most advantageous, price and other factors considered; and

WHEREAS, the Township solicited for and received two (2) quotes for snow and ice removal on Winding Brook Lane and Pine Ridge Road; and

WHEREAS, the Township’s Qualified Purchasing Agent reviewed the quotes and recommended that the Township Committee award a “Non-Fair and Open” contract pursuant to the provision of the New Jersey Local Unit ‘Pay-To-Play’ Law, P.L. 2004, Chapter 19 (as amended by P.L. 2005, Chapter 51), N.J.S.A. 19:44A20.4 et seq.; contract to Cold Spring Lawn & Landscape having an address at 3 Rimmele Road, Glen Gardner, NJ 08826 for snow and ice removal on Winding Brook Lane and Pine Ridge Road in an amount not to exceed \$53,000.00 for a three-year term, in accordance with its written proposal dated July 22, 2026, a copy of which is on file in the Office of the Municipal Clerk; and

WHEREAS, Cold Spring Lawn & Landscape has completed and submitted a Business Entity Disclosure Certification certifying that Cold Spring Lawn & Landscape has not made any

reportable contributions to any candidate committee in the previous one year, and that the contract will prohibit Cold Spring Lawn & Landscape from making any reportable contributions throughout the term of the contract; and

WHEREAS, Cold Spring Lawn & Landscape has provided the requisite liability insurance for purposes of providing said services, including naming the Township of Lebanon as an Additional Insured on said insurance; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the contract in accordance with the Certification of Funds issued by the Chief Financial Officer, for year one of the agreement, a copy of which is attached hereto and made a part hereof; and

WHEREAS, payments for years 2 and 3 of the agreement shall be subject to future budgetary appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that it does hereby award a “Non-Fair and Open” contract to Cold Spring Lawn & Landscape having an address at 3 Rimmele Road, Glen Dardner, NJ 08826 for snow and ice removal on Winding Brook Lane and Pine Ridge Road for a three year team and in an amount not to exceed \$53,000.00, in accordance with their written proposal dated July 22, 2026, a copy of which is on file in the Office of the Municipal Clerk.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute such contract documents that may be required for the purpose stated herein and the Chief Financial Officer is hereby authorized to issue said purchase order on behalf of the Township.

BE IT FURTHER RESOLVED, a copy of this resolution shall be provided to Cold Spring Lawn & Landscape, Department of Public Works Supervisor and Township Chief Financial Officer.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

Jay Wojcik
Mayor

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

TOWNSHIP OF LEBANON
Certification of Availability of Funds

Date: August 7, 2026

Vendor No:

PO No:

Vendor Name: Cold Spring Lawn & Landscape

Certification No: 26-

Description / Purpose: Snow and Ice Removal on Winding Brook Lane and Pine Ridge Road

Appropriation to be Charged: [Click or tap here to enter text.](#)

Amount Not to Exceed: \$53,000.00 over 3 year agreement. **Cert. of Funds for 2026 amount not to exceed \$17,500.00. *Payments for years 2 and 3 of the agreement shall be subject to future budgetary appropriations.***

Pursuant to N.J.S.A 5:30-1.10, I herewith certify that as of today, August 7, 2026 in account noted above, there exists funding free from encumbrance sufficient to allocate the necessary funds for the purpose described above.

Upon adoption of this Resolution the unappropriated balance in the above mentioned account shall be reduced by the amount not to exceed noted above.

Lorraine England, CMFO
Chief Financial Officer

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 136-2026

**RESOLUTION AUTHORIZING PAYMENT OF BILLS, CLAIMS AND STATEMENTS
OF THE TOWNSHIP OF LEBANON IN THE TOTAL AMOUNT OF \$4,536,176.21**

WHEREAS, the Qualified Purchasing Agent is responsible for approving all vouchers subject to preaudit and control; and

WHEREAS, the Chief Financial Officer is responsible for the preaudit, disbursement and control over all expenditures to ensure that budget appropriations are not exceeded; and

WHEREAS, the Department Liaison is satisfied that with respect to the attached bill list that includes detailed bills or vouchers supporting each payment and confirmation that goods or services have been received or rendered; and

WHEREAS, the Township Committee therefore desires to approve payment of the bills, claims and statements of the Township of Lebanon as stated herein.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey, that all bills, claims and statements against the Township as evidenced by the attached bill listing are approved by the Chief Financial Officer after review by the Qualified Purchasing Agent and Department Liaison, are hereby approved as follows:

<u>Bill List Date</u>	<u>Number of Purchase Orders</u>	<u>Bill List Total</u>
August 12, 2026	111 PO's and 2 ACH	\$4,536,176.21

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

Jay Wojcik
Mayor

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk

**TOWNSHIP OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 137-2026

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to ensure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognizes exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Lebanon, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic(s) as permitted by N.J.S.A. 40:4-12:

A matter which Federal Law, State Statute or Rule of Court requires be kept confidential or excluded from discussion in public (Provision relied upon: _____);

☐ A matter where the release of information would impair a right to receive funds from the federal government;

☐ A matter whose disclosure would constitute an unwarranted invasion of individual privacy;

☐ A collective bargaining agreement, or the terms and conditions thereof.

☐ A matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

☐ Tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

☐ Investigations of violations or possible violations of the law, _____;

☒ Pending or anticipated litigation or contract negotiation in which the public body is or may become a party; (The general nature of the litigation or contract negotiations is): insurance claim, potential shared service agreement. The public disclosure of such information at this time would have a potentially negative impact on the municipality's position in the litigation or negotiation; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

☐Matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his or her ethical duties as a lawyer; (Public disclosure of such information at this time would have a potentially negative impact on the municipality's position with respect to the matter being discussed; therefore this information will be withheld until such time as the matter is concluded or the potential for negative impact no longer exists.);

☒Matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective or current public officer or employee of the public body, where all individual employees or appointees whose rights could be adversely affected have not requested in writing that the matter(s) be discussed at a public meeting; the employee(s) and/or general nature of discussion is: appointment. And whereas the public disclosure of such information at this time would violate the employee(s) privacy rights; therefore, this information will be withheld until such time as the matter is concluded or the threat to privacy rights no longer exists;

☐Deliberation occurring after a public hearing that may result in the imposition of a specific civil penalty or loss of a license or permit.

BE IT FURTHER RESOLVED that the Mayor and Committee hereby declare that their discussion of the subject(s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Dated: August 12, 2026

ATTEST:

Carolynn Budd, RMC
Township Clerk

CERTIFICATION

I, Carolynn Budd, Township Clerk of the Township of Lebanon, County of Hunterdon, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Lebanon Township Committee at a meeting held August 12, 2026.

Carolynn Budd, RMC
Township Clerk